



## THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2021-2022 State Budget ([Chapter 552](#) of the 2021 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §15.2-2114, Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above should complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to [LocalGovernment@apa.virginia.gov](mailto:LocalGovernment@apa.virginia.gov). **The report for the Fiscal Year 2021 (or applicable reporting period) is due by October 1, 2021.**

### SECTION 1 – LOCALITY INFORMATION

**Locality Name:** City of Waynesboro  
**Contact Name/Title:** Cameron McCormick/Finance Director  
**Contact Address:** 503 W. Main St., Waynesboro, VA 22980  
**Contact Email:** mccormickcs@ci.waynesboro.va.us  
**Contact Phone:** 540-942-6614  
**Report Completion Date:** 9/28/2021

### SECTION 2 - STORMWATER UTILITY FEES

*For your stormwater utility fees provide the following information from your current fiscal year or most recent audited annual financial report. (Note: “Draft” or preliminary amounts from the current fiscal year may be submitted due to the timing of this report’s October 1 deadline, which is prior to a locality’s annual audited financial report deadline of December 15.)*

**Financial Statement Fund Name:** City of Waynesboro Stormwater Fund

**Fiscal year:** 2021

| Revenues  | Expenditures | Ending Fund Balance or Net Position |
|---|--------------|-------------------------------------|
| 1,502,781   | 1,359,440    | 1,577,940                           |
| <b>If necessary, provide any additional detail/clarification below about the financial information provided at Section 2.</b><br>The amounts above are unaudited figures. |              |                                     |



## SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

*Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.*

### **A. Operations & Maintenance Program**

#### **A. MS-4 Program Compliance**

The City has established a MS-4 Program that follows a Program Plan that was drafted to maintain compliance with Commonwealth of Virginia regulations. This report covers Permit Year 3 for the City in the permit cycle that concludes June 30, 2023. MS-4 Program Compliance costs include administrative staff who track and report MS-4 related tasks throughout the City and provide technical assistance to maintenance crews. This category also covers incidental costs such as fuel and office supplies. Additionally, these staff members manage Public Education, Public Participation, Illicit Discharge, Post Construction Stormwater, and Pollution Prevention activities for the City. These activities were covered extensively in the City's MS-4 Annual Report that will be submitted to DEQ in September 2021.

#### **B. Operations & Maintenance Program**

The City's Stormwater Maintenance staff includes a 5-man crew dedicated to construction and maintenance of existing infrastructure. The standard maintenance tasks include stormwater conveyance ditch maintenance, insuring all drainage inlets and outfalls are operational as well as completing pipe and ditch installation and maintenance projects. Additionally, they conduct bi-weekly pollution prevention inspections at the Public Works Operations facility and perform maintenance tasks as needed.

The City also tracks street sweeping debris accumulated with a regenerative air sweeper purchased in July 2016. From July 1, 2020 to June 30, 2021 the sweeper collected approximately 439 tons of debris. Using the Expert Panel Report method, there was a reduction of 48 lbs. of Nitrogen, 13lbs. of Phosphorous and 18,672 lbs. of Sediment in FY '21.

The City issued a contract in FY '21 for CCTV inspection and cleaning of approximately 10,900 linear feet of storm sewer pipe which was identified during routine mapping and inspection activities. This resulted in the removal of over 22 tons of debris from the drainage system. Using the Dry Weight Storm Drain Calculation method, 60 lbs. of Nitrogen, 134 lbs. of Phosphorous and 6,000 lbs. of Sediment was removed from the MS-4 drainage system.

## **B. Capital Improvement Program**

The City's larger Capital Improvements projects greater than \$100,000 in cost were funded by borrowings through the General Fund prior to the utility being adopted. The balance of debt service for these projects is paid from utility revenues. Program staff funded through the utility do provide Project Management services for CIP projects. The City has a project in the final stage of engineering that will use VDOT funds and matching revenues from the General Fund.

Additionally, an application was submitted during the 2021 DEQ Stormwater Local Assistance Fund (SLAF) solicitation to retrofit an existing stormwater detention pond to a Level 2 Constructed Wetland. The City Council approved an Ordinance to appropriate matching funds from the Stormwater Utility to complete the project. The anticipated project cost is One Million Dollars and will allow the City to surpass the June 30, 2023 nutrient reduction goal.

The City does complete in-house Capital projects that can be funded using annual operating funds. CIP projects completed using City forces are typically designed by an engineering consultant; these fees are also funded by the utility. In FY 2021 the City Stormwater Maintenance Crew began a stormwater drainage improvement project that will conclude with the installation of 425 L.F. of storm pipe and five (5) storm structures

## **C. Other Program Costs**

### **A. Stormwater Utility Fund Administration**

The City incurs costs with an engineering consultant to administer the Stormwater Utility. This includes maintaining the GIS data that contains the fee structure and reviewing Petitions for Adjustment that property owners submit when they feel the City has incorrectly applied the fee.

### **B. Transfers to General Fund**

City of Waynesboro Enterprise Funds including the stormwater utility transfer funds to other enterprise funds and the General Fund annually. These inter-fund transfers are to cover basic support services such as Human Resources, financial and legal services, and the City's 811 program.