



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

December 8, 2017

The Honorable Alotha C. Willis  
Chief Judge  
City of Portsmouth Juvenile and Domestic Relations District Court  
1345 Court Street, Suite 103  
Portsmouth, VA 23705-1073

Audit Period: July 1, 2016 through June 30, 2017  
Court System: City of Portsmouth  
Judicial District: Third

We are performing a statewide audit of the Juvenile and Domestic Relations District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable Bryan Meals, Judge  
Lois Furnish, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia