



# Commonwealth of Virginia

## *Auditor of Public Accounts*

Staci A. Henshaw, CPA  
Auditor of Public Accounts

P.O. Box 1295  
Richmond, Virginia 23218

April 5, 2022

The Honorable William Harrison Cleaveland  
Chief Judge  
City of Waynesboro General District Court

Audit Period: July 1, 2020, through June 30, 2021  
Court System: City of Waynesboro  
Judicial District: Twenty-Fifth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

Staci Henshaw  
AUDITOR OF PUBLIC ACCOUNTS

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cc: The Honorable Christopher M. Billias, Judge  
Jacqueline M. Balderson, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia