



# Commonwealth of Virginia

## Auditor of Public Accounts

Staci A. Henshaw, CPA  
Auditor of Public Accounts

P.O. Box 1295  
Richmond, Virginia 23218

December 2, 2022

The Honorable Stephanie M. Revere  
Chief Judge  
County of Charles City General District Court

The Honorable Brian J. Smalls  
Chief Judge  
County of Charles City Juvenile and Domestic Relations District Court

Audit Period: July 1, 2021, through June 30, 2022  
Court System: County of Charles City  
Judicial District: Ninth

We are performing a statewide audit of the Combined District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

Staci Henshaw  
AUDITOR OF PUBLIC ACCOUNTS

LH: rh

cc: The Honorable Joshua P. DeFord, Judge  
Barbara J. Watkins, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia