



DEPARTMENT OF CRIMINAL JUSTICE SERVICES  
CORONAVIRUS STATE AND LOCAL  
FISCAL RECOVERY FUND

REPORT ON AUDIT  
FOR THE YEAR ENDED  
JUNE 30, 2024

Auditor of Public Accounts  
Staci A. Henshaw, CPA

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## AUDIT SUMMARY

Our audit of the Coronavirus State and Local Fiscal Recovery Fund federal program, administered by the Department of Criminal Justice Services, for the fiscal year ended June 30, 2024, found:

- proper recording and reporting of all transactions, in all material respects, in the Commonwealth's accounting and reporting system;
- no matters involving internal control and its operation necessary to bring to management's attention nor instances of noncompliance with applicable laws and regulations or other matters that are required to be reported; and
- adequate corrective action with respect to prior audit findings and recommendations identified as complete in the [Findings Summary](#) included in the Appendix.

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Staci A. Henshaw, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

January 29, 2025

The Honorable Glenn Youngkin  
Governor of Virginia

Joint Legislative Audit  
and Review Commission

Jackson H. Miller  
Director, Department of Criminal Justice Services

We have audited the financial records and operations of the Coronavirus State and Local Fiscal Recovery Fund federal program, administered by the **Department of Criminal Justice Services** (Criminal Justice Services), for the year ended June 30, 2024. We conducted this audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, in support of the Commonwealth's Single Audit. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

## **Audit Objectives**

Our audit's primary objective was to audit the Coronavirus State and Local Fiscal Recovery Fund federal program in support of the Commonwealth's Single Audit for the year ended June 30, 2024. In support of this objective, we evaluated the accuracy of recorded financial transactions in the Commonwealth's accounting and financial reporting system. We reviewed the adequacy of Criminal Justice Services' internal controls over compliance with applicable laws, regulations, contracts, and grant agreements and reviewed corrective actions with respect to audit findings and recommendations included in the 2023 Commonwealth of Virginia Single Audit Report.

## **Audit Scope and Methodology**

Criminal Justice Services' management has responsibility for establishing and maintaining internal control and complying with applicable laws, regulations, contracts, and grant agreements. Internal control is a process designed to provide reasonable, but not absolute, assurance regarding the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws, regulations, contracts, and grant agreements.

We gained an understanding of the overall internal controls, both automated and manual, sufficient to plan the audit. We considered materiality and risk in determining the nature and extent of our audit procedures. Our review encompassed controls over the Coronavirus State and Local Fiscal Recovery Fund federal grant program.

We performed audit tests to determine whether Criminal Justice Services' controls were adequate, had been placed in operation, and were being followed. Our audit also included tests of compliance with provisions of applicable laws, regulations, contracts, and grant agreements. Our audit procedures included inquiries of appropriate personnel, inspection of documents, records, and contracts, and observation of Criminal Justice Services' operations. We performed analytical procedures, including budgetary and trend analyses, and tested details of transactions to achieve our audit objectives.

A nonstatistical sampling approach was used. Our samples were designed to support conclusions about our audit objectives. An appropriate sampling methodology was used to ensure the samples selected were representative of the population and provided sufficient, appropriate evidence. We identified specific attributes for testing each of the samples and, when appropriate, we projected our results to the population.

## **Conclusions**

We found that the Criminal Justice Services properly stated, in all material respects, the amounts recorded and reported in the Commonwealth's accounting and financial reporting system.

We noted no matters involving internal control and its operation that we consider necessary to be reported to management. The results of our tests of compliance with applicable laws, regulations, contracts, and grant agreements disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

The results for the Commonwealth's Single Audit for the year ended June 30, 2024, are contained in a separate report, which is available on our website at [www.apa.virginia.gov](http://www.apa.virginia.gov).

Criminal Justice Services has taken adequate corrective action with respect to prior audit findings and recommendations identified as complete in the Appendix.

## **Exit Conference and Report Distribution**

We discussed this report with management at an exit conference held on February 5, 2025. This report is intended for the information and use of the Governor and General Assembly, management, and the citizens of the Commonwealth of Virginia and is a public record.

Staci A. Henshaw  
AUDITOR OF PUBLIC ACCOUNTS

STT/clj

FINDINGS SUMMARY

Finding Title	Status of Corrective Action*	First Reported for Fiscal Year
Confirm Subrecipient Suspension and Debarment Status	Complete	2023
Ensure Compliance with FFATA Reporting Requirements	Complete	2023

\* A status of **Complete** indicates management has taken adequate corrective action. These findings were issued as part of our prior year audit over the Victim of Crime Act federal program for the fiscal year ended June 30, 2023.