



CHARLES L.FRALEY, III  
CLERK OF THE CIRCUIT COURT  
FOR THE  
COUNTY OF GILES

AS OF  
JUNE 29, 2018

Auditor of Public Accounts  
Martha S. Mavredes, CPA  
[www.apa.virginia.gov](http://www.apa.virginia.gov)  
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Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

## *Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

July 6, 2018

Sherry E. Gautier, Interim Clerk  
Clerk of the Circuit Court  
County of Giles

Jeffrey Morris, Board Chairman  
County of Giles

We have performed procedures on the accompanying Statement of Assets and Liabilities of Charles L. Fraley III, former Clerk of the Circuit Court of the County of Giles at June 29, 2018. The Clerk of the Circuit Court is an elected constitutional officer who administers the County of Giles's court of record. All records supporting the amounts presented in this financial statement are the responsibility of the outgoing Clerk.

The purpose of the limited procedures we performed was to determine the accountability of the former Clerk at June 29, 2018, and to turn over the assets, accounts, and records of the office to Sherry E. Gautier, Interim Clerk, the newly appointed Clerk of the Circuit Court. Our procedures included agreeing the amounts presented in the accompanying statement to supporting documentation, such as bank statements and financial reports. We also verified the termination of the former Clerk's access to financial and other systems and the Court's bank account. A more comprehensive audit of the former Clerk was performed for the period of April 1, 2017 through March 31, 2018, the results of which are included in our report dated June 15, 2018.

This financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. This basis of accounting is prescribed by the State Comptroller and approved by the Auditor of Public Accounts as it is deemed the appropriate method of reporting by Clerks of the Circuit Court.

Based on the procedures we performed, we found the financial statement referred to above was properly supported and presents fairly, in all material respects, the assets and liabilities of the Clerk of the Circuit Court of the County of Giles as of June 29, 2018, on the cash basis of accounting described above.

We acknowledge the cooperation extended to us during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM: clj

cc: The Honorable Josiah T. Showalter, Jr., Chief Judge  
Chris McKlarney, County Administrator  
Robyn M. de Socio, Executive Secretary  
Compensation Board  
Paul DeLosh, Director of Judicial Services  
Supreme Court of Virginia

**COUNTY OF GILES  
CLERK OF THE CIRCUIT COURT  
STATEMENT OF ASSETS AND LIABILITIES  
AS OF JUNE 29, 2018**

ASSETS	
Cash and Cash Equivalents	\$368,751
Unreimbursed Clerk's Expenses	-
<b>Total</b>	<b>368,751</b>
LIABILITIES	
Due to the Commonwealth of Virginia	6,598
Due to the County of Giles	32,541
Collections for others	132,212
Depository bonds	7,000
Moneys under control of the court	189,140
Condemnation Funds	114
Unspecified receipts	1,146
<b>Total</b>	<b>\$368,751</b>

This Statement was prepared using the cash basis of accounting, which records cash receipts when received and disbursements when made.