

Financial Statements as of and for the Years Ended June 30, 2015 and 2014, and Independent Auditors' Report



## Contents

	Page
Independent Auditors' Report	1 - 2
Management's Discussion and Analysis	3 - 6
Financial Statements	
Statements of Net Position	7
Statements of Revenues, Expenses and Changes in Net Position	8
Statements of Cash Flows	9
Notes to Financial Statements	10 - 18
Compliance Report	
Independent Auditors' Report on Internal Control Over Financial Reporting and on	
Compliance and Other Matters Based on an Audit of Financial Statements	10 20
Performed in Accordance with Government Auditing Standards	19 - 20



#### INDEPENDENT AUDITORS' REPORT

Members of the Authority
Chesapeake Airport Authority

We have audited the accompanying financial statements of the business-type activities of Chesapeake Airport Authority (Authority), a component unit of the City of Chesapeake, as of and for the years ended June 30, 2015 and 2014, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of Chesapeake Airport Authority as of June 30, 2015 and 2014, and the changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 – 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Government Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 3, 2015, on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Dixon Hughes Goodnan LLP

Newport News, Virginia September 3, 2015

#### Management's Discussion and Analysis

#### June 30, 2015 and 2014

This section of the Chesapeake Airport Authority's (Authority or Airport) annual financial report presents our discussion and analysis of the Authority's financial performance for the year ended June 30, 2015, (FY2015). Please read it in conjunction with the financial statements that follow this section. The following table summarizes the financial condition and operations of the Authority for FY2015 and provides a comparison to FY2014 and FY2013:

#### **Statements of Net Position**

	June 30, 2015	June 30, 2014	June 30, 2013
Assets			_
Current assets	\$ 538,567 \$	710,461	\$ 350,487
Other assets	211,123	207,411	208,368
Capital assets - net	 8,066,443	8,078,412	8,617,252
			_
	\$ 8,816,133 \$	8,996,284	\$ 9,176,107
Liabilities and net assets			
Current liabilities	\$ 541,356 \$	210,446	\$ 196,423
Noncurrent liabilities	1,128,100	1,245,100	1,357,100
Net assets	 7,146,677	7,540,738	7,622,584
	\$ 8,816,133 \$	8,996,284	\$ 9,176,107

#### **Airport Activity**

This has been a busy year for your Airport Staff. The A hangars were rebuilt and are now back in service after the alleged tornado last year. We have crack filled and restriped the runway. The City of Chesapeake (City) has many construction projects going on, one of them being the Dominion Bridge Project. The project is slated for completion April of 2017. Due to this project, traffic congestion has contributed to the downturn in our patronage at the Airport. Once this project is complete we anticipate that many customers will return to the Airport. The Airport has been in talks with the City and some vendors on how to get city sewer and city water to the airport.

Patronage at the Airport has decreased over the past twelve months. Two common indicators of airport activity at non-towered general aviation airports are (1) based aircraft and (2) annual fuel sales. Based aircraft are down about 5%\* and, yet, fuel sales are up about 7%\*\*.

The decrease in based aircraft is largely a reflection of the struggling economy combined with military aircraft owners leaving the local area and the retirement of our older pilots from aviation as well as the renovation of the A hangar which was out of service for about 7 months.

<sup>\*\*</sup> Annual fuel sales are determined from annual fuel flowage fees paid by the FBO.

	2015	2014	2013	
Annual Fuel Flowage (gallons)	159,809	148,272	177,796	
Based Aircraft	109	114	124	

#### **Financial Highlights**

#### Statements of Revenues, Expenses and Changes in Net Position

	 2015	(as restated) 2014	(as restated) 2013
Operating revenues	\$ 427,789	\$ 429,654	\$ 434,049
Operating expenses (including depreciation)	\$ 1,552,607	\$ 1,307,285	\$ 1,248,590
Net nonoperating revenue	\$ 730,757	\$ 795,785	\$ 713,384
Change in net position	\$ (394,061)	\$ (81,846)	\$ (101,157)
Net position - end of year	\$ 7,146,677	\$ 7,540,738	\$ 7,622,584

Total operating revenue decreased from \$429,654 to \$427,789 in FY2015.

The decrease in operating revenue is due to decreased hangar occupancy which resulted in the loss of operating revenue. This decrease in hangar occupancy is due to military relocations and retirement of some of our older tenants from flying as well as reconstruction of our A Hangar due to a tornado in June of 2014.

The overall City financial contribution to the Authority increased from \$381,314 in FY2014 to \$546,141 in FY2015.

The City financial contribution increase was due to the City paying the City share of capital projects (\$49,125) and litigation costs (\$217,590).

The capital project was the FBO Facilities Study (\$49,125).

FY 2015 City of Chesapeake annual operating contribution to the airport was \$279,426.

<sup>\*</sup> A report of based aircraft is provided to the Virginia Department of Aviation annually as of January 1, which is the midpoint of our fiscal year, thus providing a representative snapshot of based aircraft for the fiscal year.

#### **Issuance of Series 2011 Refunding Bond**

Through the execution of a financing agreement with the Virginia Resources Authority (VRA) dated November 1, 2011, the Authority issued a \$1,220,000 Series 2011 Bond at an interest rate of 2.74% which fully matures on August 1, 2024. The proceeds of this bond were used (in concert with the existing funds in the then existing Series 1999 Debt Service Account and the Debt Service Reserve Account) to (1) pay in full the outstanding principal balance of the Series 1999 Bonds, (2) establish a debt service account for the Series 2011 Bond and (3) pay all expenses pursuant to the issuance of the Series 2011 Bond. The debt service due in FY 2015 (principal \$85,000 and interest \$28,428) was paid in full.

#### **City of Chesapeake Promissory Note**

In September 2008 the Authority signed a \$439,100 noninterest-bearing, fifteen year promissory note with the City, refinancing the balance due on the two existing promissory notes. The new note requires semi-annual payments of \$13,500 due and payable on June 15 and December 15 of each year with a final balloon payment of \$47,600 due on June 15, 2023. The \$27,000 debt service due in FY2015 was paid in full.

#### The Airport received funds totaling \$157,790 in state and federal grants in FY2015, as follows:

State (DOAV)	\$ 89,552
Federal (FAA)	\$ 68,238

The Commonwealth of Virginia provided grants in two major categories: Capital Development (\$31,095) and Airport Maintenance (\$58,457). Of the funds received for capital development, \$6,490 was ancillary to FAA grants for (1) the purchase of wetlands credits that will allow for the development of the North Terminal Area and (2) the acquisition of property easements on two parcels that will complete the necessary control of the Runway 05 Runway Protection Zone (RPZ). The \$58,457 of maintenance grants funded miscellaneous maintenance activities including repairs to the Automated Weather Observing System (AWOS), crack fill and runway remarking, generator maintenance, the purchase of herbicide and runway and taxiway replacement lamps.

The \$68,237 of federal grants was for (1) the purchase of wetlands credits that will allow for the development of the North Terminal Area and (2) the acquisition of property easements on two parcels that will complete the necessary control of the Runway 05 Runway Protection Zone (RPZ).

#### **Capital Development**

#### **Land Acquisition**

This project involves the acquiring of two easements upon land to complete the satisfactory control of the Runway Protection Zone (RPZ) for Runway 05. After having the two properties appraised, the Authority provided the two property owners with written offers of purchase which both owners rejected. As a result, one mediation proceeding has been completed to facilitate one easement acquisition, and mediation is anticipated by December 2015. The additional parcel sought is awaiting the results of the first mediation hearing. This project is funded through a combination of federal and state grants with local share funding provided by the City.

#### North Terminal Apron Phase 1 and 2

The North Terminal Area Expansion project has been deferred pending the outcome of the Runway Protection Zone (RPZ 5) easement acquisition. The North Terminal Area Expansion (construction phase) project will not draw any funds until FY 16.

#### Conditional Use Permit (CUP) and Site Plan Update

The Conditional Use Permit has been updated with the City. This project is a state (80/20) funded project which allows the Airport to continue its mission within the City. The Airport's consultants handle the relevant data gathering and information assembly to accurately define the business of the Airport. It is a required item to operate.

#### SWP3/SPCC/ODCP Update

These three plans are required documents and component parts of the Virginia Pollutant Discharge Elimination System (VPDES.) Each of the documents must be updated to reflect current requirements by the Department of Environmental Quality in the issuance of the permit. The update was completed in May 2015 and was grant funded by the Department of Aviation at 80% of eligible costs.

#### **DEQ Permit**

The Department of Environmental Quality VPDES permit was reissued December 2014. The efforts were significant and required coordination and communication between many agencies. Talbert and Bright provided the service in requesting the reissuance and ensured that the Authority remained on schedule. The permit is good for 5 years.

#### **Contacting the Authority's Financial Management**

The financial report is to provide federal, state and local grantors, citizens, taxpayers, customers and creditors with a general overview of the Authority's finances and to show accountability for the money it receives. If you have questions about this report or need to get additional information, contact the Airport Manager at 2800 Airport Drive, Chesapeake, Virginia 23323, phone (757) 432-8110.

## Statements of Net Position

June 30,		2015		2014
Assets				
Current assets				
Cash and cash equivalents	\$	496,254	\$	456,671
Grants receivable		-		5,530
Accounts receivable - other		42,313		248,260
Total current assets		538,567		710,461
Restricted current assets				
Bond escrows - cash and cash equivalents		211,123		207,411
Capital assets				
Improvements		19,644,782		19,277,561
Land and easements		1,577,244		1,168,081
Equipment		236,760		222,863
		21,458,786		20,668,505
Less - accumulated depreciation	(	(13,392,343)	(	(12,590,093)
Total capital assets		8,066,443		8,078,412
	\$	8,816,133	\$	8,996,284
Liabilities and Net Position				
Current liabilities				
Accounts payable	\$	363,440	\$	28,977
Hangar security deposits		23,509		21,061
Office space security deposits		200		200
Accrued interest		11,358		12,330
Deferred revenue		25,849		35,878
Current portion of loans payable Current portion of bonds payable		27,000		27,000
Current portion of bonds payable		90,000		85,000
Total current liabilities		541,356		210,446
Noncurrent liabilities				
Bonds payable - less current portion		905,000		995,000
Loans payable - less current portion		223,100		250,100
Total noncurrent liabilities		1,128,100		1,245,100
Net Position				
Invested in capital assets - net of related debt		6,821,343		6,721,312
Restricted		211,123		207,411
Unrestricted		114,211		612,015
Total net position		7,146,677		7,540,738
	\$	8,816,133	\$	8,996,284

The accompanying notes are an integral part of these financial statements.

## Statements of Revenues, Expenses and Changes in Net Position

Years Ended June 30,	2015	2014
Revenues		
Rental income	\$ 381,058	\$ 388,868
Reimbursements and fees collected	46,731	40,786
Total revenues	427,789	429,654
Operating expenses		
Professional fees	249,662	73,859
Salaries and wages	131,505	139,872
Maintenance	123,702	47,544
Storm water management fees	66,568	66,568
Utilities	41,117	44,918
Payroll taxes and employee benefits	31,863	34,792
Insurance	31,459	31,653
Waste disposal costs	27,166	20,850
Supplies	17,140	22,012
Telephone	12,225	13,567
Other expenses	8,836	8,519
Advertising	4,824	3,317
Conference and meetings	2,956	3,631
Bad debt expense	1,334	-
Total operating expenses	750,357	511,102
Operating loss before depreciation	(322,568)	(81,448)
Depreciation	802,250	796,183
Operating loss	(1,124,818)	(877,631)
Nonoperating revenues (expense)		
City appropriations operating	546,141	381,314
Grant revenue	157,790	231,950
Other income	56,886	234,044
Interest income	476	380
Other expense	(3,080)	(22,117)
Interest expense	(27,456)	(29,786)
Total nonoperating revenues	730,757	795,785
Change in net position	(394,061)	(81,846)
Net position - beginning of year	7,540,738	7,622,584
Net position - end of year	\$ 7,146,677	\$ 7,540,738

## Statements of Cash Flows

Years Ended June 30,	2015	2014
Cash flows from operating activities		
Cash receipts from customers	\$ 633,736 \$	429,328
Cash payments to employees for services	(131,505)	(139,826)
Cash payments for other operating expenses	(291,968)	(349,583)
Net cash from operating activities	210,263	(60,081)
Cash flows from financing activities		
Repayment of bonds payable	(85,000)	(85,000)
Repayment of loans payable	(27,000)	(27,000)
Acquisition of property and equipment	(736,000)	(279,459)
City appropriations	546,141	381,314
Grant revenue	163,319	231,938
Other income	-	806
Interest paid on bonds and loans	 (28,428)	(30,757)
Net cash from financing activities	(166,968)	191,842
Net change in cash and cash equivalents	43,295	131,761
Cash and cash equivalents - beginning of year	 664,082	532,321
Cash and cash equivalents - end of year	\$ 707,377 \$	664,082
Cash and cash equivalents, as shown on statements of net assets		
Cash and cash equivalents - current assets	\$ 496,254 \$	456,671
Cash and cash equivalents - restricted assets	 211,123	207,411
	\$ 707,377 \$	664,082
Reconciliation of operating loss to net cash from operating activities		
Operating loss Adjustments to reconcile to net cash from operating activities:	\$ (1,124,818) \$	(877,631)
Depreciation	802,250	796,183
Bad debts	1,334	-
Change in:		
Accounts receivable	204,613	6,374
Accounts payable	334,465	14,908
Hangar and office suite security deposits	2,448	(1,984)
Deferred revenue	 (10,029)	2,069
Net cash from operating activities	\$ 210,263 \$	(60,081)

#### Notes to Financial Statements

#### June 30, 2015 and 2014

#### 1. Organization and Nature of Business

*Chesapeake Airport Authority* (Authority or CAA) was created on March 10, 1966 by Chapter 133 of the Acts of Assembly of 1966 of the Commonwealth of Virginia to construct, operate, and maintain an airport to serve the needs of the City of Chesapeake (City).

#### 2. Summary of Significant Accounting Policies

#### **Reporting Authority**

The Authority is considered a component unit of the City for governmental accounting standards purposes. The criteria for including the Authority within the City's reporting Authority, as set forth in Governmental Accounting Standards Board (GASB) Statement No. 14 and Statement No. 61 (which amends Statement No. 14), The Financial Reporting Authority, is financial accountability. Financial accountability is defined as appointment of a voting majority of the component unit's board and either the ability to impose the primary government's will or the possibility that the component unit will provide a financial benefit to, or impose a financial burden on, the primary government. Specifically, the Authority is considered a component unit because of the City Council's ability to appoint the Board members and the Authority's financial dependency on the City; this gives the City the potential to impose its will on the Authority.

#### **Basis of Accounting**

The Authority utilizes the economic resources management focus and the accrual basis of accounting in preparing its financial statements where revenues are recognized when earned and expenses when incurred. The Authority has adopted GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting. The Authority has elected not to apply Financial Accounting Standards Board pronouncements issued after November 30, 1989, as allowed by GASB Statement No. 20.

The Authority follows the reporting requirements for special purpose governments involved in business-type activities, which provide an Authority-wide perspective in the financial statement presentation. These standards require presentation of Management's Discussion and Analysis as required supplementary information, and presentation of a statement of net position, statement of revenues, expenses, and changes in net position using a specified format which distinguishes between operating and nonoperating revenues and expenses, and statement of cash flows using the direct method.

The Statement of Net Position presents the Authority's assets and liabilities, with the difference reported as net position. Net position is categorized into three components:

**Invested in capital assets - net of related debt -** represents the Authority's total investment in capital assets, net of accumulated depreciation reduced by outstanding balances for bonds, notes and other debt that are attributed to the acquisition, construction or improvement of those assets.

**Restricted net position** - results when constraints placed on net position use are either externally imposed by law through constitutional provisions or enabling legislation.

**Unrestricted net position** - consists of net position which do not meet the definition of the two preceding categories.

#### **Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Authority considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

#### **Restricted Cash - Bond Escrows**

Upon the issuance of the Series 1999 Bonds, and pursuant to the Master Indenture to those bonds, the Authority and the bond trustee established (1) a Debt Service Account for the monthly accumulation of funds for the annual payment of the principal amount and the semi-annual payment of the interest amount of the annual debt service of the bonds and (2) a Debt Service Reserve Account in which The Authority is required to deposit amounts sufficient to maintain the Debt Service Reserve in an amount equal to the annual Debt Service Requirement. This requirement is equal to the maximum amount of required payments for principal and interest on the Series 1999 Bonds including mandatory sinking fund redemptions with respect to the Bonds, scheduled to come due in any year.

With the refunding of the Series 1999 Bonds, this requirement of the Master Indenture continues to apply to the Series 2011 Bond. As of June 30, 2015 and 2014, the Authority was in compliance with the above requirements.

#### **Capital Assets**

Capital assets, which include property, plant and equipment, are stated at cost. Assets acquired by grant or bequest are recorded at their fair value on the date of transfer. When assets are disposed, the related costs and accumulated depreciation are removed from the respective accounts and any profit or loss on disposition is recognized currently.

Depreciation is computed using the straight-line method over the estimated useful lives of assets as follows:

Improvements 15 - 40 years Equipment 5 - 7 years

Maintenance and ordinary repairs are charged to expense as incurred. Expenditures which materially increase values, change capacities, or extend useful lives are capitalized.

#### Advertising

The Authority expenses advertising costs as they are incurred. Advertising expense for 2015 and 2014 were \$4,824 and \$3,317, respectively.

#### Grants receivable

Grants receivable represent the amount of allowable expenditures incurred for which funding has not yet been received. Since this balance consists of amounts owed by the federal and state governments, it is considered fully collectible at year end, and as such, no allowance has been recorded.

#### **Operating and Nonoperating Classification**

The Authority's policy is to report as operating revenues and expenses items that result from providing services in connection with the principal ongoing activities of the Authority. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

#### **Use of Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses reported during that period. Actual results could differ from those estimates and assumptions.

#### **Risk Management**

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. Property, liability and worker's compensation coverages are provided through a self-insurance pool. The Authority's retention is through deductibles. Deductibles and coverage limits at June 30, 2015 are as follows:

	<b>Deductibles</b>				
Property Equipment breakdown Airport operators Automobile:	\$	1,000 1,000 1,000			
Liability		250			
Uninsured motorist		200			
Worker's compensation		None			
		Liability Coverage Limits			
Property insurance Newly built or acquired locations Airport operators:	\$	7,659,175 250,000			
Liability Fire damage Medical expense		5,000,000 50,000 1,000			
Worker's compensation		Statutory			

There have been no reductions in insurance coverages from the prior year, and any settled claims have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### **Subsequent Events**

In preparing these financial statements, the Authority has evaluated events and transactions for potential recognition or disclosure through September 3, 2015, the date the financial statements were available to be issued.

#### 3. New GASB Standards

In the fiscal year ending June 30, 2014, the Authority adopted GASB Statement No. 65, *Items Previously Reported as Assets and Liabilities (GASB 65)*. The objective of this Statement is to (a) properly classify certain items that were previously reported as assets and liabilities as deferred outflows of resources or deferred inflows of resources and (b) recognize certain items that were previously reported as assets and liabilities as outflows of resources (expenses or expenditures) or inflows of resources (revenue). GASB 65 was implemented retroactively. As a result of implementing GASB Statement No. 65, the Authority no longer defers or amortizes bond issuance costs.

#### 4. Cash and Investments

#### **Deposits**

The Authority follows a deposit policy in accordance with statutes of the Commonwealth of Virginia. On June 30, 2015, the Authority had no deposit in excess of the amount insured by the Federal Deposit Insurance Corporation. All of the Authority's deposits were insured by federal depository insurance or the provisions of the Commonwealth of Virginia Security for Public Deposits Act (Act). Under the Act, banks holding public deposits in excess of the amounts insured by federal depository insurance must pledge collateral in the amount of 50 percent of excess deposits to a collateral pool in the name of the State Treasury Board. Savings and loan institutions are required to collateralize 100 percent of deposits in excess of federal depository insurance limits. The State Treasury Board has the authority to assess additional collateral from participating financial institutions to cover collateral shortfalls in the event of default and is responsible for monitoring compliance with the collateralization and reporting requirements of the Act and for notifying local governments of compliance by banks and savings and loan institutions. At June 30, 2015 and 2014, the carrying amounts of the Authority's deposits were \$481,081 and \$441,515, respectively, and the associated bank balances were \$479,882 and \$299,813, respectively. Differences between the Authority's carrying value of deposits and the bank balance were due to outstanding checks, deposits in transit and other reconciling items. The Authority also had bond escrow funds on deposit at June 30, 2015 and 2014 of \$211,123 and \$207,411, respectively.

#### **Investments**

#### **Investment Policy**

Statutes authorize local governments and other public bodies to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements and the State Treasurer's Local Government Investment Pool (LGIP). At June 30, 2015 and 2014, the Authority had an investment of \$15,173 and \$15,156, respectively, in the LGIP.

#### Concentration of Credit Risk

The Policy establishes limitations on portfolio composition by issuer in order to control concentration of credit risk. No more than 5% of the Authority's portfolio will be invested in the securities of any one issuer with the exception of: (1) the U.S. government or Agencies thereof, (2) fully insured/collateralized certificates of deposit or repurchase agreements that are collateralized by the U.S. government or Agencies thereof, and (3) mutual funds whereby the portfolio is limited to U.S. government or Agency securities.

#### Interest Rate Risk

The Authority is exposed to little interest rate risk since all investments had maturities of less than one year at June 30, 2015 and 2014.

#### 5. Capital Assets

A summary of changes in capital assets for the Authority follows:

	Balance June 30, 2014	Increases	Decreases	Balance June 30, 2015
Capital assets not being				
depreciated:				
Land and easements	\$ 1,168,081	\$ 409,163 \$	-	\$ 1,577,244
Other capital assets:				
Equipment	222,863	13,897	-	236,760
Improvements	19,277,561	367,221	-	19,644,782
Total other capital assets at	 			
historical cost	 19,500,424	381,118	-	19,881,542
Less - accumulated				
Equipment	193,730	8,142	_	201,872
Improvements	12,396,363	794,108	_	13,190,471
Total accumulated	 	,		
depreciation	 12,590,093	802,250	-	13,392,343
Total against assets being				
Total capital assets being	C 010 221	(401 100)		C 400 100
depreciated - net	 6,910,331	(421,132)	-	 6,489,199
Capital assets - net	\$ 8,078,412	\$ (11,969) \$	-	\$ 8,066,443

#### 6. Bond Payable

The Authority issued Airport Revenue Bonds dated January 1, 1999 in the amount of \$2,500,000. The bonds were to finance the costs incurred in connection with the acquisition and equipping of airplane hangars and related facilities at the Chesapeake Municipal Airport. Interest payments are due semiannually beginning August 1, 1999 and principal payments are due annually beginning December 1, 2000. The bonds are collateralized by the net operating revenues of the Authority and the bond escrows. To take advantage of historically low interest rates, the Authority refunded the Series 1999 Bond through the issuance of a Series 2011 Bond. The Series 1999 Bond was retired on November 30, 2011.

Activity in Series 2011 bonds payable for fiscal year 2015 and 2014 follows:

	Balance			Balance	Amount Due Within One
Description	<b>June 30, 2014</b>	Issued	Retir	ed June 30, 2015	Year
Total bonds outstanding	\$ 1,080,000	\$ -	\$ (85	,000) \$ 995,000	\$ 90,000

	Balance				Balance		nount Due
Description	June 30, 2013	Issued	Retired	Ju	me 30, 2014	**	Year
Total bonds outstanding	\$ 1,165,000	\$ -	\$ (85,000)	\$	1,080,000	\$	85,000

Series 2011 Debt service is as follows:

	Principa	ıl I	nterest	Total
2016	\$ 90,	000 \$	26,030 \$	116,030
2017	-	000	23,564	113,564
2018	90,	000	21,098	111,098
2019	95,	000	18,563	113,563
2020	100,	000	15,892	115,892
2021 - 2025	530,0	000	36,990	566,990
	·			
	\$ 995.	,000 \$	142,137 \$	1,137,137

#### 7. Related Party Transactions

In March 1992, the City approved a noninterest bearing loan for the Authority of \$232,000 to be used for improvements at the airport. If the Authority sold land that it owned, then the amount of sale proceeds would have been used to pay the balance owed on the note. No such land was sold, as such; annual payments of one-fifteenth of the remaining principal of \$232,000 started December 15, 2005, and were to continue each year until paid in full, with the full balance due on December 15, 2019.

In September 2008, the City restructured the loans described above into one non-interest bearing note requiring 39 semiannual payments of \$13,500, with a balloon payment due June 15, 2023.

The schedule of principle maturities is as follows:

2016	\$ 27,000
2017	27,000
2018	27,000
2019	27,000
2020	27,000
2021 - 2023	 115,100
	\$ 250,100

#### 8. Contingencies

#### **State and Federal Grants**

In connection with various grants awarded by the Commonwealth of Virginia and the Federal Aviation Administration, the Authority is required to operate an airport facility in the public interest for a period of 20 years commencing on the execution date of such grants. Should the Authority terminate the agreement, the State (or Federal government) shall be entitled to reimbursement of a proportionate share of the original grant. Management has no intentions of terminating this agreement and, accordingly, no liability has been established at June 30, 2015

#### Haynes et. al. v. CAA

The Authority is the defendant in thirteen closely related and consolidated inverse condemnation lawsuits. By mutual agreement of all parties, the trial of these consolidated cases was stayed generally by the Circuit Court of the City of Chesapeake (Court) on September 20, 2010. This stay was issued pending the ruling of the Virginia Supreme Court on the appeal made by the plaintiffs in a similar case (Osipovs v. Chesapeake Airport Authority). In that original case, the panel of five property owners awarded the plaintiffs zero dollars in compensation for damage determined previously by the trial judge. In December of 2010, the Supreme Court issued an opinion of no reversible error, declining to hear the appeal made by the plaintiffs. The consolidated complaints remained stayed as the plaintiffs in those consolidated cases made no effort to move the cases forward to trial.

It was anticipated that after the complaints had been stayed for 36 months (in September of 2013), the Court would discontinue these remaining, consolidated complaints. However, on June 24, 2013, the Authority's legal counsel received notice from counsel for the plaintiffs that some of the plaintiffs would like to go to trial. Five of the 13 sets of plaintiffs opted to voluntarily dismiss their claims; hence, only 8 remain.

Trial was held in December 2014 and final arguments presented in March 2015. The Court ruled in favor of the Airport. On June 17, 2015, the plaintiffs filed a petition for appeal with the Supreme Court of Virginia. The attorney for the Authority in these matters has begun a brief in opposition to the appeal. A decision by the Supreme Court on whether to grant an appeal is anticipated in mid-September 2015. A refusal of the appeal at that time will end these matters. If an appeal is granted, a final disposition will be forthcoming in the first quarter of FY 16. No accrual of pending litigation is considered necessary.

#### CAA v. Deal Property LLC

In order to comply with the requirements of the Federal Aviation Administration (FAA), on December 10, 2012, the CAA filed a petition for condemnation in the Court in order to take a portion of the property belonging to Deal Property, LLC. The property to be taken is within the confines of the Runway Protection Zone (RPZ) of Runway 05 at the Airport, and is to ensure the safety of aircraft approaching to land at the Airport, the FAA requires that the CAA control the RPZ in its entirety. There has been no movement on the Deal Property. No accrual of pending litigation is considered necessary.

#### **CAA v. West Road Real Estate Investment Trust (REIT)**

In order to comply with the requirements of the FAA, on December 10, 2012, the CAA filed a petition for condemnation in the Circuit Court of the City of Chesapeake in order to take a portion of the property belonging to West Road REIT. The property to be taken is within the confines of the Runway Protection Zone (RPZ) of Runway 05 at the Airport, and is to ensure the safety of aircraft approaching to land at the Airport, the FAA requires that the CAA control the RPZ in its entirety. The parties agreed to a mediation hearing in lieu of trial. The mediation was paused in August 2014 to gather clarification on valuation issues. On July 22, 2015, the parties came to an agreement. See Note 10.

#### **DEQ Civil Penalty**

Two Notices of Violation (the NOVs) were issued by the Virginia Department of Environmental Quality (DEQ) to the Authority in the first quarter of 2015 for effluent discharges from the Authority's wastewater treatment facility that allegedly contained regulated substances in excess of the Authority's permitted discharge limits. The Authority has taken corrective actions to bring its effluent within permitted limits and DEQ proposes to resolve the NOVs with a Consent Order and the imposition of a negotiated civil charge in the amount of \$4,900. Entry of the proposed Consent Order and payment of the civil charge will bring closure to the matter. The Authority has received and accrued invoices from Kaufman & Canoles which include the fees incurred for this matter through June 30, 2015.

#### 9. Pension Plan

#### **Plan Description**

The Authority joined the City of Chesapeake Employees' Pension Plan, a cost sharing multiple-employer defined benefit plan administered by the Virginia Retirement System (VRS). VRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries.

The VRS issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for the City of Chesapeake in total and, as such, a separate report for the Authority is not provided. A copy of the City of Chesapeake's report may be obtained by writing to VRS at P.O. Box 2500, Richmond, Virginia 23218.

#### **Funding Policy**

Plan members are required by Title 51.1 of the Code of Virginia (1950), as amended, to contribute 5% of their annual salary to the VRS. In keeping with the pension funding policy of the City of Chesapeake, this 5% contribution has been assumed by the Authority. In addition, the Authority is required to contribute the remaining amounts necessary to fund its participation in the VRS using the actuarial basis specified by the statute and approved by the VRS Board of Trustees. The Authority's contribution rate for 2015 and 2014 was 15.04% and 14.45%, respectively, of annual payroll for full-time employees.

#### **Annual Pension Cost**

The Authority's contributions to the VRS for 2015 and 2014 were \$19,776 and \$19,764, respectively, equal to the required contributions for each year.

#### 10. Subsequent Event

On July 22, 2015 all parties came to an agreement in the case of CAA v. West Road Real Estate Investment Trust (REIT). The Authority agreed to pay \$330,000 for an easement on the property in question, which the Authority has accrued as of June 30, 2015 and this liability is included in accounts payable on the statements of net position. FAA funds will be used to pay a portion of this expense.

\* \* \* \* \*

# Chesapeake Airport Authority Compliance Report



## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Members of the Authority Chesapeake Airport Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the accompanying financial statements of Chesapeake Airport Authority which collectively comprise the Authority's basic financial statements as of and for the years ended June 30, 2015 and 2014, and the related notes to the financial statements, and have issued our report thereon dated September 3, 2015.

#### **Internal Control over Financial Reporting**

In planning and performing our audits of the financial statements, we considered Chesapeake Airport Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Chesapeake Airport Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of Chesapeake Airport Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Chesapeake Airport Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

We noted certain matters that we reported to management of Chesapeake Airport Authority, in a separate letter dated September 3, 2015.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dixon Hughes Goodman LLP

Newport News, Virginia September 3, 2015