



# Commonwealth of Virginia

## *Auditor of Public Accounts*

Walter J. Kucharski  
Auditor of Public Accounts

P.O. Box 1295  
Richmond, Virginia 23218

March 6, 2012

The Honorable Michael E. McGinty  
Chief Judge  
City of Williamsburg/James City County General District Court  
P.O.Box 5  
King William, VA 23086-0005

Audit Period: July 1, 2010 through June 30, 2011  
Court System: City of Williamsburg/James City County  
Judicial District: Ninth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK: ngm

cc: The Honorable Colleen K. Killilea, Judge  
The Honorable Jeffrey W. Shaw, Judge  
Brenda T. Sumner, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia