

**OLD DOMINION UNIVERSITY
NORFOLK, VIRGINIA**

**INTERCOLLEGIATE ATHLETIC PROGRAMS
FOR THE YEAR ENDED
JUNE 30, 2003**



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UNIVERSITY OFFICIALS



Commonwealth of Virginia

Walter J. Kucharski, Auditor

**Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218**

July 13, 2004

The Honorable Mark R. Warner
Governor of Virginia
State Capitol
Richmond, Virginia

The Honorable Lacey E. Putney
Chairman, Joint Legislative Audit
and Review Commission
General Assembly Building
Richmond, Virginia

Dr. Roseann Runte
President, Old Dominion University

INDEPENDENT AUDITOR'S REPORT ON APPLICATION OF AGREED-UPON PROCEDURES

We have audited the financial statements of **Old Dominion University** as of and for the year ended June 30, 2003, and have issued our unqualified report thereon dated May 21, 2004. At the request of the President of the University, we have performed certain agreed-upon procedures to the University's Intercollegiate Athletic Programs for the fiscal year ended June 30, 2003, discussed below, solely to assist the University in complying with National Collegiate Athletic Association (NCAA) Bylaw 6.2.3.1. The University is responsible for the Intercollegiate Athletic Programs including preparation of the Schedule of Revenues and Expenditures of Intercollegiate Athletic Programs. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the University. Consequently, we make no representation regarding sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Schedule of Revenues and Expenditures of Intercollegiate Athletic Programs - Agreed-Upon Substantive Procedures

- a. We obtained the Schedule of Revenues and Expenditures of Intercollegiate Athletic Programs (Schedule) for the year ended June 30, 2003, as prepared by the University and shown in this report. We recalculated the addition of the amounts on the

Schedule, traced the amounts on the Schedule to management's worksheets, and agreed the amounts on management's worksheets to the Intercollegiate Athletics Department's accounts in the accounting records. We noted no differences between the amounts in the Athletics Department's accounts in the accounting records and the amounts on the worksheets. We discussed the nature of work sheet adjustments with management and are satisfied that the adjustments are appropriate.

- b. We applied certain analytical review techniques to the balances reported on the Schedule in order to determine the reasonableness of amounts reported therein. These techniques included trend analyses and other tests using operating data and reviews of actual amounts expended in comparison to budgeted amounts.
- c. The Intercollegiate Athletics Department receives no gifts or contributions directly. All gifts and contributions are received through the Old Dominion Intercollegiate Foundation.

Because the above procedures "a" through "c" do not constitute an audit made in accordance with generally accepted auditing standards, we do not express an opinion on the Schedule of Revenues and Expenditures of Intercollegiate Athletic Programs or any of the accounts or items referred to above. In connection with the procedures referred to above, no matters came to our attention that caused us to believe that the specified accounts or items should be adjusted. Had we performed additional procedures or had we made an audit of any financial statements of the Intercollegiate Athletics Department of Old Dominion University in accordance with generally accepted auditing standards, matters might have come to our attention that would have been reported to the President of the University. This report relates only to the accounts and items specified above and does not extend to the financial statements of Old Dominion University or its Intercollegiate Athletics Department taken as a whole.

Internal Control Related to Intercollegiate Athletic Programs - Agreed-Upon Procedures

The management of Old Dominion University is responsible for establishing and maintaining internal control for its Intercollegiate Athletic Programs. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any internal control, errors or irregularities may occur and not be detected. Also, projection of any evaluation of internal control to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the degree of compliance with the procedures may deteriorate. Our procedures and findings are as follows:

- d. We reviewed an organizational chart provided by the Intercollegiate Athletics Department and discussed it with appropriate personnel. We reviewed documentation of accounting systems and operating procedures. We also made certain inquiries of management regarding control consciousness, the use of internal audit in the department, competence of personnel, and protection of records and equipment.

- e. We reviewed internal control over cash receipts and disbursements, including payroll, for the Intercollegiate Athletic Programs. We reviewed the relationship of internal control over Intercollegiate Athletic Programs to internal control reviewed in connection with the audit of the University's financial statements. Our review also included those controls unique to Intercollegiate Athletics that have not been reviewed in connection with the audit of the financial statements.
- f. We reviewed the University's procedures for monitoring activities of the Old Dominion Intercollegiate Foundation. The Intercollegiate Foundation is audited annually by an independent certified public accountant. The Intercollegiate Athletics Department receives a copy of the resulting audit report. It should be noted that booster groups make no payments for or on behalf of the Intercollegiate Athletics Department.

Agreed-upon procedures "d" through "f" applied to certain aspects of the University's internal control were more limited than would be necessary to express an opinion on internal control of Old Dominion University in effect for the year ended June 30, 2003, taken as a whole. Because our review and evaluation was limited to applying those agreed-upon procedures, we do not express such an opinion. In connection with applying procedures "d" through "f" above, we noted no material weaknesses relating to internal control over the Intercollegiate Athletic Program activities administered by the University.

This report is intended solely for the information and use of the University and authorized representatives of the National Collegiate Athletic Association and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

AUDITOR OF PUBLIC ACCOUNTS

NJG/kva

kva:

OLD DOMINION UNIVERSITY
SCHEDULE OF REVENUES AND EXPENDITURES OF
INTERCOLLEGIATE ATHLETIC PROGRAMS
For The Year Ended June 30, 2003

	Administrative and General	Student Athletic Scholarships	Baseball	Men's Basketball	Women's Basketball
Operating revenues:					
Student fees	\$ 7,854,568	\$ 1,283,188	\$ -	\$ -	\$ -
Ticket and gate sales	-	-	-	508,240	216,550
Gifts	-	577,158	-	-	-
Other income	583,448	-	-	5,370	-
Total operating revenues	8,438,016	1,860,346	-	513,610	216,550
Operating expenditures:					
Personal service	3,449,332	-	-	1,705	-
Contractual services	2,055,495	-	66,750	128,131	136,540
Equipment	111,566	-	-	-	-
Supplies and materials	229,590	-	19,195	12,654	18,472
Scholarships	-	1,860,346	-	-	-
Total operating expenditures	5,845,983	1,860,346	85,945	142,490	155,012
Excess/(deficiency) of revenues over/(under) expenditures of operations before transfers	2,592,033	-	(85,945)	371,120	61,538
Mandatory transfer - Debt service	915,631	-	-	-	-
Non-mandatory transfers - To other funds	10,838	-	-	-	-
Net increase/(decrease) for the year	\$ 1,665,564	\$ -	\$ (85,945)	\$ 371,120	\$ 61,538

*Other sports include field hockey, golf, soccer, swimming, tennis, wrestling, cross country, lacrosse, and club sports.

The accompanying Notes to the Schedule of Revenues and Expenditures of Intercollegiate Athletic Programs are an integral part of this schedule.

	Sailing	Recreational Sports	Summer Camps	Other Sports *	Total
\$	-	\$ 340,891	\$ 408,289	\$ 35,550	\$ 9,922,486
	-	-	-	30,426	755,216
	-	-	-	-	577,158
	-	30,183	844	-	619,845
	-	371,074	409,133	65,976	11,874,705
	-	280,878	336,105	25,306	4,093,326
19,208	54,646	77,630	280,246		2,818,646
-	18,989	-	-		130,555
1,385	8,419	12,392	91,737		393,844
-	-	-	-		1,860,346
20,593	362,932	426,127	397,289		9,296,717
(20,593)	8,142	(16,994)	(331,313)		2,577,988
-	6,421	-	-		922,052
-	-	16,052	-		26,890
\$ (20,593)	\$ 1,721	\$ (33,046)	\$ (331,313)		\$ 1,629,046

OLD DOMINION UNIVERSITY

NOTES TO THE SCHEDULE OF REVENUES AND EXPENDITURES OF

INTERCOLLEGIATE ATHLETIC PROGRAMS

AS OF JUNE 30, 2003

1. BASIS OF PRESENTATION

The accompanying Schedule of Revenues and Expenditures of Intercollegiate Athletic Programs has been prepared on the accrual basis of accounting. The purpose of this Schedule is to present a summary of revenues and expenditures of the University's intercollegiate athletic programs (including amounts expended on behalf of the University by the Old Dominion University Intercollegiate Foundation, Incorporated) for the year ended June 30, 2003. Because the Schedule presents only a selected portion of the University's activities, it is not intended to and does not present either the financial position, changes in the financial position, or changes in cash flows for the year ended June 30, 2003.

2. ALLOCATION OF ATHLETIC OVERHEAD COSTS

The University recovers overhead costs such as utilities and custodial services from all auxiliary enterprises on campus, including athletics. The amount recovered is a percentage of each auxiliary enterprise's expenditures during the fiscal year. In the fiscal year ended June 30, 2003, the overhead rate charged to Athletics and other auxiliary enterprises was 10.32 percent.

3. AFFILIATED FOUNDATION

The University received \$577,158 designated for scholarships and fellowships from the Intercollegiate Foundation, an affiliated foundation.

OLD DOMINION UNIVERSITY
Norfolk, Virginia

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