



Staci A. Henshaw, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

January 22, 2021

The Honorable William Harrison Cleaveland
Chief Judge
City of Waynesboro General District Court

Audit Period: July 1, 2019 through June 30, 2020
Court System: City of Waynesboro
Judicial District: Twenty-fifth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

Staci Henshaw
AUDITOR OF PUBLIC ACCOUNTS

SAH: rh

cc: The Honorable Christopher M. Billias, Judge
Jacqueline M. Balderson, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia