



Independent Auditor's Report on Comments and Suggestions

To the Board of Supervisors of
County of Accomack, Virginia
Accomac, Virginia

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Accomack, Virginia as of and for the year ended June 30, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in circumstances for the purpose of expressing our opinion on the financial statements and to comply with any other applicable standards, such as *Government Auditing Standards* and the regulations set forth in the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

If material weaknesses or significant deficiencies were identified during our procedures, they are appropriately reported within the County's audited financial statements. Additional information on material weaknesses or significant deficiencies and compliance and other matters is included in the **Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*** which should be read in conjunction with this report.

Additionally, during our audit, we may have become aware of certain other matters that provide opportunities for improving your financial reporting system and/or operating efficiency. Such comments and suggestions regarding these matters, if any, are also included in the attached report, but are not designated as a material weakness or significant deficiency. Since our audit is not designed to include a detailed review of all systems and procedures, these comments should not be considered as being all-inclusive of areas where improvements might be achieved. We also have included information on accounting and other matters that we believe is important enough to merit consideration by management and those charged with governance. It is our hope that our suggestions will be taken in the constructive light in which they are offered.

We have already discussed these comments and suggestions with management, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of the County of Accomack, Virginia, management, and the appropriate state and federal regulatory agencies and is not intended to be, and should not be, used by anyone other than these specified parties.

Brown, Edwards & Company, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

Newport News, Virginia
April 15, 2025

County of Accomack, Virginia
Comments on Internal Control for Your Consideration
June 30, 2024

Capital Projects and Asset Records - Repeat from Prior Year

During our testing of the capital asset detailed listing subledger, we noted that the total cost, accumulated depreciation, and net book value in total did not agree to the general ledger. Although we tested acquisitions, disposals, and depreciation expense on the roll-forward schedule, the ending balances do not agree to the capital asset detailed listing subledger totals. The total difference at June 30, 2024, nets to \$374,369. We recommend that the capital asset detailed listing subledger be reconciled to general ledger or financial statements amounts at least annually.

Procurement – Repeat from Prior Year

During our testing of procurement policies, we noted that the County’s written procurement policies do not include policies that cover CFR §200.327 (2 CFR Part 200). Non-federal entities must follow the procurement standards set out at 2 CFR Part 200 (Uniform Guidance). We recommend that the procurement policies be reviewed and updated to be in compliance with the requirements identified in 2 CFR Part 200.

Procurement

During our testing of procurement during the Single Audit, we noted that the School Board had a contract that did not have all applicable provisions contained in Appendix II to the Uniform Guidance. Contracts must have all applicable provisions. We recommend that contracts be reviewed to ensure that they are in compliance with Appendix II of the Uniform Guidance.

Property Taxes

During our testing of property taxes, we noted that the State Corporation Commission’s valuations for public service corporation real estate did not agree to the assessing officer’s assessment sheets. The total assessed value difference at June 30, 2024, is \$473,834. We recommend updating the assessment sheets to agree to the State Corporation Commission’s valuations for real estate and personal property.

Voided Checks

During our testing of expenses and unclaimed property, we noted that checks are not voided in a timely manner and there is a lack of communication regarding voided checks. The lack of communication is amongst the Treasurer’s office and finance departments of the County and School Board as the Treasurer’s office does not process voids. Due to the timing differences of these voided checks, uncorrected misstatements were included in Appendix C to disclose the misstated expenses and cash in the current year under audit. These uncorrected misstatements were a result of the check being voided in the year posted but the check being re-issued in the previous year when it was originally written. There were also older outstanding checks included on the bank reconciliation at year-end that should have been voided prior to year-end. We recommend increased communications amongst the parties noted above to capture all voided checks and that checks be voided prior to or during the reissuing of replacement checks to eliminate timing differences that cause misstatements in cash and expenses.