



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

December 7, 2016

The Honorable Stephanie E. Merritt
Chief Judge
County of Charles City General District Court
P.O. Box 873 - 7400 Justice Drive, Room 102
Gloucester, VA 23061

The Honorable George C. Fairbanks, IV
Chief Judge
County of Charles City Juvenile and Domestic Relations District Court
5201 Monticello Ave - Suite 3
Williamsburg, VA 23188

Audit Period: July 1, 2015 through June 30, 2016
Court System: County of Charles City
Judicial District: Ninth

We are performing a statewide audit of the Combined General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM: ljh

cc: The Honorable Colleen K. Killilea, Judge
The Honorable Wade A. Bowie, Judge
Barbara J. Watkins, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia