

ECONOMIC DEVELOPMENT AUTHORITY
OF
WOODSTOCK, VIRGINIA

FINANCIAL REPORT

YEAR ENDED JUNE 30, 2023



**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

**FINANCIAL REPORT
YEAR ENDED JUNE 30, 2023**

ECONOMIC DEVELOPMENT AUTHORITY OF WOODSTOCK, VIRGINIA

BOARD OF DIRECTORS

David Hutton

Michael Funk

Phyllis Fleming

Charles Hepner

Zach Hottel

Jessica McDonald

Travis Cooper

OFFICIALS

David Hutton, Chairman

Tammy DePhillip Treasurer

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INDEPENDENT AUDITORS' REPORT

**TO THE BOARD OF DIRECTORS
ECONOMIC DEVELOPMENT AUTHORITY OF WOODSTOCK, VIRGINIA
WOODSTOCK, VIRGINIA**

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the business-type activities of the Economic Development Authority of Woodstock, Virginia as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Economic Development Authority of Woodstock, Virginia, as of June 30, 2023, and the changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Economic Development Authority of Woodstock, Virginia, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Economic Development Authority of Woodstock, Virginia's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Specifications for Audits of Authorities, Boards, and Commissions* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Specifications for Audits of Authorities, Boards, and Commissions*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Economic Development Authority of Woodstock, Virginia's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Economic Development Authority of Woodstock, Virginia's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Government Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge, we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Economic Development Authority of Woodstock, Virginia's basic financial statements. The other supplementary information, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 10, 2024, on our consideration of Economic Development Authority of Woodstock, Virginia's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Economic Development Authority of Woodstock, Virginia's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Economic Development Authority of Woodstock, Virginia's internal control over financial reporting and compliance.

Robinson, Farmer, Cox Associates

Staunton, Virginia
May 10, 2024

Management's Discussion and Analysis

As management of the Economic Development Authority of Woodstock, Virginia we offer readers of our financial statements this narrative. The narrative provides an overview and analysis of our financial activities for the fiscal year ending (FYE) June 30, 2023.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Authority's basic financial statements. Since the Authority is engaged only in business-type activities, its basic financial statements are comprised of only two components: 1) enterprise fund financial statements and 2) notes to the financial statements. This report also contains supplementary information in addition to the basic financial statements.

Enterprise fund financial statements. The enterprise fund financial statements are designed to provide readers with a broad overview of the Authority's finances, in a manner similar to a private-sector business.

- **Statement of Net Position:** This statement presents information on the Authority's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating.

- **Statement of Revenues, Expenses, and Changes in Net Position:** This statement presents information showing how the Authority's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

- **Statement of Cash Flows:** This statement reports cash and cash equivalent activities for the year resulting from operating, capital, and related activities.

The basic enterprise fund financial statements are found on pages 7 through 9 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the financial statements. The notes to the financial statements can be found on pages 10 through 13 of this report.

Financial Highlights of FYE 2023

- The assets and deferred outflows of the Authority exceeded its liabilities and deferred inflows at the close of FYE 2023 by \$108,255 (net position), a \$34,077 increase compared to last fiscal year.
- Total revenues decreased by \$9,117 when compared to last fiscal year. This change is due to a decreased contribution by the Town of Woodstock during fiscal year 2023.
- Total expenses decreased by \$3,436 when compared to FYE 2022. This change is largely attributed to a lower value of reimbursements for Façade Renew Grants in FY 2023.

Financial Analysis

Changes in Net Position –

The Authority's net position increased by \$34,077 compared to FYE 2022. The Authority's total net position invested in capital assets remains unchanged at \$0. During the current year, 23% of the Authority's operating revenue came from charges for services (administrative fees), 68% from contributions made by the Town of Woodstock, and 9% from interest earned on bank accounts.

The table below represents a summary of the net position of the Authority at June 30, 2023 and 2022.

NET POSITION			
June 30, 2023			
		<u>Business-type Activities</u>	
		<u>2023</u>	<u>2022</u>
Current and other asse	\$	108,255	\$ 74,178
Total Assets	\$	<u>108,255</u>	<u>\$ 74,178</u>
Net Position:			
Unrestricted (deficit)	\$	108,255	\$ 74,178
Total net position	\$	<u>108,255</u>	<u>\$ 74,178</u>

Expenses realized a \$3,436 decrease compared to FYE 2022. This was primarily due to decrease value in the Façade Renew Grant project applications expenses approved and reimbursed by the Authority. FY 2022 saw \$5,436 less in submitted expenses for reimbursement than the prior fiscal year.

CHANGES IN NET POSITION			
June 30, 2023			
		<u>Business-type Activities</u>	
		<u>2023</u>	<u>2022</u>
Revenues:			
Program revenues:			
Charges for services	\$	10,000	\$ 3,000
Operating grants		30,000	50,000
General Revenues:			
Use of money and property		4,047	164
Total Revenues	\$	<u>44,047</u>	<u>\$ 53,164</u>
Expenses:			
Grant payments	\$	7,970	\$ 13,406
Professional Fees		2,000	-
Total expenses	\$	<u>9,970</u>	<u>\$ 13,406</u>
Increase (decrease) net position	\$	34,077	\$ 39,758
Net position - beginning		74,178	34,420
Net position - ending	\$	<u>108,255</u>	<u>\$ 74,178</u>

Requests for Information

This financial report is designed to provide readers with a general overview of the Authority's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Economic Development Authority of Woodstock, Virginia; 135 North Main Street; Woodstock, VA 22664.

FINANCIAL STATEMENTS

**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

Exhibit 1

**Statement of Net Position
June 30, 2023**

ASSETS

Current Assets:

Cash and cash equivalents	\$	102,255
Administrative fees receivable		<u>6,000</u>
Total current assets	\$	<u>108,255</u>
Total Assets	\$	<u><u>108,255</u></u>

NET POSITION

Net Position:

Unrestricted	\$	<u>108,255</u>
Total Net Position	\$	<u><u>108,255</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

Exhibit 2

**Statement of Revenues, Expenses and Changes in Net Position
Year Ended June 30, 2023**

Operating Revenues:	
Town contributions	\$ 30,000
Administrative fees	10,000
Total operating revenues	<u>\$ 40,000</u>
Operating Expenses:	
Professional fees	\$ 2,000
Grant payments to subrecipients	<u>7,970</u>
Total operating expenses	<u>\$ 9,970</u>
Operating income (loss)	<u>\$ 30,030</u>
Nonoperating Revenues:	
Interest income	\$ 4,047
Total nonoperating revenues	<u>\$ 4,047</u>
Change in net position	\$ 34,077
Net position, beginning of year	<u>74,178</u>
Net position, end of year	<u><u>\$ 108,255</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

Exhibit 3

**Statement of Cash Flows
Year Ended June 30, 2023**

Cash flows from operating activities:

Administrative fees	\$ 7,000
Receipts from Town	30,000
Payments to suppliers	(2,000)
Payments to subrecipients	(7,970)
Net cash provided by (used for) operating activities	<u>\$ 27,030</u>

Cash flows from investing activities:

Interest received	<u>\$ 4,047</u>
Net cash provided by (used for) investing activities	<u>\$ 4,047</u>

Increase (decrease) in cash and cash equivalents \$ 31,077

Cash and cash equivalents, beginning 71,178

Cash and cash equivalents, ending \$ 102,255

Reconciliation of operating income (loss) to net cash provided

by (used for) operating activities:

Operating income (loss) \$ 30,030

Adjustments to reconcile operating income (loss) to net cash provided (used)

by operating activities:

(Decrease) in administrative fees receivable (3,000)

Net cash provided by (used for) operating activities \$ 27,030

The accompanying notes to financial statements are an integral part of this statement.

**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023**

NOTE 1—NATURE OF BUSINESS:

Economic Development Authority of Woodstock, Virginia was created as a governmental subdivision of the Commonwealth of Virginia by ordinance of the Board of Supervisors of the Town of Woodstock: pursuant to the provisions of the Economic Development and Revenue Bond Act (Chapter 33, Section 15.1-1373, et seq., of the Code of Virginia [1950 as amended]). The Authority is governed by seven directors appointed by the Town Council. It is authorized to acquire, own, lease and dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia.

In addition, the Authority is authorized to issue revenue bonds for the purpose of obtaining and constructing facilities. Liability under the bonds may be retained by the Authority or it may be assumed by the enterprises for whom facilities are constructed. The collection of revenue bonds is not deemed to constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or any municipality thereof. The bonds are payable solely from revenues generated from the lease of the facilities constructed and may be collateralized by a deed of trust on those facilities.

NOTE 2—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

A. Basic Financial Statements

Since the Authority is only engaged in business-type activities, it is required to present only the financial statements required for enterprise funds. For the Authority, the basic financial statements and required supplementary information consist of:

- Management's discussion and analysis
- Enterprise fund financial statements
 - Statement of Net Position
 - Statement of Revenues, Expenses, and Changes in Net Position
 - Statement of Cash Flows
 - Notes to Financial Statements

B. Basis of Accounting

Economic Development Authority of Woodstock, Virginia operates as an enterprise fund, and its accounts are maintained on the accrual basis of accounting. Under this method, revenues are recognized when earned, and expenses are recorded as liabilities when incurred, without regard to receipt or payment of cash. The Authority accrues revenue for services rendered but not yet billed at the end of the fiscal year. The accompanying financial statements are prepared in accordance with pronouncements issued by the Governmental Accounting Standards Board (GASB). The principles prescribed by GASB represent generally accepted accounting principles applicable to governmental units.

**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 (CONTINUED)**

NOTE 2—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (CONTINUED)

B. Basis of Accounting (Continued)

The Authority distinguishes *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Authority's principal ongoing operations. The principal operating revenues of the Authority are charges to industries for bond fees and lease revenue. Operating expenses include contributions to industries, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

C. Cash and Cash Equivalents

For the purpose of the Statement of Cash Flows, cash and cash equivalents are defined as short-term highly liquid investments that are both readily convertible to known amounts of cash and investments with original maturities of 90 days or less. The authority considers all cash in bank accounts to be cash and cash equivalents.

D. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

E. Net Position

The difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources is called net position. Net position is comprised of three components: net investment in capital assets, restricted, and unrestricted.

- Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances of bonds, notes, and other debt that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are included in this component of net position.
- Restricted net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Assets are reported as restricted when constraints are placed on asset use either by external parties or by law through constitutional provision or enabling legislation.
- Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that does not meet the definition of the two preceding categories.

**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 (CONTINUED)**

NOTE 2—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (CONTINUED)

E. Net Position (Continued)

Sometimes the Authority will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

F. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position includes a separate section for deferred outflows of resources. Deferred outflows of resource represent a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The Authority does not have any deferred outflows of resources as of June 30, 2023.

In addition to liabilities, the statement of financial position includes a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Authority does not have any deferred inflows of resources as of June 30, 2023.

G. Pass-through Financing Leases and Installment Sales:

The principal activities of the Authority represent pass-through leases or installment sales. These agreements provide for periodic payments in amounts which are equal to the principal and interest payments due to the project bond holders.

The Authority has assigned all rights to the payments to the trustees, agents or the holders of the bonds, and the lessees or purchasers have assumed responsibility for all operating costs such as utilities, repairs and property taxes. In such cases, the Authority neither receives nor disburses funds.

Although title to these properties may rest with the Authority, bargain purchase options or other provisions eliminate any equity interest that would otherwise be retained in the lease transactions. Deeds of trust secure outstanding bond obligations and title will pass to the lessee or purchaser at such time as the bonds are fully paid.

Although the Authority provides a conduit to execute such transactions, it does not retain either the benefits of asset ownership or the liability for bond liquidation. Accordingly, the Authority does not recognize assets, liabilities, rental income or interest expense in its financial statements.

**ECONOMIC DEVELOPMENT AUTHORITY OF
WOODSTOCK, VIRGINIA**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2023 (CONTINUED)**

NOTE 3—DEPOSITS AND INVESTMENTS:

Deposits – Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the “Act”) Section 2.2-4400 et. seq. of the Code of Virginia. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

Investments

Statutes authorize the District to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), Asian Development Bank, the African Development Bank, “prime quality” commercial paper that has received at least two of the following ratings: P-1 by Moody’s Investors Service, Inc.; A-1 by Standard and Poor’s; or F1 by Fitch Ratings, Inc. (Section 2.2-4502), banker’s acceptances, repurchase agreements, and the State Treasurer’s Local Government Investment Pool (LGIP).

The Authority did not have any investments at year-end.

NOTE 4—ADMINISTRATIVE FEES RECEIVABLE:

The authority collects an administrative fee from Shenandoah University on the 2017 Revenue Bond. As of year-end, the fiscal year 2023 administrative fee in the amount of \$6,000 had not been collected.

NOTE 5—CONTINGENCIES AND EVENTS OF DEFAULT:

Although obligations under the revenue bonds issued to date are secured by lease proceeds and the underlying properties, the Authority retains no liability on pass-through leases. However, the Authority and the Town of Woodstock, Virginia, may choose, at their option, to assume responsibility for the bonds in the event of default by lessees to preserve the credit rating of the Authority for future issues.

OTHER SUPPLEMENTARY INFORMATION

ECONOMIC DEVELOPMENT AUTHORITY OF WOODSTOCK, VIRGINIA

Schedule of Fiduciary Revenue Bonds Outstanding

June 30, 2023

<u>Issued on Behalf of</u>	<u>Date of Issuance</u>	<u>Amount Issued</u>	<u>Stated Interest Rate</u>	<u>Date of Maturity</u>	<u>Name of Trustee</u>	<u>Outstanding June 30, 2023</u>
Shenandoah University - Series 2017	7/20/2017	\$ 10,000,000	Variable	6/29/2047	Truist	\$ 9,485,000
						<u>\$ 9,485,000</u>

This schedule is based upon statements of the respective fiduciaries.

ECONOMIC DEVELOPMENT AUTHORITY OF WOODSTOCK, VIRGINIA

Changes in Fiduciary Revenue Bonds Outstanding

Year Ended June 30, 2023

<u>Issued on Behalf of</u>	<u>Date of Issuance</u>	<u>Outstanding July 1, 2022</u>	<u>Outstanding June 30, 2023</u>	<u>Increase (Decrease)</u>
Shenandoah University - Series 2017	7/20/2017	\$ <u>9,645,000</u>	\$ <u>9,485,000</u>	\$ <u>(160,000)</u>
Totals		\$ <u><u>9,645,000</u></u>	\$ <u><u>9,485,000</u></u>	\$ <u><u>(160,000)</u></u>

This schedule is based upon statements of the respective fiduciaries.

COMPLIANCE

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

**TO THE BOARD OF DIRECTORS
ECONOMIC DEVELOPMENT AUTHORITY OF WOODSTOCK, VIRGINIA
WOODSTOCK, VIRGINIA**

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the business-type activities of Economic Development Authority of Woodstock, Virginia as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Economic Development Authority of Woodstock, Virginia's basic financial statements and have issued our report thereon dated May 10, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Economic Development Authority of Woodstock, Virginia's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Economic Development Authority of Woodstock, Virginia's internal control. Accordingly, we do not express an opinion on the effectiveness of Economic Development Authority of Woodstock, Virginia's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Economic Development Authority of Woodstock, Virginia's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Farmer, Cox Associates

Staunton, Virginia
May 10, 2024

ECONOMIC DEVELOPMENT AUTHORITY OF WOODSTOCK, VIRGINIA

Index of Fiduciary Affidavits

June 30, 2023

Shenandoah University

BANK: Truist

Economic Development Authority of
Town of Woodstock, Virginia
Mr. Jeremy Mills
115 N. Cameron Street
Winchester, VA 22601

SUBJECT: Economic Development Authority of the Town of Woodstock
Educational Facilities Revenue Bond
Series 2017

Dear Mr. Mills:

In reference to the above-mentioned project, we certify that, to the best of our knowledge, all duties required of the bondholder under the agreement governing such transactions have been performed.

Outstanding principal balance at June 30, 2023 and June 30, 2022:
2022 - \$9,645,000.00 2023 - \$9,485,000.00

Very truly yours,

Signature: Kathryn E. Davis

Name: Kathryn Davis

Title: Commercial Client Specialist II

State of Virginia
City/County of Winchester

I, Stephanie A Miller, a notary public for the City/County mentioned above, hereby certify that the person whose name is signed above has executed this instrument and acknowledged his signature before me this 7th day of May, 2024. My commission expires on 6/30/2027.

Note: This affidavit must be obtained from each financial institution which acts as a fiscal agent for an indebtedness issue.

STEPHANIE A MILLER
NOTARY PUBLIC
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES JUNE 30, 2027
COMMISSION # 7503166