



Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295

Richmond, Virginia 23218

Walter J. Kucharski, Auditor

August 31, 2005

Charlie Clark
Chairman
121 Bagley Circle
Marion, VA 24354

Dear Mr. Clark:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff of the County of Smyth for the year ended June 30, 2005. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement and custody of state funds, except as follows.

The Treasurer did not maintain sufficient internal control over state funds as described below.

Properly Assess Interest

The Treasurer erroneously set the automated system to start charging interest on state income tax on June 1 instead of May 1 as required by section 58.1-351 of the Code of Virginia. The Treasurer should immediately update the system in order to be in compliance with the Code of Virginia.

We discussed this comment with the Treasurer on August 29, 2005 and we acknowledge the cooperation extended to us during this audit.

Sincerely,

Auditor of Public Accounts

WJK:kwv

cc: Edwin B. Whitmore, III, County Administrator
Thomas W. Burkett, II, Treasurer
Jeff T. Richardson, Commissioner of the Revenue
R. David Bradley, Sheriff

County of Smyth
State Account
Distribution List
For the year ended June 30, 2005

Charlie Clark
Chairman
121 Bagley Circle
Marion, VA 24354

Edwin B. Whitmore, III
County Administrator
121 Bagley Circle
Marion, VA 24354

Thomas W. Burkett, II
Treasurer
P.O. Box 549
Marion, VA 24354

Jeff T. Richardson
Commissioner of the Revenue
P.O. Box 985
Marion, VA 24354-0985

R. David Bradley
Sheriff
111 West Court Street
Marion, VA 24354

Corbin C. Stone
Robinson, Farmer, Cox Associates
1580 N. Franklin Street, Suite 1
Christiansburg, VA 24073

~~[NOTE: DELETE COMMONWEALTH'S ATTORNEY IF NO IN-HOUSE COLLECTIONS. ALSO
MODIFY LETTER WHERE THE COMMONWEALTH'S ATTORNEY IS LISTED.]~~

N/A

~~Commonwealth's Attorney~~

N/A

N/A, VA N/A

~~[NOTE: DELETE AUDITOR IF NO MANAGEMENT COMMENTS]~~