



# Commonwealth of Virginia

**Walter J. Kucharski, Auditor**

**Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218**

October 20, 2010

Stephene Parry  
Chief Magistrate  
City of Suffolk  
WTRJ-2402 Godwin Blvd.  
Suffolk, VA 23434

Audit Period: July 1, 2009 through June 30, 2010  
Court System: City of Suffolk  
Judicial District: Fifth  
Magisterial Region: Eight

We are performing a statewide audit of the Magistrates. During our review, we conducted certain audit procedures, as we deemed appropriate.

Management is an important part of the Magistrates' accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with management.

We acknowledge the cooperation extended to us by the Magistrate(s) during this engagement.

**AUDITOR OF PUBLIC ACCOUNTS**

WJK:kstl

cc: Fred Jackson, Magistrate Supervising Authority  
Bobby Lewis, Magistrate System Coordinator  
Supreme Court of Virginia  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia