



THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2017-2018 State Budget ([Chapter 836](#) of the 2017 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §15.2-2114, Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above shall complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to LocalGovernment@apa.virginia.gov. **The first report for Fiscal Year 2017 is due by October 1, 2017.**

SECTION 1 – LOCALITY INFORMATION

Locality Name: City of Waynesboro

Contact Name/Title: D. James Shaw II, Deputy City Manager

Contact Address: 503 W. Main St., Waynesboro, VA 22980

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Contact Phone: 540-942-6600

Report Completion Date: September 20, 2017

SECTION 2 - STORMWATER UTILITY FEES

For your stormwater utility fees provide the following information from your most recent audited annual financial report.

Financial Statement Fund Name: Stormwater Fund

Fiscal year: FY2016

Revenues	Expenditures	Ending Fund Balance/Net Position
1,201,562	912,410	189,689

SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.

A. Operations & Maintenance Program

A. MS-4 Program Compliance

The City is incrementally building an MS-4 Program per the DEQ approved Program Plan, this report covers Permit Year 3 for the City. MS-4 Program Compliance includes administrative staff who track and report MS-4 related tasks throughout the City as well as incidental costs such as fuel and office supplies. Additionally, these staff members manage Public Education, Public Participation, Illicit Discharge, Post Construction Stormwater, and Pollution Prevention activities for the City. These activities were covered extensively in the City's MS-4 Annual Report that will be submitted to DEQ in September 2017.

B. Operations & Maintenance Program

The City's Stormwater Maintenance staff includes a 5-man construction/ maintenance crew. The City's in-house crew cleaned just over 300 inlets, 19 manholes and 54 additional storm structures and participated in the annual leaf collection which prevents leaf debris and associated nutrients from reaching waterways through the stormwater system. Additionally, they conducted annual pollution prevention maintenance at the Public Works Operations facility and completed pipe and ditch maintenance projects.

The City also tracks street sweeping debris accumulated with a regenerative air sweeper purchased in July 2016. From July 1, 2016 to June 30, 2017 the sweeper collected approximately 400 tons of debris.

The City also issued a contract in FY '17 for CCTV inspection and cleaning of approximately 4,750 linear feet of storm sewer pipe which was identified during routine mapping and inspection activities.

B. Capital Improvement Program

The City's Capital Improvements have been funded by borrowings through the General Fund prior to the utility being adopted. Program staff funded through the utility did provide Project Management services for two CIP projects that were on-going in FY '17. One project that was completed in FY '17 using DEQ VCWRLF and SLAF funding will have an estimated Phosphorous reduction of 300 lbs. annually.

Stormwater Utility Fund Administration

The City incurs costs with an engineering consultant to administer the Stormwater Utility. This includes maintaining the GIS data that contains the fee structure and reviewing Petitions for Adjustment that property owner submit when they feel the City has incorrectly applied the fee.

Transfers to General Fund

City of Waynesboro Enterprise Funds including the stormwater utility transfer funds to other enterprise funds and the General Fund annually. These inter-fund transfers are to cover basic support services such as Human Resources, financial and legal services, and the City's 811 program.

