



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

January 30, 2013

The Honorable Philip V. Daffron
Chief Judge
City of Colonial Heights General District Court
P.O. Box 144
Chesterfield, VA 23832

The Honorable D. Gregory Carr
Chief Judge
City of Colonial Heights Juvenile and Domestic Relations District Court
P.O. Box 520
Chesterfield, VA 23832

Audit Period: July 1, 2011 through June 30, 2012
Court System: City of Colonial Heights
Judicial District: Twelfth

We are performing a statewide audit of the Combined General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM: tmv

cc: The Honorable Thomas L. Vaughn, Judge
The Honorable James J. O'Connell, III, Judge
The Honorable Lynn S. Brice, Judge
Donna D. Slade, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia