



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

November 17, 2017

The Honorable Stephanie E. Merritt
Chief Judge
County of Charles City General District Court
P.O. Box 873
7400 Justice Drive, Room 102
Gloucester, VA 23061-0873

The Honorable Cressondra B. Conyers
Chief Judge
County of Charles City Juvenile and Domestic Relations District Court
P.O. Box 630
7400 Justice Drive, Room 204
Gloucester, VA 23061-0630

Audit Period: July 1, 2016 through June 30, 2017
Court System: County of Charles City
Judicial District: Ninth

We are performing a statewide audit of the Combined General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable Colleen K. Killilea, Judge
The Honorable Wade A. Bowie, Judge
Barbara J. Watkins, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia