



**Walter J. Kucharski, Auditor**

# **Commonwealth of Virginia**

**Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218**

March 4, 2010

The Honorable Barbara J. Gaden  
Chief Judge  
City of Richmond - Civil General District Court  
400 N. 9th Street  
Richmond, VA 23219

Audit Period: July 1, 2008 thru June 30, 2009  
Court System: City of Richmond - Civil  
Judicial District: Thirteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

**AUDITOR OF PUBLIC ACCOUNTS**

WJK: tmv

cc: The Honorable Joi J. Taylor, Judge  
The Honorable Robert A. Pustilnik, Judge  
Sandra Blount, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia