



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

January 5, 2018

The Honorable Tracy W. J. Thorne-Begland
Chief Judge
City of Richmond - Civil Division General District Court
400 North 9th Street Room 209
Richmond, VA 23219

Audit Period: July 1, 2016 through June 30, 2017
Court System: City of Richmond - Civil Division
Judicial District: Thirteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable Claire G. Cardwell, Judge
The Honorable David Eugene Cheek, Sr., Judge
The Honorable Lawrence B. Cann, Judge
The Honorable Jacqueline S. McClenney, Judge
Sandra C. Blount, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia