



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

April 20, 2017

The Honorable W. Dale Houff  
Chief Judge  
County of Clarke General District Court  
215 Mill Road, Suite 128  
Woodstock, VA 22664

Audit Period: July 1, 2015 through June 30, 2016  
Court System: County of Clarke  
Judicial District: Twenty-sixth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable Amy Beth Tisinger, Judge  
Melanie L. Hoffman, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia