



THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2019-2020 State Budget ([Chapter 854](#) of the 2019 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §[15.2-2114](#), Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above should complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to LocalGovernment@apa.virginia.gov. **The report for the Fiscal Year 2019 (or applicable reporting period) is due by October 1, 2019.**

SECTION 1 – LOCALITY INFORMATION

Locality Name: City of Waynesboro

Contact Name/Title: D. James Shaw II, Deputy City Manager

Contact Address: 503 W. Main St., Waynesboro, VA 22980

Contact Email: shawdj@ci.waynesboro.va.us

Contact Phone: 540-942-6600

Report Completion Date: 10/1/2019

SECTION 2 - STORMWATER UTILITY FEES

For your stormwater utility fees provide the following information from your most recent audited annual financial report.

Financial Statement Fund Name: Stormwater Fund

Fiscal year: 2019

Revenues	Expenditures	Ending Fund Balance or Net Position
1,273,798	1,078,091	1,140,199

If necessary, provide any additional detail/clarification below about the financial information provided at Section 2.

The amounts above are unaudited figures.

SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.

A. Operations & Maintenance Program

A. MS-4 Program Compliance

The City has established a complete MS-4 Program following a DEQ approved Program Plan. This report covers Permit Year 1 for the City in the permit cycle that concludes June 30, 2023. MS-4 Program Compliance includes administrative staff who track and report MS-4 related tasks throughout the City as well as incidental costs such as fuel and office supplies. Additionally, these staff members manage Public Education, Public Participation, Illicit Discharge, Post Construction Stormwater, and Pollution Prevention activities for the City. These activities were covered extensively in the City's MS-4 Annual Report that will be submitted to DEQ in September 2019.

B. Operations & Maintenance Program

The City's Stormwater Maintenance staff includes a 5-man construction/ maintenance crew. The City's in-house crew performs standard maintenance tasks to insure that drainage inlets and outfalls are operational as well as completing pipe and ditch maintenance projects. Additionally, they conduct annual pollution prevention maintenance at the Public Works Operations facility and installed an oil and water separator at the site to meet permit requirements for capturing pollutants from fleet maintenance activities.

The City also tracks street sweeping debris accumulated with a regenerative air sweeper purchased in July 2016. From July 1, 2018 to June 30, 2019 the sweeper collected approximately 400 tons of debris.

The City also issued a contract in FY '19 for CCTV inspection and cleaning of approximately 11,250 linear feet of storm sewer pipe which was identified during routine mapping and inspection activities. This resulted in the removal of over 16 tons of debris from the drainage system.

B. Capital Improvement Program

The City's larger Capital Improvements projects greater than \$100,000 in cost have been funded by borrowings through the General Fund prior to the utility being adopted. Program staff funded through the utility do provide Project Management services for CIP projects. The City has one project in development that will use VDOT funds and matching revenues from the General Fund.

Additionally, the City does complete in-house Capital projects that can be funded using annual operating funds. One project of approximately 400 linear feet of new channel and 200 linear feet of storm sewer was completed in FY 2019.

C. Other Program Costs

Stormwater Utility Fund Administration

The City incurs costs with an engineering consultant to administer the Stormwater Utility. This includes maintaining the GIS data that contains the fee structure and reviewing Petitions for Adjustment that property owner submit when they feel the City has incorrectly applied the fee.

Transfers to General Fund

City of Waynesboro Enterprise Funds including the stormwater utility transfer funds to other enterprise funds and the General Fund annually. These inter-fund transfers are to cover basic support services such as Human Resources, financial and legal services, and the City's 811 program.