



SUSAN E. DUCKWORTH
CLERK OF THE CIRCUIT COURT
FOR THE
COUNTY OF GREENE

AS OF DECEMBER 8, 2022

Auditor of Public Accounts
Staci A. Henshaw, CPA

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- TABLE OF CONTENTS -

Pages

INDEPENDENT AUDITOR'S REPORT

1-2

STATEMENT OF ASSETS AND LIABILITIES

3



Staci A. Henshaw, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

January 17, 2023

Ashby L. Lamb-Gomez
Interim Clerk of the Circuit Court
County of Greene

Marie C. Durrer, Chairman
County of Greene

We have performed procedures on the accompanying Statement of Assets and Liabilities of Susan E. Duckworth, former Clerk of the Circuit Court of the County of Greene at December 8, 2022. The Clerk of the Circuit Court is an elected constitutional officer who administers the County of Greene's court of record. All records supporting the amounts presented in this financial statement are the responsibility of the outgoing Clerk.

The purpose of the limited procedures we performed was to determine the accountability of the former Clerk at December 8, 2022, and to turn over the assets, accounts, and records of the office to Ashby L. Lamb-Gomez, the newly appointed Interim Clerk of the Circuit Court. Our procedures included agreeing the amounts presented in the accompanying statement to supporting documentation, such as bank statements and financial reports. We also verified the termination of the former Clerk's access to financial and other systems and the Court's bank account. A more comprehensive audit of the former Clerk was performed for the period of October 1, 2021 through September 30, 2022, the results of which are included in our report dated November 10, 2022.

This financial statement has been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. This basis of accounting is prescribed by the State Comptroller and approved by the Auditor of Public Accounts as it is deemed the appropriate method of reporting by Clerks of the Circuit Court.

Based on the procedures we performed, we found the financial statement referred to above was properly supported and presents fairly, in all material respects, the assets and liabilities of the Clerk of the Circuit Court of the County of Greene as of December 8, 2022, on the cash basis of accounting described above.

We acknowledge the cooperation extended to us during this engagement.

Staci A. Henshaw
AUDITOR OF PUBLIC ACCOUNTS

LJH:vks

cc: The Honorable Claude V. Worrell, Jr., Chief Judge
Brenda Garton, County Administrator
Robyn M. de Socio, Executive Secretary
Compensation Board
Paul DeLosh, Director of Judicial Services
Supreme Court of Virginia

COUNTY OF GREENE
CLERK OF THE CIRCUIT COURT
STATEMENT OF ASSETS AND LIABILITIES
AS OF DECEMBER 8, 2022

ASSETS	
Cash and Cash Equivalents	\$414,198
Unreimbursed Clerk's Expenses	-
Total	414,198
LIABILITIES	
Due to the Commonwealth of Virginia	4,629
Due to the County of Greene	8,711
Collections for others	118,802
Depository bonds	8,478
Moneys under control of the court	273,513
Condemnation Funds	-
Unspecified receipts	65
Total	\$414,198

This Statement was prepared using the cash basis of accounting, which records cash receipts when received and disbursements when made.