



# Commonwealth of Virginia

**Walter J. Kucharski, Auditor**

**Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218**

May 6, 2005

The Honorable Louis A. Sherman  
Chief Judge  
City of Norfolk General District Court  
811 E. City Hall Avenue  
Norfolk, VA 23510-2772

As part of our audit of the Virginia District Court System, we have audited the cash receipts and disbursements of the City of Norfolk General District Court for the period April 1, 2004 through March 31, 2005.

Our primary objectives were to test the accuracy of financial transactions recorded on the Court's financial management system; evaluate the Court's internal controls; and test its compliance with significant state laws, regulations, and policies. However, our audit was more limited than would be necessary to provide assurance on the internal controls or on overall compliance with applicable laws, regulations, and policies.

The results of our tests found the Court properly stated, in all material respects, the amounts recorded and reported in the financial management system; no material weaknesses in the internal controls; and no instances of noncompliance with applicable laws, regulations, and policies.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK:cam

cc: The Honorable Gwendolyn J. Jackson, Judge  
The Honorable Ray W. Dezern, Jr., Judge  
The Honorable Alfred M. Tripp, Judge  
The Honorable Bruce A. Wilcox, Judge  
The Honorable James S. Mathews, Judge  
Thomas E. Baldwin, Clerk  
Paul Delosh, Director of Technical Assistance  
Supreme Court of Virginia