



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

May 3, 2019

The Honorable Colleen K. Killilea
Chief Judge
City of Williamsburg and County of James City General District Court
5201 Monticello Avenue, Suite 2
Williamsburg, VA 23188

Audit Period: July 1, 2017 through June 30, 2018
Court System: City of Williamsburg and County of James City
Judicial District: Ninth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM: rh

cc: The Honorable Stephen A. Hudgins, Judge
The Honorable Stephanie E. Merritt, Judge
Karen D.K. Snyder, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia