



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

November 7, 2019

The Honorable William Cleaveland
Chief Judge
City of Staunton General District Court

Audit Period: July 1, 2018 through June 30, 2019
Court System: City of Staunton
Judicial District: Twenty-Fifth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

Martha S. Mavredes
AUDITOR OF PUBLIC ACCOUNTS

MSM:rh

cc: The Honorable Rupen R. Shah, Judge
Amanda M. Knighting, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia