



THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2019-2020 State Budget ([Chapter 854](#) of the 2019 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §15.2-2114, Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above should complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to LocalGovernment@apa.virginia.gov. **The report for the Fiscal Year 2020 (or applicable reporting period) is due by October 1, 2020.**

SECTION 1 – LOCALITY INFORMATION

Locality Name: City of Manassas
Contact Name/Title: Chad Minnick, Stormwater Administrator
Contact Address: 8500 Public Works Dir, Manassas, VA 20110
Contact Email: cminnick@manassasva.gov
Contact Phone: 703-257-8391
Report Completion Date: September 28, 2020

SECTION 2 - STORMWATER UTILITY FEES

For your stormwater utility fees provide the following information from your current fiscal year or most recent audited annual financial report. (Note: “Draft” or preliminary amounts from the current fiscal year may be submitted due to the timing of this report’s October 1 deadline, which is prior to a locality’s annual audited financial report deadline of December 15.)

Financial Statement Fund Name: Stormwater Fund

Fiscal year: 2019

Revenues	Expenditures	Ending Fund Balance or Net Position
1,421,254	1,603,506	20,176,568
If necessary, provide any additional detail/clarification below about the financial information provided at Section 2. Click or tap here to enter text.		

SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.

A. Operations & Maintenance Program

1. Management of the Municipal Separate Storm Sewer System (MS4) Program- The City continues to hold and operate a local MS4 permitted program.
2. Stormwater management facility maintenance contract – The City continues its contracted services for pond maintenance services for the City owned stormwater management facilities. The contract includes aquatic weed control, algae control, and fountain/aerator maintenance.
3. Culvert and Storm Drain Maintenance – The City continues to maintain culvert and storm drain infrastructure to ensure system safety and performance.
4. Critical system infrastructure mapping, inspections, and maintenance – The City continues the process of field validating infrastructure to build a reliable and accurate GIS map. This system map will to aid in system operations, system maintenance, and CIP project planning. Information collected during inspections will be used to generate condition assessments for those assets.
5. Stormwater sampling – City staff continued inspections and water testing required by the industrial stormwater general VPDES permit for the Public Works Facility. The City continues to run a water quality monitoring program to better characterize baseline conditions in City owned ponds, receiving streams, and storm sewer discharges draining to them to inform pond management strategies.
6. Stormwater Management Facility (SWMF) Inspections & Maintenance Enforcement – The City continued performing required inspections of permanent SWMFs, both public and privately owned, and followed up with owners, monitoring their progress, to ensure required maintenance actions were completed, or planned.
7. Illicit Discharge Detection and Elimination Program – The City continued its dry weather screening of a minimum of 55 regulated outfalls this reporting period, and investigated and closed a number of suspected illicit discharge reports received by employees and City residents.

B. Capital Improvement Program

Work begin on both the Oakenshaw Upstream and Oakenshaw Downstream ponds this last fiscal year to bring them into compliance with acceptable state stormwater bmp standards. This work consisted of significant tree and brush removal, clearing emergency spillways, erosion stabilization, riprap enhancement, and minor sediment removal. This work also reconstructed the berm at the Oakenshaw Downstream Pond as a result of the breach to the pond's stormwater embankment. These maintenance needs came about as a result of failure ratings during the required annual stormwater inspections.