



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

February 16, 2018

The Honorable Michael S. Stein
Chief Judge
City of Newport News General District Court
2500 Washington Avenue, 2nd Floor
Newport News, VA 23607-4307

Audit Period: July 1, 2016 through June 30, 2017
Court System: City of Newport News
Judicial District: Seventh

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

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cc: The Honorable Tyneka L. D. Flythe, Judge
The Honorable Matthew W. Hoffman, Judge
Karen J. Routten, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia