

# Local Office on Aging, Inc.

## Financial Report

(In Accordance with the Requirements of  
The Uniform Guidance)

September 30, 2024

EIN# 54-0916248



# Local Office on Aging, Inc.

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## Independent Auditor's Report

To the Board of Directors  
Local Office on Aging, Inc.  
Roanoke, Virginia

### Opinion

We have audited the accompanying financial statements of Local Office on Aging, Inc. ("LOA") (a nonprofit organization), which comprise the statements of financial position as of September 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of LOA as of September 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of LOA and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.


### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about LOA's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and



therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of LOA's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about LOA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Virginia Department for Aging and Rehabilitative Service schedules, schedule of expenditures of federal awards, and other supplementary information for the year ended September 30, 2024, as required by the Virginia Department for Aging and Rehabilitative Service and by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.



## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 8, 2025, on our consideration of LOA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of LOA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering LOA's internal control over financial reporting and compliance.

*Brown, Edwards & Company, L.L.P.*

CERTIFIED PUBLIC ACCOUNTANTS

Harrisonburg, Virginia  
January 8, 2025

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# Financial Statements



# Local Office on Aging, Inc.

## Statements of Financial Position

September 30, 2024 and 2023

	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>		
CURRENT ASSETS		
Cash	\$ 922,883	\$ 1,277,841
Investments (Notes 3 and 4)	2,113,684	1,312,879
Accounts receivable	128,013	376,124
Contributions receivable (Note 5)	34,170	34,170
Prepaid expenses	39,588	46,154
	<u>3,238,338</u>	<u>3,047,168</u>
Total current assets	3,238,338	3,047,168
PROPERTY AND EQUIPMENT, net (Note 6)	1,796,659	1,865,039
FUNDS HELD IN TRUST (Note 4)	<u>160,599</u>	<u>135,783</u>
Total assets	<u><u>\$ 5,195,596</u></u>	<u><u>\$ 5,047,990</u></u>
<b>LIABILITIES AND NET ASSETS</b>		
CURRENT LIABILITIES		
Accounts payable	\$ 183,499	\$ 254,011
Accrued expenses	192,268	150,117
Note payable, current (Note 7)	<u>16,961</u>	<u>16,297</u>
Total current liabilities	392,728	420,425
NOTE PAYABLE, long-term (Note 7)	<u>184,742</u>	<u>214,975</u>
Total liabilities	<u>577,470</u>	<u>635,400</u>
NET ASSETS		
Without donor restriction	4,382,240	4,181,148
With donor restriction (Note 9)	<u>235,886</u>	<u>231,442</u>
Total net assets	<u>4,618,126</u>	<u>4,412,590</u>
Total liabilities and net assets	<u><u>\$ 5,195,596</u></u>	<u><u>\$ 5,047,990</u></u>

# Local Office on Aging, Inc.

## Statement of Activities

Year Ended September 30, 2024

	Without Donor Restriction	With Donor Restriction	Total
<b>SUPPORT AND REVENUE</b>			
Grant revenues			
Federal/state revenues	\$ -	\$ 2,848,711	\$ 2,848,711
VAAA Cares revenue	-	81,336	81,336
Local government support	-	82,025	82,025
Other grants and support	-	273,025	273,025
Total grant revenues	-	3,285,097	3,285,097
Program income	-	73,039	73,039
In-kind contributions	-	230,129	230,129
Interest income	68,443	-	68,443
Contributions and other income	53,153	351,772	404,925
Fundraising revenue	139,455	-	139,455
Change in funds held in trust by others	-	24,816	24,816
Realized and unrealized gain on investments	248,403	-	248,403
Net assets released from restrictions	3,960,409	(3,960,409)	-
Total support and revenue	4,469,863	4,444	4,474,307
<b>EXPENSES</b>			
Program services	3,265,905	-	3,265,905
Management and general	959,549	-	959,549
Fundraising	43,317	-	43,317
Total expenses	4,268,771	-	4,268,771
<b>CHANGE IN NET ASSETS</b>	201,092	4,444	205,536
<b>NET ASSETS</b>			
Beginning of year	4,181,148	231,442	4,412,590
End of year	<u>\$ 4,382,240</u>	<u>\$ 235,886</u>	<u>\$ 4,618,126</u>

# Local Office on Aging, Inc.

## Statements of Activities Year Ended September 30, 2023

	Without Donor Restriction	With Donor Restriction	Total
<b>SUPPORT AND REVENUE</b>			
Grant revenues			
Federal/state revenues	\$ -	\$ 3,333,138	\$ 3,333,138
VAAA Cares revenue	-	64,071	64,071
Local government support	-	86,359	86,359
Other grants and support	-	541,881	541,881
Total grant revenues	-	4,025,449	4,025,449
Program income	-	62,710	62,710
In-kind contributions	-	153,991	153,991
Interest income	45,415	-	45,415
Contributions and other income	27,103	126,889	153,992
Fundraising revenue	167,695	-	167,695
Change in funds held in trust by others	-	13,897	13,897
Realized and unrealized gain on investments	94,410	-	94,410
Net assets released from restrictions	4,381,661	(4,381,661)	-
Total support and revenue	4,716,284	1,275	4,717,559
<b>EXPENSES</b>			
Program services	3,133,913	-	3,133,913
Management and general	791,983	-	791,983
Fundraising	47,874	-	47,874
Total expenses	3,973,770	-	3,973,770
<b>CHANGE IN NET ASSETS</b>	742,514	1,275	743,789
<b>NET ASSETS</b>			
Beginning of year	3,438,634	230,167	3,668,801
End of year	<u>\$ 4,181,148</u>	<u>\$ 231,442</u>	<u>\$ 4,412,590</u>

## Local Office on Aging, Inc.

### Statement of Functional Expenses

Year Ended September 30, 2024

	Program Services	Management and General	Fundraising	Total
Salaries, wages, and benefits	\$ 1,447,246	\$ 451,907	\$ 8,962	1,908,115
Food costs	727,175	-	28,410	755,585
In-kind rent	208,009	-	-	208,009
In-kind labor	22,178	-	-	22,178
Legal aid	19,998	-	-	19,998
Participant transportation	72,401	-	-	72,401
Personal care	116,364	-	-	116,364
Homemaker services	128,938	-	-	128,938
Advertising	6,264	-	-	6,264
Dues and memberships	12,307	49,229	-	61,536
Legal and professional	-	86,086	-	86,086
Equipment	18,032	-	-	18,032
Supplies	51,849	32,049	-	83,898
Contractual services	22,903	129,782	-	152,685
Occupancy	12,918	20,552	-	33,470
Miscellaneous	46,525	38,773	4,561	89,859
Printing	20,682	2,433	1,217	24,332
Telephone and internet	9,467	14,320	-	23,787
Postage	2,831	333	167	3,331
Volunteer recognition	6,898	-	-	6,898
Insurance and taxes	-	66,996	-	66,996
Repairs and maintenance	64,469	-	-	64,469
Training	-	24,970	-	24,970
Travel	16,704	1,652	-	18,356
Vehicle	8,776	8,776	-	17,552
Depreciation	170,273	-	-	170,273
Interest	9,431	-	-	9,431
Additional Client Services	37,674	-	-	37,674
Seminars and Conferences	5,593	31,691	-	37,284
	<u><u>\$ 3,265,905</u></u>	<u><u>\$ 959,549</u></u>	<u><u>\$ 43,317</u></u>	<u><u>\$ 4,268,771</u></u>

## Local Office on Aging, Inc.

### Statement of Functional Expenses

Year Ended September 30, 2023

	Program Services	Management and General	Fundraising	Total
Salaries, wages, and benefits	\$ 1,495,832	\$ 337,500	\$ 18,750	\$ 1,852,082
Food costs	685,409	-	16,030	701,439
In-kind rent	153,991	-	-	153,991
Client daycare	22,021	-	-	22,021
Legal aid	12,664	-	-	12,664
Participant transportation	135,759	-	-	135,759
Personal care	112,866	-	-	112,866
Homemaker services	126,650	-	-	126,650
Advertising	6,383	3,191	3,191	12,765
Dues and memberships	2,575	2,000	-	4,575
Legal and professional	13,365	80,664	-	94,029
Equipment	76,535	-	-	76,535
Supplies	63,466	12,896	2,048	78,410
Contractual services	48,101	50,261	-	98,362
Occupancy	5,481	26,758	-	32,239
Miscellaneous	23,064	44,065	5,118	72,247
Printing	10,679	1,390	1,986	14,055
Telephone and internet	8,900	10,967	-	19,867
Postage	3,101	2,213	751	6,065
Volunteer recognition	12,977	-	-	12,977
Insurance and taxes	-	33,595	-	33,595
Repairs and maintenance	85,826	-	-	85,826
Training	-	8,007	-	8,007
Travel	15,987	1,581	-	17,568
Vehicle	3,262	3,123	-	6,385
Depreciation	-	173,772	-	173,772
Interest	9,019	-	-	9,019
	<b>\$ 3,133,913</b>	<b>\$ 791,983</b>	<b>\$ 47,874</b>	<b>\$ 3,973,770</b>

# Local Office on Aging, Inc.

## Statements of Cash Flows

Years Ended September 30, 2024 and 2023

	2024	2023
<b>OPERATING ACTIVITIES</b>		
Change in net assets	\$ 205,536	\$ 743,789
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation expense	170,273	173,772
Realized and unrealized gain on investments	(248,403)	(94,410)
Increase in funds held in trust	(24,816)	(13,894)
Change in assets and liabilities		
Decrease (increase):		
Accounts receivable	248,111	(321,342)
Contributions receivable	-	5,487
Prepaid expenses	6,566	(44,090)
(Increase) decrease:		
Accounts payable	(70,512)	123,657
Accrued expenses	42,151	22,500
Net cash provided by operating activities	328,906	595,469
<b>INVESTING ACTIVITIES</b>		
Purchase of property and equipment	(101,893)	(332,940)
Purchase of investments	(552,402)	(34,487)
Net cash used in investing activities	(654,295)	(367,427)
<b>FINANCING ACTIVITIES</b>		
Payments on note payable	(29,569)	(23,981)
Net increase (decrease) in cash	(354,958)	204,061
<b>CASH</b>		
Beginning of year	1,277,841	1,073,780
End of year	\$ 922,883	\$ 1,277,841
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Cash paid for interest	\$ 9,431	\$ 9,019

# Local Office on Aging, Inc.

## Notes to Financial Statements

September 30, 2024

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### Note 1 – Organization

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The Local Office on Aging, Inc. ("LOA") is a nonprofit corporation organized to help older persons remain independent for as long as possible. LOA's services are generally funded by grants from local, state, and federal agencies. The grants require compliance with prescribed grant conditions including the furnishing of certain schedules.

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### Note 2 – Significant Accounting Policies

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#### *Basis of Financial Statement Presentation*

The accompanying financial statements present information regarding LOA's financial position and activities according to two classes of net assets: net assets without donor restriction and net assets with donor restriction. The two classes are differentiated based on the existence or absence of donor-imposed restrictions.

**Net assets without donor restriction** may be designated for specific purposes by an action of the Board of Directors or may otherwise be limited by contractual agreements with outside parties. Revenues, gains, and losses that are not restricted by donors are included in this classification. Expenses are reported as decreases in this classification.

**Net assets with donor restriction** are limited in use by donor-imposed stipulations that expire either by the passage of time or that can be fulfilled by an action of LOA pursuant to those stipulations. Net assets with donor restriction also includes amounts required by donors to be held in perpetuity; however, generally, the income on these assets is available to meet various operating needs.

#### *Cash*

Cash is held in banks located in Virginia and is insured by the Federal Deposit Insurance Corporation. At times, the balance in these accounts may be in excess of federally insured limits. LOA's management believes that there is no significant risk with respect to these deposits.

#### *Investments*

LOA records investments in equity and debt securities at their fair values in the statements of financial position. Interest and dividends are recognized when received. Realized and unrealized gains and losses are included in the statements of activities.

Gifts of investments are recorded at their fair value (based upon quotations or appraisals) at the date of gift. Purchases and sales of investments are recorded on the trade date.

Investment securities are exposed to several risks, such as interest rates and market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in LOA's financial statements.



# Local Office on Aging, Inc.

## Notes to Financial Statements

September 30, 2024

### *Accounts Receivable*

Accounts receivable is comprised of federal funds requested by September 30, 2024 and 2023 but not received until after year end. Receivables are stated at face amount with no allowance for credit losses. An allowance for credit losses is not considered necessary because probable uncollectible accounts are immaterial.

### *Contributions and Contributions Receivable*

Contributions are recognized in the period the donor's commitment is received. Contributions received with donor-imposed restrictions are reported as revenues of net assets with donor restriction, and a reclassification to net assets without donor restriction is made to reflect the expiration of such restrictions. Contributions received with donor-imposed restrictions that are met in the same year as received are recorded as revenues of the net assets with donor restriction class, and a reclassification to net assets without donor restriction is made to reflect the expiration of such restrictions.

Contributions of assets other than cash are recorded at their estimated fair value. Contributions to be received after one year are discounted at an appropriate discount rate commensurate with the risks involved. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

Contributions of land, buildings, and equipment without donor stipulations concerning the use of such long-lived assets are reported as revenues of the net assets without donor restriction. Contributions of cash or other assets to be used to acquire land, buildings, and equipment with such donor stipulations are reported as revenues of the net assets with donor restriction; the restrictions are considered to be released at the time the asset is placed in service.

A substantial number of unpaid volunteers have made significant contributions to LOA's programs, principally in the areas of nutrition and transportation services. The value of this contributed time is not reflected in these statements since it does not create or enhance nonfinancial assets or require specialized skills.

In-kind contributions for facilities as well as donated labor, are received to support the operations of various programs and are recognized at fair value as determined by the donors.

### *Property and Equipment*

Property and equipment is stated at cost at the date of acquisition, less accumulated depreciation. LOA currently capitalizes all assets with a value of \$2,000 or greater with a useful life in excess of one year. Depreciation is recorded using the straight-line method based on the following estimated useful lives:

Land improvements	15 years
Building	30 years
Building improvements	10 years
Furniture and equipment	5-7 years

### *Funds Held in Trust by Others*

LOA is the beneficiary of a perpetual irrevocable trust held and administered by an independent trustee. Under the terms of the trust, LOA has the irrevocable right to receive the income earned on trust assets in perpetuity. The fair value of the beneficial interest in a trust is recognized as an asset and as a net asset with donor restricted contribution at the date the trust is established. LOA's estimated fair value at each reporting date is based on fair value information received from

## Local Office on Aging, Inc.

### Notes to Financial Statements

September 30, 2024

trustees. Trust assets consist of, but are not limited to, cash and cash equivalents, corporate and government bonds, mutual funds, and equity securities. These assets are not subject to control or direction by LOA.

#### *Estimates*

The financial statements of LOA have been prepared in accordance with accounting principles generally accepted in the United States of America. The preparation of financial statements in conformity with these principles requires management to make estimates and assumption that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### *Functional Allocation of Expenses*

The costs of providing LOA's programs and support services have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated between program and support services benefitted. Allocated expenses include payroll expenses, which are allocated based on an estimate of time.

#### *Advertising*

Advertising costs are expensed as incurred and amounted to \$6,264 and \$12,765 in 2024 and 2023, respectively.

#### *Recent Accounting Pronouncement*

Effective September 30, 2024, Local Office on Aging adopted 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*, as amended, which modifies the measurements of expected credit losses on certain financial instruments. Local Office on Aging adopted this new guidance utilizing the modified retrospective transition method. Topic 326 requires measurement and recognition of expected versus incurred losses for financial assets held. Financial assets held by Local Office on Aging are subject to ASU 2016-13 include trade accounts receivable. The adoption of this ASU did not have a material impact on the Local Office on Aging's financial statements but did change how the allowance for credit losses is determined.

#### *Subsequent Events*

Subsequent events were considered through January 8, 2025, the date the financials were available to be issued.

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### Note 3 – Investments

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The fair value of investments at September 30 are as follows:

	2024	2023
Cash and cash equivalents	\$ 276,462	\$ 20,561
Bonds and equity mutual funds	1,403,005	1,148,034
Fixed Income	248,830	-
Exchange traded funds	185,387	144,284
	<u>\$ 2,113,684</u>	<u>\$ 1,312,879</u>

## Local Office on Aging, Inc.

### Notes to Financial Statements

September 30, 2024

#### Note 4 – Fair Value of Measurements

In accordance with authoritative guidance, LOA categorizes its financial instruments subject to fair value measurement based on the priority of the inputs to the valuation technique, into a three-level fair value hierarchy as reflected below. The fair value hierarchy gives the highest priority to unadjusted quoted prices in active markets (Level 1) and the lowest priority to unobservable inputs (Level 3).

Level 1 – Fair values are based on unadjusted quoted prices in active markets for identical assets or liabilities that management has the ability to access at the measurement date.

Level 2 – Fair values are based on inputs other than quoted prices in Level 1 that are either for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices were observable for the asset or liability, or inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Fair values are based on unobservable inputs for the asset or liability where there is little, if any, market activity for the asset or liability at the measurement date.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques are used to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following table sets forth by level, within the fair value hierarchy, LOA's assets at fair value at September 30, 2024:

	<b>Fair Value</b>	<b>Level 1</b>	<b>Level 2</b>
Cash and cash equivalent	\$ 276,462	\$ 276,462	\$ -
Bonds and equity mutual funds	1,403,005	1,403,005	-
Fixed income	248,830	248,830	-
Exchange traded funds	185,387	185,387	-
Funds held in trust	160,599	-	160,599
	<b>\$ 2,274,283</b>	<b>\$ 2,113,684</b>	<b>\$ 160,599</b>

The following table sets forth by level, within the fair value hierarchy, LOA's assets at fair value at September 30, 2023:

	<b>Fair Value</b>	<b>Level 1</b>	<b>Level 2</b>
Cash and cash equivalent	\$ 20,561	\$ 20,561	\$ -
Bonds and equity mutual funds	1,148,034	1,148,034	-
Exchange traded funds	144,284	144,284	-
Funds held in trust	135,783	-	135,783
	<b>\$ 1,448,662</b>	<b>\$ 1,312,879</b>	<b>\$ 135,783</b>

#### Note 5 – Contributions Receivable

Contributions receivable results from agreements with local governments or agencies and is classified as net assets with donor restriction. Amounts are expected to be collected in less than one year and are not discounted to net present value. Additionally, all contributions receivable are deemed collectible and an allowance is not necessary.

**Local Office on Aging, Inc.**  
**Notes to Financial Statements**  
September 30, 2024

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**Note 6 – Property and Equipment**

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Property and equipment consists of the following:

	<b>2024</b>	<b>2023</b>
Land	\$ 238,912	\$ 238,912
Land improvements	133,843	133,843
Building	940,694	940,694
Building improvements	630,154	617,503
Furniture and equipment	634,874	545,632
	<u>2,578,477</u>	<u>2,476,584</u>
Less accumulated depreciation	(781,818)	(611,545)
	<u>\$ 1,796,659</u>	<u>\$ 1,865,039</u>

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**Note 7 – Note Payable**

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In November 2017, LOA entered into a fifteen-year loan in the amount of \$350,000. The loan has a fixed rate of 4.00% for 7 years, with years 8-15 having a variable rate tied to the U.S. Treasury +275 bps. The building is pledged as collateral for the note.

Estimated aggregate maturities required on the mortgage payable for each of the succeeding five years and thereafter are as follows:

2025	16,961
2026	17,652
2027	18,371
2028	19,119
Thereafter	142,872
	<u><u>\$ 214,975</u></u>

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**Note 8 – Employee Benefits**

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Retirement benefits are provided for substantially all full-time employees through a defined contribution retirement plan funded by payments to a tax-sheltered annuity. LOA strives to contribute 4% of the employee's salary which totaled \$42,259 and \$40,982 in 2024 and 2023, respectively.

**Local Office on Aging, Inc.**  
**Notes to Financial Statements**  
**September 30, 2024**

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**Note 9 – Net Assets with Donor Restriction**

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Donor restricted net assets for specific purposes and time are classified as follows:

	<b>2024</b>	<b>2023</b>
Meals on Wheels and nutrition and welfare programs	\$ 389,400	\$ 95,659
Donor restricted net assets held in perpetuity are classified as follows:		
Funds held in trust	160,599	135,783
	<u><u>\$ 549,999</u></u>	<u><u>\$ 231,442</u></u>

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**Note 10 – Commitments and Contingencies**

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Federal and state revenues are subject to audit to determine compliance with their requirements. Management believes that, if any refunds are required, they will be immaterial.

LOA receives a substantial amount of support from state and federal agencies. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on LOA's programs and activities.

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**Note 11 – Liquidity and Availability**

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Financial assets available for general expenditure without donor or other restrictions limiting their use, within one year of the statement of financial position date, are comprised of the following:

	<b>2024</b>	<b>2023</b>
Cash and cash equivalents	\$ 922,883	\$ 1,277,841
Investments	2,113,684	1,312,879
Accounts receivable	128,013	376,124
Contributions receivable	34,170	34,170
	<u>3,198,750</u>	<u>3,001,014</u>
Less amounts restricted by donor	<u>(389,400)</u>	<u>(95,659)</u>
	<u><u>\$ 2,809,350</u></u>	<u><u>\$ 2,905,355</u></u>

As part of LOA's liquidity management plan, LOA invests cash in excess of daily requirements in fixed income investments, equity securities, and mutual funds.

To help manage unanticipated liquidity needs, LOA has one line of credit totaling \$250,000 which it could draw upon. The line bears interest at 4% and matures April 7, 2024. The line had a \$-0- balance at September 30, 2024 and 2023.

## Local Office on Aging, Inc.

### Notes to Financial Statements

September 30, 2024

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#### Note 13 – Contributed Nonfinancial Services

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For the years ended September 30, contributed nonfinancial services recognized within the statement of activities included:

	2024	2023
Rental income	\$ 115,109	\$ 114,283
Discounted services	92,842	39,708
Labor	22,178	-
	<u>\$ 230,129</u>	<u>\$ 153,991</u>

LOA recognized contributed nonfinancial services within revenue, including rental income and discounted services. As presented on the statement of activities, all contributed nonfinancial services have donor-imposed restrictions. The addition of contributed labor in the current year is attributed to the donation of Exercise Psychologists and Eligibility Interviewers for Government Programs. Psychologists were engaged to coach seniors to manage falls, identify fall threats, and lead exercises to increase strength/balance for 189 hours totaling a valuation of \$7,991. Virginia Insurance representatives were engaged to answer questions on long-term care insurance, Medicare supplemental insurance, Medicare, hospital/physician billing and Medicare Advantage Plans for 544 hours totaling a valuation of \$14,188.



# **Supplementary Information**

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FUND	UNENCUMBERED FUNDS ON HAND OCTOBER 1, 2023	TOTAL FUNDS RECEIVED DURING PERIOD	FUNDS REQUESTED BY SEPTEMBER 30, 2024 BUT NOT RECEIVED BY SEPTEMBER 30, 2024	TOTAL OF FUNDS AVAILABLE DURING PERIOD	ACCRUED COSTS TO CONTRACT PERIOD	UNENCUMBERED FUNDS ON HAND SEPTEMBER 30, 2024
<b>Older Americans Act</b>						
Title III-B	\$43,119	\$394,257		\$437,376	\$284,513	\$152,863
Title III-C(1)	\$0	\$263,329		\$263,329	\$284,838	-\$21,509
Title III-C(2)	\$0	\$423,961		\$423,961	\$312,775	\$111,186
Title III-D	\$1,407	\$19,221		\$20,628	\$18,910	\$1,718
Title III-E	\$11,040	\$149,400		\$160,440	\$156,322	\$4,118
Title VII-Elder Abuse	-\$133	\$9,652		\$9,519	\$10,024	-\$505
Title VII-Ombudsman	\$0	\$33,816		\$33,816	\$33,816	\$0
NSIP	\$0	\$54,190		\$54,190	\$54,190	\$0
Supplemental Nutrition C2	\$0			\$0	\$0	\$0
Vaccine Access	\$0	\$21,667		\$21,667	\$21,667	\$0
American Rescue Plan (ARP) III-B	\$0	\$165,908		\$165,908	\$161,022	\$4,886
American Rescue Plan (ARP) III-C(1)	\$0	\$178,250		\$178,250	\$176,690	\$1,560
American Rescue Plan (ARP) III-C(2)	\$0	\$183,779		\$183,779	\$182,534	\$1,245
American Rescue Plan (ARP) III-D	\$0	\$7,157		\$7,157	\$6,562	\$595
American Rescue Plan (ARP) III-E	\$0	\$125,029		\$125,029	\$125,029	\$0
American Rescue Plan (ARP) VII-Ombudsman	\$0	\$648		\$648	\$569	\$79
Expanding Public Health Workforce	\$0	\$64,429		\$64,429	\$64,429	\$0
				\$0		\$0
Other				\$0		\$0
<b>Other Federal</b>						
Title V -(PY 06/30/24 Award)				\$0		\$0
Title V-(PY 06/30/25 Award)				\$0		\$0
Title V - DOL (STCS)				\$0		\$0
VICAP-(PY 03/31/24 Award)		\$34,425		\$34,425	\$41,472	-\$7,047
VICAP-(PY 03/31/25 Award)		\$3,248		\$3,248		\$3,248
DMAS Ombudsman FY 22				\$0		\$0
DMAS Ombudsman FY 23	-\$351	\$351		\$0		\$0
DMAS Ombudsman FY 24				\$0		\$0
MIPPA - Priority 1 - SHIP		\$59,605		\$59,605	\$61,432	-\$1,827
MIPPA - Priority 2 - AAA				\$0		\$0
MIPPA - Priority 3 - ADRC				\$0		\$0
SNAP				\$0		\$0
Senior Farmers Market		\$0		\$0	\$3,250	-\$3,250
Senior Farmers Market - ARPA Expansion				\$0		\$0
CDSME Grant				\$0		\$0
Falls Prevention Grant		\$1,600		\$1,600	\$1,600	\$0
Senior Cool Care		\$2,000		\$2,000	\$2,000	\$0
Other				\$0		\$0
Other				\$0		\$0
Other				\$0		\$0
Other				\$0		\$0
<b>General Funds</b>						
OAA General-(PY 06/30/24)		\$128,641		\$128,641	\$132,006	-\$3,365
OAA General-(PY 06/30/25)				\$0		\$0
Community Based-(PY 06/30/24)		\$167,665		\$167,665	\$170,469	-\$2,804
Community Based-(PY 06/30/25)				\$0		\$0
Transportation-(PY 06/30/24)		\$60,717		\$60,717	\$65,393	-\$4,676
Transportation-(PY 06/30/25)				\$0		\$0
Home Delivered Meals-(PY 06/30/24)		\$214,051		\$214,051	\$214,051	\$0
Home Delivered Meals-(PY 06/30/25)				\$0		\$0
Supplemental Nutrition-(PY 06/30/24)		\$51,756		\$51,756	\$51,755	\$1
Supplemental Nutrition-(PY 06/30/25)				\$0		\$0
Ombudsman-(PY 06/30/24)		\$22,037		\$22,037	\$22,037	\$0
Ombudsman-(PY 06/30/25)				\$0		\$0
Care Coordination CCEVP-(PY 06/30/24)		\$61,432		\$61,432	\$73,631	-\$12,199
Care Coordination CCEVP-(PY 06/30/25)				\$0		\$0
Respite Care Initiative-(PY 06/30/24)				\$0		\$0
Respite Care Initiative-(PY 06/30/25)				\$0		\$0
Guardianship VDA-(PY 06/30/24)				\$0		\$0
Guardianship VDA-(PY 06/30/25)				\$0		\$0
Guardianship VDA Mental Health-(PY 06/30/24)				\$0		\$0
Guardianship VDA Mental Health-(PY 06/30/25)				\$0		\$0
Guardianship DBHDS ID/DDS-(PY 06/30/24)				\$0		\$0
Guardianship DBHDS ID/DDS-(PY 06/30/25)				\$0		\$0
Guardianship DBHDS Mental Illness-(PY 06/30/24)				\$0		\$0
Guardianship DBHDS Mental Illness-(PY 06/30/25)				\$0		\$0
Senior Cool Care				\$0		\$0
Senior Farmer's Market General Funds-(PY 06/30/24)				\$0		\$0
Senior Farmer's Market General Funds-(PY 06/30/25)				\$0		\$0
VICAP General Funds-(PY 06/30/24)		\$0		\$0	\$20,812	-\$20,812
VICAP General Funds-(PY 06/30/25)		\$2,083		\$2,083		\$2,083
Other				\$0		\$0
Other				\$0		\$0
Other				\$0		\$0
Other				\$0		\$0
Other				\$0		\$0
Other				\$0		\$0
<b>*Note: PY means Program Year Ending</b>						
<b>GRAND TOTAL:</b>	<b>\$55,082</b>	<b>\$2,904,304</b>	<b>\$0</b>	<b>\$2,959,386</b>	<b>\$2,753,798</b>	<b>\$205,588</b>

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	NAME OF AGENCY:			Local Office on Aging Inc (PSA 5)													
2																	
3				SCHEDULE B - COSTS BY PROGRAM ACTIVITY													
4			FROM	10/1/2023		TO	9/30/2024										
5		COSTS TO FEDERAL III-B FUNDS	COSTS TO FEDERAL III C-1 FUNDS	COSTS TO FEDERAL III C-2 FUNDS	COSTS TO FEDERAL III-D FUNDS	COSTS TO FEDERAL III-E FUNDS	COSTS TO FEDERAL VII ELD. AB. FUNDS	COSTS TO FEDERAL VII OMB FUNDS	COSTS TO FEDERAL Supp Nutrition C2	COSTS TO FEDERAL Vaccine Access	COSTS TO FEDERAL ARP III-B FUNDS	COSTS TO FEDERAL ARP III C-1 FUNDS	COSTS TO FEDERAL ARP III C-2 FUNDS	COSTS TO FEDERAL ARP III-D FUNDS	COSTS TO FEDERAL ARP III-E FUNDS	COSTS TO FEDERAL ARP VII Ombuds FUNDS	COSTS TO FEDERAL Expanding Public Health Workforce
6	TITLE III (EXCEPT III-E)																
7	OLDER AMERICAN ACT FUNDS:																
8	Adult Day Care																
9	Checking																
10	Chore																
11	Homemaker										49,084				11,423		
12	Personal Care	16,902									39,166				45,527		
13	Care Coordination Level 2																
14	Service Coordination Level 1																
15	Care Transitions	9,193															
16	S.O.S.																
17	Comm. Referral Info. & Assist	20,861				4,549									51,703		
18	Options Counseling																
19	Transportation	102,407									3,462			514			
20	Assisted Transportation	12,951									2,992						
21	Congregate Meals		261,609			43,411						162,690		3,107			
22	Home Delivered Meals			286,275		12,301							162,026				
23	Home Delivered Fee for Service																
24	Nutrition Counseling		1,229														
25	Nutrition Education		4,000														
26	Other "EB" Disease Prevention				18,910									370			
27	CDSME																
28	Falls Prevention	386															
29	Health Education Screening																
30	Assistive Tech/DME/PERS-Devices																
31	Assistive Tech/DME/PERS-Payments																
32	Consumable Supplies																
33	Emergency Services	25,022									452						
34	Employment																
35	LTC Coordinating Activity	43,813									15,590						
36	Medication Management																
37	Money Management																
38	Outreach/Public Information & Educati	24,004									40,309				6,778		
39	Residential Repair and Renovation																
40	Socialization/Recreation																
41	Volunteer Programs																
42	Legal Assistance	20,001															
43	Elder Abuse Prevention						10,024										
44	LTC Ombudsman Program	2,214						33,816			8,620		2,571		569		
45	Incentive Program																
46	COVID-19 Vaccine Activity Planning									21,667							
47	Prep. and Admin.	6,759	18,000	26,500							1,347	14,000	20,508				
48	Public Health Workforce																64,429

	A	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF
1	NAME OF AGENCY:															
2																
3																
4																
5		VOLUNTARY CONTRIBUT.	COSTS TO OTHER NON- FED FUNDS	FEES	DMAS OMBUDSMAN	COSTS TO OTHER LOCAL FEDERAL FUNDING	COSTS TO NSIP FUNDS	COSTS TO G.F. OAA GENERAL FUNDS	COSTS TO G.F. COMM. BASED FUNDS	COSTS TO G.F. TRANSPORT FUNDS	COSTS TO G.F. HD MEALS FUNDS	COSTS TO G.F. SUPP NUTRITION FUNDS	COSTS TO G.F. CCEVP FUNDS	COSTS TO G.F. OMBUDS FUNDS	IN-KIND	TOTAL TITLE III & VII COSTS
6	TITLE III (EXCEPT III-E)															
7	OLDER AMERICAN ACT FUNDS:															
8	Adult Day Care															0
9	Checking															0
10	Chore															0
11	Homemaker	230	28,588	273				86,905								176,503
12	Personal Care		35,000	957				49,513								187,065
13	Care Coordination Level 2															0
14	Service Coordination Level 1												59,156			59,156
15	Care Transitions															9,193
16	S.O.S.															0
17	Comm. Referral Info. & Assist							97,617								174,730
18	Options Counseling	32											14,476			14,508
19	Transportation		189							43,961						150,533
20	Assisted Transportation		189	906		54,965										72,003
21	Congregate Meals	2,403	24,680			3,250		4,971				20,967			130,208	657,296
22	Home Delivered Meals	190,546	156,741				54,190				213,687	29,676			384,811	1,490,253
23	Home Delivered Fee for Service															0
24	Nutrition Counseling															1,229
25	Nutrition Education															4,000
26	Other "EB" Disease Prevention															19,280
27	CDSME															0
28	Falls Prevention		2,050												7,991	10,427
29	Health Education Screening															0
30	Assistive Tech/DME/PERS-Devices															0
31	Assistive Tech/DME/PERS-Payments															0
32	Consumable Supplies															0
33	Emergency Services	750	1,500													27,724
34	Employment															0
35	LTC Coordinating Activity							28,928								88,331
36	Medication Management															0
37	Money Management															0
38	Outreach/Public Information & Educati															71,091
39	Residential Repair and Renovation															0
40	Socialization/Recreation															0
41	Volunteer Programs															0
42	Legal Assistance		45													20,046
43	Elder Abuse Prevention		1,051													11,075
44	LTC Ombudsman Program		32,023										22,037			101,850
45	Incentive Program															0
46	COVID-19 Vaccine Activity Planning															21,667
47	Prep. and Admin.		29,410												622	117,146
48	Public Health Workforce															64,429

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	NAME OF AGENCY:			Local Office on Aging Inc (PSA 5)													
2																	
3				SCHEDULE B - COSTS BY PROGRAM ACTIVITY													
4			FROM	10/1/2023			TO	9/30/2024									
5		COSTS TO FEDERAL III-B FUNDS	COSTS TO FEDERAL III C-1 FUNDS	COSTS TO FEDERAL III C-2 FUNDS	COSTS TO FEDERAL III-D FUNDS	COSTS TO FEDERAL III-E FUNDS	COSTS TO FEDERAL VII ELD. AB. FUNDS	COSTS TO FEDERAL VII OMB FUNDS	COSTS TO FEDERAL Supp Nutrition C2	COSTS TO FEDERAL Vaccine Access	COSTS TO FEDERAL ARP III-B FUNDS	COSTS TO FEDERAL ARP III C-1 FUNDS	COSTS TO FEDERAL ARP III C-2 FUNDS	COSTS TO FEDERAL ARP III-D FUNDS	COSTS TO FEDERAL ARP III-E FUNDS	COSTS TO FEDERAL ARP VII Ombuds FUNDS	COSTS TO FEDERAL Expanding Public Health Workforce
49	TITLE III-E																
50	OLDER AMERICAN ACT FUNDS:																
51	Individual Counseling																
52	Support Groups																
53	Caregiver Training																
54	Care/Service Coordination Level 2																
55	Comm. Referral Info. & Assist					17,998											
56	Outreach/Public Information/Education																
57	Respite Voucher																
58	Adult Day Care (Out of Home)																
59	Homemaker (In-Home)																
60	Personal Care (In-Home)																
61	Institutional Respite (Out of Home Overnight)																
62	Other Respite Services																
63	Assistive Tech/DME/PERS-Devices																
64	Assistive Tech/DME/PERS-Payments																
65	Chore																
66	Consumable Supplies																
67	Financial Consultation																
68	Congregate Meals																
69	Home Delivered Meals																
70	Homemaker					37,285											
71	Personal Care					34,735											
72	Residential Repair and Renovation																
73	Transportation																
74	Assisted Transportation																
75	Direct Supplemental Service Pymnts																
76	Other Supplemental Services																
77	Incentive Program																
78	Prep. and Admin.					6,043									9,598		
79	GRANDPARENTS & OLDER																
80	INDIVIDUALS WHO ARE																
81	RELATIVE CAREGIVERS OF																
82	CHILDREN																
83	Individual Counseling																
84	Support Groups																
85	Caregiver Training																
86	Care Coordination Level 2																
87	Comm. Referral Info. & Assist																
88	Outreach/Public Information/Education																
89	Respite Voucher																
90	Adult Day Care (Out of Home)																
91	Homemaker (In-Home)																
92	Personal Care (In-Home)																
93	Institutional Respite (Out of Home Overnight)																
94	Other Respite Services																
95	Assistive Tech/DME/PERS-Devices																
96	Assistive Tech/DME/PERS-Payments																

	A	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF
1	NAME OF AGENCY:															
2																
3																
4																
5		VOLUNTARY CONTRIBUT.	COSTS TO OTHER NON- FED FUNDS	FEES	DMAS OMBUDSMAN	COSTS TO OTHER LOCAL FEDERAL FUNDING	COSTS TO NSIP FUNDS	COSTS TO G.F. OAA GENERAL FUNDS	COSTS TO G.F. COMM. BASED FUNDS	COSTS TO G.F. TRANSPORT FUNDS	COSTS TO G.F. HD MEALS FUNDS	COSTS TO G.F. SUPP NUTRITION FUNDS	COSTS TO G.F. CCEVP FUNDS	COSTS TO G.F. OMBUDS FUNDS	IN-KIND	TOTAL TITLE III & VII COSTS
49	TITLE III-E															
50	OLDER AMERICAN ACT FUNDS:															
51	Individual Counseling															0
52	Support Groups															0
53	Caregiver Training															0
54	Care/Service Coordination Level 2															0
55	Comm. Referral Info. & Assist															17,998
56	Outreach/Public Information/Education															0
57	Respite Voucher															0
58	Adult Day Care (Out of Home)															0
59	Homemaker (In-Home)															0
60	Personal Care (In-Home)															0
61	Institutional Respite (Out of Home Over)															0
62	Other Respite Services															0
63	Assistive Tech/DME/PERS-Devices															0
64	Assistive Tech/DME/PERS-Payments															0
65	Chore															0
66	Consumable Supplies															0
67	Financial Consultation															0
68	Congregate Meals															0
69	Home Delivered Meals															0
70	Homemaker								13,725							51,010
71	Personal Care								20,326							55,061
72	Residential Repair and Renovation															0
73	Transportation		189	1,726						21,433						23,348
74	Assisted Transportation															0
75	Direct Supplemental Service Pymnts															0
76	Other Supplemental Services															0
77	Incentive Program															0
78	Prep. and Admin.		4,022													19,663
79	GRANDPARENTS & OLDER															
80	INDIVIDUALS WHO ARE															
81	RELATIVE CAREGIVERS OF															
82	CHILDREN															
83	Individual Counseling															0
84	Support Groups															0
85	Caregiver Training															0
86	Care Coordination Level 2															0
87	Comm. Referral Info. & Assist															0
88	Outreach/Public Information/Education															0
89	Respite Voucher															0
90	Adult Day Care (Out of Home)															0
91	Homemaker (In-Home)															0
92	Personal Care (In-Home)															0
93	Institutional Respite (Out of Home Over)															0
94	Other Respite Services															0
95	Assistive Tech/DME/PERS-Devices															0
96	Assistive Tech/DME/PERS-Payments															0

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	<b>NAME OF AGENCY:</b>			Local Office on Aging Inc (PSA 5)													
2																	
3				<b>SCHEDULE B - COSTS BY PROGRAM ACTIVITY</b>													
4			FROM	10/1/2023		TO	9/30/2024										
5		COSTS TO FEDERAL III-B FUNDS	COSTS TO FEDERAL III C-1 FUNDS	COSTS TO FEDERAL III C-2 FUNDS	COSTS TO FEDERAL III-D FUNDS	COSTS TO FEDERAL III-E FUNDS	COSTS TO FEDERAL VII ELD. AB. FUNDS	COSTS TO FEDERAL VII OMB FUNDS	COSTS TO FEDERAL Supp Nutrition C2	COSTS TO FEDERAL Vaccine Access	COSTS TO FEDERAL ARP III-B FUNDS	COSTS TO FEDERAL ARP III C-1 FUNDS	COSTS TO FEDERAL ARP III C-2 FUNDS	COSTS TO FEDERAL ARP III-D FUNDS	COSTS TO FEDERAL ARP III-E FUNDS	COSTS TO FEDERAL ARP VII Ombuds FUNDS	COSTS TO FEDERAL Expanding Public Health Workforce
97	Chore																
98	Consumable Supplies																
99	Financial Consultation																
100	Congregate Meals																
101	Home Delivered Meals																
102	Homemaker																
103	Personal Care																
104	Residential Repair and Renovation																
105	Transportation																
106	Assisted Transportation																
107	Direct Supplemental Service Pymnts																
108	Other Supplemental Services																
109	Incentive Program																
110																	
111	<b>TOTAL TITLE III &amp; TITLE VII</b>	<b>284,513</b>	<b>284,838</b>	<b>312,775</b>	<b>18,910</b>	<b>156,322</b>	<b>10,024</b>	<b>33,816</b>	<b>0</b>	<b>21,667</b>	<b>161,022</b>	<b>176,690</b>	<b>182,534</b>	<b>6,562</b>	<b>125,029</b>	<b>569</b>	<b>64,429</b>
112																	
113	Revised 09/26/2024																

	A	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF
1	NAME OF AGENCY:															
2																
3																
4																
5		VOLUNTARY CONTRIBUT.	COSTS TO OTHER NON- FED FUNDS	FEES	DMAS OMBUDSMAN	COSTS TO OTHER LOCAL FEDERAL FUNDING	COSTS TO NSIP FUNDS	COSTS TO G.F. OAA GENERAL FUNDS	COSTS TO G.F. COMM. BASED FUNDS	COSTS TO G.F. TRANSPORT FUNDS	COSTS TO G.F. HD MEALS FUNDS	COSTS TO G.F. SUPP NUTRITION FUNDS	COSTS TO G.F. CCEVP FUNDS	COSTS TO G.F. OMBUDS FUNDS	IN-KIND	TOTAL TITLE III & VII COSTS
97	Chore															0
98	Consumable Supplies															0
99	Financial Consultation															0
100	Congregate Meals															0
101	Home Delivered Meals															0
102	Homemaker															0
103	Personal Care															0
104	Residential Repair and Renovation															0
105	Transportation															0
106	Assisted Transportation															0
107	Direct Supplemental Service Pymnts															0
108	Other Supplemental Services															0
109	Incentive Program															0
110																
111	TOTAL TITLE III & TITLE VII	193,961	315,677	3,862	0	58,215	54,190	131,516	170,469	65,394	213,687	50,643	73,632	22,037	523,632	3,716,615
112																
113	Revised 09/26/2024															

SCHEDULE C - STATUS OF INVENTORIES  
YEAR ENDED SEPTEMBER 30, 2024

Fund Source and Type of Inventory	Value on Hand 10/1/2023	Increase (Decrease) During Period	Value on Hand 9/30/2024
Title III-B Older Americans Act			0
Title III-C(1) Older Americans Act			0
Title III-C(2) Older Americans Act			0
Title III-D Older Americans Act			0
Title III-E Older Americans Act			0
Title VII Elder Abuse			0
Title VII Ombudsman			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
Other Funds (Specify funds)			0
GRAND TOTAL	0	0	0





# Compliance



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## **Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Board of Directors  
Local Office on Aging, Inc.  
Roanoke, Virginia

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Local Office on Aging, Inc. ("LOA") which comprise the statement of financial position as of September 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 8, 2025.

### **Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered LOA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of LOA's internal control. Accordingly, we do not express an opinion on the effectiveness of LOA's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. **Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.**



## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether LOA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

**The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.**

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS

Harrisonburg, Virginia  
January 8, 2025

## **Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance**

To the Board of Directors  
Local Office on Aging, Inc.  
Roanoke, Virginia

### **Report on Compliance for Each Major Federal Program**

#### *Opinion on Compliance for Each Major Federal Program*

We have audited the Local Office on Aging, Inc.'s (LOA) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of LOA's major federal programs for the year ended September 30, 2024. The entity's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Local Office on Aging, Inc., complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2024.


#### *Basis for Opinion on Each Major Federal Program*

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of LOA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements related to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal documentation of LOA's compliance with the compliance requirements referred to above.

#### *Responsibilities of Management for Compliance*

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of



laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to LOA's federal programs.

## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the LOA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on compliance about the LOA's compliance the requirements of each major federal program as a whole.


In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risk of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding LOA's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of LOA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of LOA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with



a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. **Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that have not been identified.**

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Brown, Edwards & Company, L.L.P.*

CERTIFIED PUBLIC ACCOUNTANTS

Harrisonburg, Virginia  
January 8, 2025

# Local Office on Aging, Inc.

## Schedule of Expenditures of Federal Awards Year Ended September 30, 2024

<b>Federal Grantor/Pass-through Grantor/Program Title or Cluster Title</b>	<b>Federal Assistance Listing Number</b>	<b>Pass-Through Entity Identifier</b>	<b>Expenditures</b>
<u>U.S. Department of Health and Human Services</u>			
Pass-through from Virginia Department for the Aging:			
Title III-B - Supportive services	93.044	20-080	\$ 284,513
COVID-19 Title III-B - Supportive services	93.044	20-080	161,022
Vaccine Access	93.044	20-080	21,667
Expanding Public Health Workforce	93.044	20-080	64,429
Title III-C(1) – Nutrition services	93.045	20-080	284,838
COVID-19 Title III-C(1) – Nutrition services	93.045	20-080	176,690
Title III-C(2) – Nutrition services	93.045	20-080	312,775
COVID-19 Title III-C(2) – Nutrition services	93.045	20-080	182,534
Nutrition Services Incentive Program	93.053	20-080	<u>54,190</u>
Total Aging Cluster			1,542,658
Title III-D – Disease Prevention and Health Promotion	93.043	20-080	18,910
COVID-19 Title III-D – Disease Prevention and Health Promotion	93.043	20-080	6,562
Title III-E – National Family Caregiver Support	93.052	20-080	156,322
COVID-19 Title III-E – National Family Caregiver Support	93.052	20-080	125,029
Title VII – Ombudsman	93.042	20-080	33,816
COVID-19 Title VII – Ombudsman	93.042	20-080	569
Title VII – Elder Abuse	93.041	20-080	10,024
State Health Insurance Assistance Program – VICAP	93.324	A262-82355	41,472
Medicare Enrollment Assistance Program – MIPPA	93.071	20-093	61,432
Fall Prevention Grant	95.761	20-080	1,600
Senior Cool Care	93.048	20-080	<u>2,000</u>
Total U.S. Department of Health and Human Services			2,000,394
Pass-through from United States Department of Agriculture			
Sr. Farmer's Market	10.576	20-080	<u>3,250</u>
Total Federal Expenditures			<u><u>\$ 2,003,644</u></u>

See notes to Schedule of Expenditures of Federal Awards.



## Local Office on Aging, Inc.

### Notes to Schedule of Expenditures of Federal Awards September 30, 2024

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#### Note 1 – Basis of Presentation

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The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of Local Office on Aging, Inc. ("LOA") under programs of the federal government for the year ended September 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations (CFR)* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Because the Schedule presents only a selected portion of the operations of LOA, it is not intended to and does not present the financial position, changes in net assets, or cash flows of LOA.

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#### Note 2 – Summary of Significant Accounting Policies

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- (1) Expenditures reported on the Schedule are reported on the accrual basis of accounting.
- (2) Pass-through entity identifying numbers are presented where available.

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#### Note 3 – Indirect Cost Rate

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LOA did not elect to use the 10% de minimis indirect cost rate.

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#### Note 4 – Sub-Recipient Monitoring

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LOA does not have any sub-recipients.

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#### Note 5 – Outstanding Loan Balances

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At September 30, 2024, LOA had no outstanding loan balances requiring continuing disclosure.

**Local Office on Aging, Inc.**  
**Schedule of Findings and Questioned Costs**  
**September 30, 2024**

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## **A – Summary of Auditor’s Results**

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1. The auditor’s report expresses an **unmodified opinion** on the financial statements.
2. **No material weakness and no significant deficiencies** relating to the audit of the financial statements were reported in the Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*. No significant deficiencies were reported.
3. **No instances of noncompliance** material to the financial statements were disclosed during the audit.
4. **No material weaknesses or significant deficiencies** relating to the audit of the major federal award programs were reported in the Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance.
5. The auditor’s report on compliance for the major federal award programs expresses an **unmodified opinion**.
6. The audit disclosed **no audit findings in accordance with 2 CFR section 200.516(a) relative to the major programs**.
7. The programs tested as major programs included:  
  
Aging cluster:

93.044	Title III-B – Supportive services
93.045	Title III-C (1) and (2) – Nutrition service
93.053	Nutrition Services Incentive Program (NSIP)
8. The threshold for distinguishing Types A and B programs was **\$750,000**.
9. LOA was **note** determined to be a **low-risk auditee**.

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## **B – Prior Year Finding – Financial Statement Audit**

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### *2023-001: Internal Controls over Financial Reporting (Material Weakness)*

#### Condition

During the audit, we detected several material misstatements in the trial balance presented to us to begin our audit that were considered material audit corrections. Moreover, there was an unreconciled difference for which management could provide no documentation, although this difference was not considered material to the users of the financial statements.

#### Current Status

This condition is not present in the current year financial statements.