



Commonwealth of Virginia

Walter J. Kucharski, Auditor

**Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218**

March 30, 2010

The Honorable William H. Logan, Jr.
Chief Judge
County of Clarke Juvenile and Domestic Relations Court
114 West Court Street
Woodstock, VA 22664

Audit Period: July 1, 2008 through June 30, 2009
Court System: County of Clarke
Judicial District: 26th

We are performing a statewide audit of the Juvenile and Domestic Relations Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted certain matters that required management's attention and corrective action. These matters included:

Properly Bill Locality for Use of Public Defender

The Clerk failed to bill the locality for the services of the Public Defender when representing defendants charged with local offenses. Section 19.2-163 of the Code of Virginia requires the Clerk to direct attorney payments be paid by the jurisdiction charging the defendant. Because the Clerk failed to follow proper procedures, the Commonwealth incurred losses of \$210. The Clerk should work to establish appropriate procedures for future cases and recover previously paid Commonwealth funds from the locality for payment to the State Treasurer.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK:clj

cc: The Honorable Ronald Lewis Napier, Judge
Lisa McDonald, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia