



Commonwealth of Virginia

Walter J. Kucharski, Auditor

**Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218**

March 25, 2011

The Honorable Robert H. Downer Jr.
Chief Judge
City of Charlottesville General District Court
P.O. Box 2677
Charlottesville, VA 22902-2677

Audit Period: July 1, 2009 through June 30, 2010
Court System: City of Charlottesville
Judicial District: Sixteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK: jrr

cc: The Honorable William G. Barkley, Judge
The Honorable Edward K. Carpenter, Judge
The Honorable Roger L. Morton, Judge
Mary Alice Trimble, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia