



THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2019-2020 State Budget ([Chapter 854](#) of the 2019 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §15.2-2114, Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above should complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to LocalGovernment@apa.virginia.gov. **The report for the Fiscal Year 2019 (or applicable reporting period) is due by October 1, 2019.**

SECTION 1 – LOCALITY INFORMATION

Locality Name: City of Waynesboro

Contact Name/Title: Click or tap here to enter text.

Contact Address: Click or tap here to enter text.

Contact Email: Click or tap here to enter text.

Contact Phone: Click or tap here to enter text.

Report Completion Date: Click or tap here to enter text.

SECTION 2 - STORMWATER UTILITY FEES

For your stormwater utility fees provide the following information from your most recent audited annual financial report.

Financial Statement Fund Name: Click or tap here to enter text.

Fiscal year: Click or tap here to enter text.

Revenues	Expenditures	Ending Fund Balance or Net Position
\$1,446,655	1,198,144	1,574,047

If necessary, provide any additional detail/clarification below about the financial information provided at Section 2.

The amounts above are unaudited figures.

SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.

A. Operations & Maintenance Program

A. MS-4 Program Compliance

The City has established a complete MS-4 Program and follows a Program Plan that was drafted to maintain compliance with Commonwealth of Virginia regulations. This report covers Permit Year 2 for the City in the permit cycle that concludes June 30, 2023. MS-4 Program Compliance costs include administrative staff who track and report MS-4 related tasks throughout the City and provide technical assistance to maintenance crews. This category also covers incidental costs such as fuel and office supplies. Additionally, these staff members manage Public Education, Public Participation, Illicit Discharge, Post Construction Stormwater, and Pollution Prevention activities for the City. These activities were covered extensively in the City's MS-4 Annual Report that will be submitted to DEQ in September 2020.

B. Operations & Maintenance Program

The City's Stormwater Maintenance staff includes a 5-man construction/ maintenance crew. The City's in-house crew performs standard maintenance tasks to insure that drainage inlets and outfalls are operational as well as completing pipe and ditch installation and maintenance projects. Additionally, they conduct bi-weekly pollution prevention inspections at the Public Works Operations facility and perform maintenance tasks as needed. The crew also installed soil amendments in two drainage ditches in the City to achieve credits towards the City's Chesapeake Bay TMDL requirements.

The City also tracks street sweeping debris accumulated with a regenerative air sweeper purchased in July 2016. From July 1, 2019 to June 30, 2020 the sweeper collected approximately 545 tons of debris.

The City also issued a contract in FY '20 for CCTV inspection and cleaning of approximately 8,050 linear feet of storm sewer pipe which was identified during routine mapping and inspection activities. This resulted in the removal of over 16 tons of debris from the drainage system.

B. Capital Improvement Program

The City's larger Capital Improvements projects greater than \$100,000 in cost were funded by borrowings through the General Fund prior to the utility being adopted. The balance of debt service for these projects is paid from utility revenues. Program staff funded through the utility do provide Project Management services for CIP projects. The City has one project in development that will use VDOT funds and matching revenues from the General Fund.

Additionally, the City does complete in-house Capital projects that can be funded using annual operating funds. CIP projects completed using City forces are typically designed by an engineering consultant; these fees are also funded by the utility. One project of approximately 690 linear feet of storm sewer was installed that included 110 linear feet of drainage ditch being enhanced with compost amendments, was completed in FY 2020.

The City will submit a final Chesapeake Bay TMDL plan to DEQ with the upcoming Annual Report. Maintaining compliance with the Bay TMDL Special Requirement is anticipated to cost the City approximately One Million Dollars by June 30, 2023. These expenses will be partially funded by reserves in the fund but will need to be supplemented by grant funds or loan proceeds.

C. Other Program Costs

Stormwater Utility Fund Administration

The City incurs costs with an engineering consultant to administer the Stormwater Utility. This includes maintaining the GIS data that contains the fee structure and reviewing Petitions for Adjustment that property owner submit when they feel the City has incorrectly applied the fee.

Transfers to General Fund

City of Waynesboro Enterprise Funds including the stormwater utility transfer funds to other enterprise funds and the General Fund annually. These inter-fund transfers are to cover basic support services such as Human Resources, financial and legal services, and the City's 811 program.

