



## THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2017-2018 State Budget ([Chapter 836](#) of the 2017 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §15.2-2114, Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above shall complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to [LocalGovernment@apa.virginia.gov](mailto:LocalGovernment@apa.virginia.gov). **The report as of Fiscal Year 2018 (or applicable reporting period) is due by October 1, 2018.**

### SECTION 1 – LOCALITY INFORMATION

**Locality Name:** City of Waynesboro

**Contact Name/Title:** D. James Shaw II, Deputy City Manager

**Contact Address:** 503 W. Main St., Waynesboro, VA 22980

**Contact Email:** shawdj@ci.waynesboro.va.us

**Contact Phone:** 540-942-6600

**Report Completion Date:** September 17, 2018

### SECTION 2 - STORMWATER UTILITY FEES

*For your stormwater utility fees provide the following information from your most recent audited annual financial report.*

**Financial Statement Fund Name:** Stormwater Fund

**Fiscal year:** Fiscal Year 2018

Revenues	Expenditures	Ending Fund Balance or Net Position
\$1,293,871	\$1,010,797	\$481,623

**Please provide any additional detail/clarification below about the financial information provided at Section 2, if needed.**

The amounts above are unaudited figures.

## **SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES**

*Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.*

### **A. Operations & Maintenance Program**

#### **A. MS-4 Program Compliance**

The City incrementally built an MS-4 Program following a DEQ approved Program Plan; this report covers Permit Year 5 for the City. MS-4 Program Compliance includes administrative staff who track and report MS-4 related tasks throughout the City as well as incidental costs such as fuel and office supplies. Additionally, these staff members manage Public Education, Public Participation, Illicit Discharge, Post Construction Stormwater, and Pollution Prevention activities for the City. These activities were covered extensively in the City's MS-4 Annual Report that will be submitted to DEQ by October 1, 2018.

#### **B. Operations & Maintenance Program**

The City's Stormwater Maintenance staff includes a 5-man construction/ maintenance crew. The City's in-house crew cleaned just over 190 inlets, 19 manholes and 54 additional storm structures and participated in the annual leaf collection which prevents leaf debris and associated nutrients from reaching waterways through the stormwater system. Additionally, they conducted annual pollution prevention maintenance at the Public Works Operations facility and completed pipe and ditch maintenance projects.

The City also tracks street sweeping debris accumulated with a regenerative air sweeper purchased in July 2016. From July 1, 2017 to June 30, 2018 the sweeper collected approximately 500 tons of debris.

During FY '18, the City used a specialized contractor to clean and CCTV approximately 9,475 linear feet of storm sewer pipe identified during routine mapping and inspection activities. Additionally 190 storm structures were inspected due citizen requests, outfall screenings and concerns discovered in the field.

**B. Capital Improvement Program**

The City's Capital Improvements have been funded by borrowings through the General Fund prior to the utility being adopted. Program staff funded through the utility provides Project Management services for CIP projects, including two that are in preliminary engineering in FY '18.

**Stormwater Utility Fund Administration**

The City incurs costs with an engineering consultant to administer the Stormwater Utility. This includes maintaining the GIS data that contains the fee structure and reviewing Petitions for Adjustment that property owner submit when they feel the City has incorrectly applied the fee.

**Transfers to General Fund**

City of Waynesboro Enterprise Funds including the stormwater utility transfer funds to other enterprise funds and the General Fund annually. These inter-fund transfers are to cover basic support services such as Human Resources, financial and legal services, and the City's 811 program.