



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

April 15, 2013

The Honorable Phillip L. Hairston  
Chief Judge  
City of Richmond General District Court  
920 Hull Street  
Richmond, VA 23224

Audit Period: July 1, 2011 through June 30, 2012  
Court System: City of Richmond – Civil Division  
Judicial District: Thirteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM: lap

cc: The Honorable Barbara J. Gaden, Judge  
The Honorable Joi J. Taylor, Judge  
Sandra C. Blount, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia