# MIDDLE PENINSULA – NORTHERN NECK COMMUNITY SERVICES BOARD FINANCIAL REPORT YEAR ENDED JUNE 30, 2015

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY CERTIFIED PUBLIC ACCOUNTANTS

CHARLOTTESVILLE <sup>D</sup> RICHMOND <sup>D</sup> FREDERICKSBURG <sup>D</sup> STAUNTON <sup>D</sup> BLACKSBURG <sup>D</sup> LOUISA



# **Table of Contents**

	Page
Board of Directors and Principal Management Team	i
Organizational Structure	ii
Independent Auditors' Report	1-3
Management's Discussion and Analysis	4-12
Basic Financial Statements:	
Statement of Net Position	13
Statement of Revenues, Expenses and Changes in Net Position	14
Statement of Cash Flows	15-16
Notes to Financial Statements	17-45
Required Supplementary Information: Schedule of Components of and Changes in Net Pension Asset and Related Ratios	46
Schedule of Employer Contributions	47
Notes to Required Supplementary Information	48
Other Supplementary Information: Combining Financial Statements:	
Combining Statement of Net Position	49-50
Combining Statement of Revenues, Expenses and Changes in Net Position	51-52
Combining Statement of Cash Flows	53-54
Compliance:	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	55-56
Independent Auditors' Report on Compliance For Each Major Program and on Internal Control over Compliance Required by OMB Circular A-133	57-58
Schedule of Expenditures of Federal Awards	59
Schedule of Findings and Questioned Costs	60
Schedule of Prior Year Findings	61

# BOARD OF DIRECTORS At June 30, 2015

Ben Owen, IV, Chair Alice Coates, Vice Chair

Carole Alexander Douglas Bryant Anne Mitchell Harrison Dixon Stanley Langford Dr. Darryl Pirok Jessica Rhodes Sharon Fisher

# PRINCIPAL MANAGEMENT TEAM

Charles R. Walsh	Executive Director
Yvonne Wingrove	Chief Financial Officer
Lynnie McCrobie	Director of Intellectual Disabilities
William F. Wallace	Director of Human Resources
Mitzi Torres	Director of Information Technology
Cindy Brown	Director of Facilities Management
Katherine Phillips	Director of Early Intervention
Rachel Teagle	Director of Youth and Family Services
Cheryl Matteo-Kerney	Director of Prevention Services
Scott Britton	Director of Quality Assurance

Rural Virginia United Coalition Program Strengthening Families Program Suicide Prevention Prevention Tobacco Prevention Parenting Education Services Essex, Gloucester, King & Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, Westmoreland In-Home Services Adult MH and Youth MH/SA Outpatient Services Day Treatment Programs-Administration Crisis Stabilization Intensive Outpatient Services Management Supportive Residential Ambulatory Youth and Family Services Youth Schools Case Three Rivers Healthy Families Program Evaluation and Assessment Speech Therapy Intervention Occupational Therapy Management Physical Therapy Services Early Case Middle Peninsula-Northern Neck Community Services Board Options-Intellectual Disabilities Supportive Residential Services **ORGANIZATIONAL STRUCTURE** Intensive Residential Services Community Options Administration Case Management Services Rehabilitative/Day Support Services Community Services **Fen County Representation CSB Board of Directors Executive Director** FY 15 Mental Health and Adult Intensive Residential Services Substance Abuse SA Outpatient and Medical Psychiatric Adult Ambulatory Crisis Stabilization Adult Supportive Residential Psychosocial Rehabilitation Services Adult Supervised Residential Emergency Services Administration Adult Case Management Services MH/SA Services Jail/Forensic Outpatient and Case Management Services SA Adult Supportive Residential **Consumer Operated** Habilitation Services SA Adult Intensive Outpatient Services SA Adult Intensive SA Jail-Based Services Programs Administrative Management Department of Services Management Quality Assurance Information Technology Resources Financial Human Facility

Robinson, Farmer, Cox Associates

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

#### Independent Auditors' Report

To the Board of Directors Middle Peninsula - Northern Neck Community Services Board Saluda, Virginia

# Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of Middle Peninsula -Northern Neck Community Services Board, as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions,* issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of Middle Peninsula - Northern Neck Community Services Board, as of June 30, 2015, and the changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# Change in Accounting Principle

As described in Note 16 to the financial statements, in 2015, the Middle Peninsula - Northern Neck Community Services Board adopted new accounting guidance, GASB Statement Nos. 68, Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27 and 71, Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68. Our opinion is not modified with respect to this matter.

# Other Matters

# Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules related to pension funding on pages 4-12 and 46-48 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinion on the financial statements that collectively comprise Middle Peninsula - Northern Neck Community Services Board's basic financial statements. The combining financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

# Report on Summarized Comparative Information

We have previously audited Middle Peninsula - Northern Neck Community Services Board's 2014 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 12, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

As described in Note 16 to the financial statements, GASB Statement Nos. 68 and 71 were implemented prospectively resulting in a restatement of beginning net position. In the year of implementation, comparative information for the net pension asset and related items was unavailable. Therefore, the 2014 amounts related to pensions have not been restated to reflect the requirements of GASB Statement Nos. 68 and 71. Our opinion is not modified with respect to this matter.

# Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 23, 2015, on our consideration of Middle Peninsula - Northern Neck Community Services Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Middle Peninsula - Northern Neck Community Services Board's internal control over financial reporting and compliance.

Robinson, Fayer, Cox Associates

Charlottesville, Virginia November 23, 2015 This page intentionally left blank

#### Management's Discussion and Analysis Year Ended June 30, 2015

The following Management's Discussion and Analysis of the Middle Peninsula - Northern Neck Community Services Board's (MPNNCSB) activities and financial performance provides an introduction and overview to the financial statements for fiscal year ended June 30, 2015. The financial statements not only represent the operations of the Board but are blended with Properties, Inc. and three HUD projects, Kilmarnock New Horizons, Lively Turning Point and Woodland Pointe. Properties, Inc. is a property holding organization for the Board. The HUD projects were organized to own and operate facilities for individuals with disabilities. All three of these components are not-for-profit organizations exempt under Section 501(c)(3) of the Internal Revenue Code.

#### **HIGHLIGHTS ON FISCAL YEAR 2015**

MPNNCSB's focus in FY 15 included:

- 1. The Department of Behavioral Health and Developmental Services (DBHDS) awarded MPNNCSB a \$327,950 grant for a Crisis Intervention Team Assessment Site (CIT).
- 2. Therapeutic Day Treatment programming expanded into the Essex County school system and now MPNNCSB has a presence in all ten county school systems.
- 3. The Department of Juvenile Justice awarded MPNNCSB a grant of \$110,000 for juveniles referred by the 9<sup>th</sup> and 15<sup>th</sup> Juvenile Justice Court Service Units.
- 4. MPNNCSB participated as a pilot with two other CSBs in the planning of the System Innovation Model (SIM).
- 5. Woodland Point, a new Housing and Urban Development (HUD) project got underway with ten one bed and two two bed apartments. Tenant applications were processed and selected. The total project funded was \$1,325,300 from HUD and a grant from The Department of Housing and Community Development for \$362,338.
- 6. MPNNCSB began strategic planning with the national consultant form, Open Minds, to position the agency for financial stability and establishing itself as a Center of Excellence for behavioral healthcare in the future.
- 7. The Regional Suicide grant of \$125,000 selected MPNNCSB as the fiscal agent.
- 8. MPNNCSB was awarded a \$49,800 grant and \$41,200 loan from the United States Department of Agriculture (USDA) for the purchase of vehicles.
- 9. Fees were \$15,131,787 in FY 15 compared to \$15,117,317 in FY 14. This was a .10% increase from prior year. Fees accounted for 63% of total revenue.
- 10. Operating expenses rose by 1.84% from the prior year. This was mainly due a one-time salary retention incentive and information technology and vehicle purchases.
- 11. Revenues from the Commonwealth of Virginia increased \$303,429 or 7.03% in part due to the DBHDS's award of the CIT grant, increase in Discharge Assistance Plan funds and expanded telepsychiatry funds. Federal funds had a slight increase of \$66,024 or 5.70% due in part to increases in one time funds, USDA reimbursements and consumer program funds, while Local funds increased by \$14,210 or 3.31%

# SUMMARY OF OPERATIONS AND CHANGES IN NET POSITION

The change in net position as of June 30, 2015 was 1,372,246 as compared to (\$572,251) in 2014.

	 2015	 2014
Operating revenues Operating expenses	\$ 15,131,787 22,475,642	\$ 15,117,317 22,069,995
Operating income (loss) Net nonoperating income	\$ (7,343,855) 8,716,101	\$ (6,952,678) 6,380,427
Change in net position	\$ 1,372,246	\$ (572,251)

#### FINANCIAL POSITION SUMMARY

Net position may serve over time as a useful indicator of MPNNCSB's financial position. MPNNCSB's financial position is measured in terms of resources (assets and deferred outflows of resources) owned and obligations (liabilities and deferred inflows of resources) owed as of June 30, 2015. This information is reflected on the Statement of Net Position. The excess of assets and deferred outflows of resources over liabilities and deferred inflows of resources is the net position. MPNNCSB's net position exceeded liabilities by \$10.2M.

A condensed summary of the CSB's Statements of Net Position at June 30, 2015 and 2014 are shown below:

		2014	
\$	5,589,137	\$	5,936,668
	342,428		261,683
	6,206,882		4,396,758
	2,125,607		-
\$	14,264,054	\$	10,595,109
\$	675,790	\$	-
\$	2,256,392	\$	1,971,160
	431,184		67,309
	318,676		343,954
\$	3,006,252	\$	2,382,423
\$	1,707,628	\$	-
\$	10,225,964	\$	8,212,686
	\$ \$ \$	342,428 6,206,882 2,125,607 \$ 14,264,054 \$ 675,790 \$ 2,256,392 431,184 318,676 \$ 3,006,252 \$ 1,707,628	\$       5,589,137       \$         342,428       6,206,882       2,125,607         \$       14,264,054       \$         \$       675,790       \$         \$       2,256,392       \$         431,184       318,676       \$         \$       3,006,252       \$         \$       1,707,628       \$

#### **CASH FLOWS**

The flow of cash resources into and out of MPNNCSB during the fiscal year is reflected on the Statement of Cash Flows. This statement also reflects net increases or decreases in cash and cash equivalents for the year and the ending cash and cash equivalents as of June 30, 2015 and 2014.

	2015			2014
Cash flows from operating activities	\$	(6,763,433)	\$	(6,200,182)
Cash flows from noncapital financing				
activities		8,714,726		6,451,149
Cash flows from capital and related				
financing activities		(2,221,250)		(318,913)
Cash flows from investing activities		20,334		17,930
Net increase (decrease) in cash and cash equivalents	\$	(249,623)	\$	(50,016)

# CASH FLOWS (continued)

Cash Flows from operating activities reconcile the operating loss recorded on the Statement of Revenues, Expenses and Changes in Net Position to cash provided by operating activities. In this process, the Operating Loss is decreased by the amount of any non-cash transaction (depreciation) and adjusted for changes in assets and liabilities. (Please see the full Statement of Cash Flows for a full listing of these transactions).

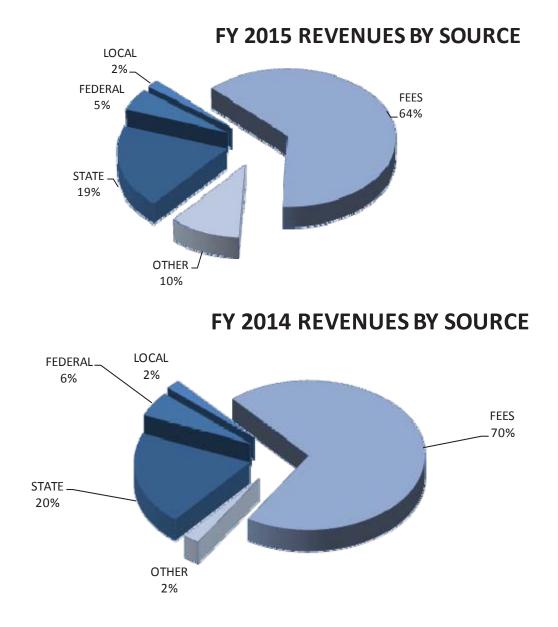
Cash Flows from Non-Capital and Related Financing Activities consists of income received primarily as government grants.

Cash Flows from Capital and Related Financing Activities represents income from acquisition of fixed assets, interest payment on long term debt, principal payments on mortgages and loans payable.

The decrease in cash of \$249,623 is due mainly to the capital project with HUD, Woodland Pointe.

### REVENUES

The following charts show the major sources and the percentages of operating revenues for the years ended June 30, 2015 and 2014:



# **REVENUES** (continued)

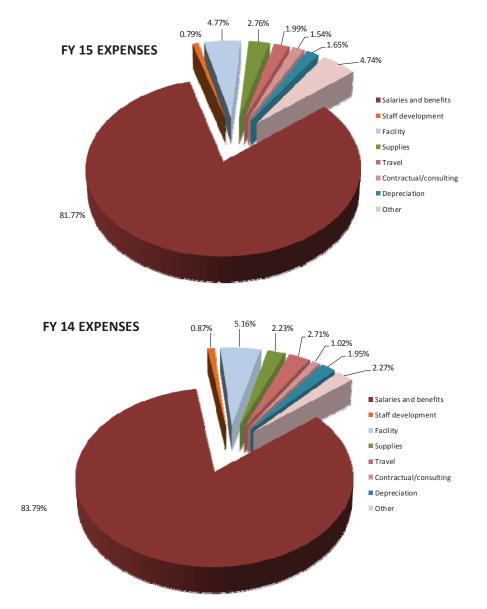
A summary of revenues for the years ended June 30, 2015 and 2014 and the amount and percentage change of 2015 in relation to 2014 are as follows:

Revenue	 2015	Percent of Percent o Total 2014 Total		Percent of Total	Increase Decrease) From 2014	Percent Increase (Decrease) from 2014	
State	\$ 4,621,969	19.36%	\$	4,318,540	20.07%	\$ 303,429	7.03%
Federal	1,225,154	5.13%		1,159,130	5.39%	66,024	5.70%
Local	443,560	1.86%		429,350	2.00%	14,210	3.31%
Fees	15,131,787	63.40%		15,117,317	70.25%	14,470	0.10%
Other	 2,444,377	10.24%		495,782	2.30%	 1,948,595	393.03%
Total	\$ 23,866,847	99.99%	\$	21,520,119	100.01%	\$ 2,346,728	409.16%

#### Major Revenue Category Comparison Fiscal Years 2015 and 2014

# **EXPENSES**

The following charts show the expense categories and percentage of operating expenses for the years ended June 30, 2015 and 2014.



# EXPENSES (continued)

A summary of operating expenses for the years ended June 30, 2015 and 2014 and the amount and percentage change in 2015 in relation to 2014 are as follows:

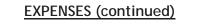
Operating Expenses	Expenses 2015	Percent of Total	2014	Percent of Total	Increase (Decrease) from 2014	Percent Increase (Decrease) from 2014
Salaries and benefits	\$ 18,377,322	81.77%	\$ 18,492,022	83.79%	\$ (114,700)	-0.62%
Staff development	178,043	0.79%	191,117	0.87%	(13,074)	-6.84%
Facility	1,072,498	4.77%	1,137,872	5.16%	(65,374)	-5.75%
Supplies	619,446	2.76%	491,943	2.23%	127,503	25.92%
Travel	447,747	1.99%	598,712	2.71%	(150,965)	-25.21%
Contractual/Consulting	345,596	1.54%	225,585	1.02%	120,011	53.20%
Depreciation	370,155	1.65%	431,276	1.95%	(61,121)	-14.17%
Other	1,064,835	4.74%	501,468	2.29%	563,367	112.34%
Total	\$ 22,475,642	100.01%	\$ 22,069,995	100.02%	\$ 405,647	1.84%

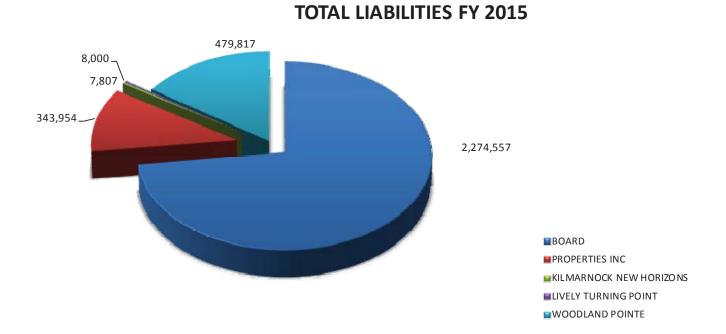
#### Major Operating Expense Category Comparison Fiscal Years 2015 and 2014

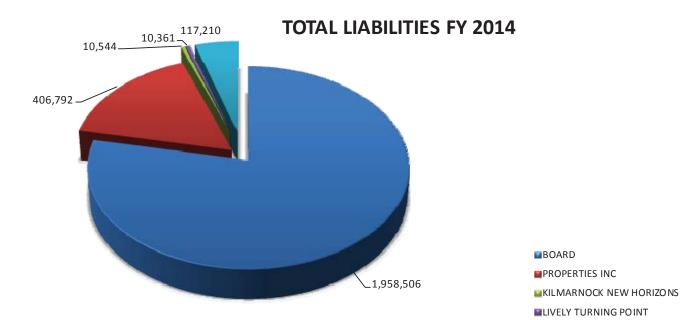
### Debt Administration:

The component units of the organization contribute in varying degrees to the current and long term debt. For MPNNCSB, current and total liabilities increased by 24% for FY 2015. Properties Inc. continued to pay down mortgages with a 15% decrease in total liabilities for FY 2015. Total liabilities for Kilmarnock New Horizons and Lively Turning Point decreased due to a reduction in payables and a loan repayment. Woodland Pointe incurred a change in accrued expenses from the prior year.

Debt Administration										
	Increase (Decrease) FY 2015 from 2014 FY 2014					FY 2015			FY 2014	Percent Increase (Decrease) from 2014
Board Properties Inc. Kilmarnock New Horizons Lively Turning Point Woodland Pointe	\$	2,274,557 343,954 7,807 8,000 479,817	\$	316,051 (62,838) (2,737) (2,361) 362,607	\$	1,958,506 406,792 10,544 10,361 117,210	16.14% -15.45% -25.96% -22.79% 309.37%			
Total	\$	3,114,135	\$	610,722	\$	2,503,413	24.40%			





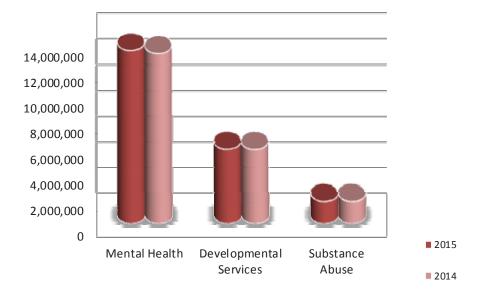


WOODLAND POINTE

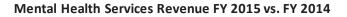
Summary of Revenue and Expenses by Disability (as reported to on the Year End Financial Report to the Department of Behavioral Health and Developmental Services):

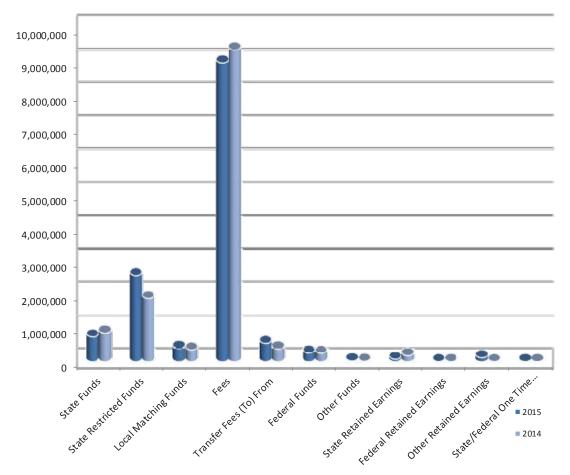
	2015	 2014	Percent Increase/ (Decrease)
Mental Health Services			
Revenue			
State Funds	\$ 739,211	\$ 859,853	-14.03%
State Restricted Funds	2,586,018	1,890,447	36.79%
Local Matching Funds	397,075	349,362	13.66%
Total Fees	8,966,989	9,359,575	-4.19%
Transfer Fees (To)/From Federal Funds	543,499 255,853	381,701 247,867	100.00% 3.22%
Other Funds	255,855	50,450	-57.31%
State Retained Earnings	71,848	178,054	-59.65%
Other Retained Earnings	116,115	1,380	100.00%
Total Revenues	\$ 13,698,146	\$ 13,318,689	2.85%
Expenses	13,463,377	13,230,770	1.76%
Balances	\$ 234,769	\$ 87,919	167.03%
Developmental Services	 	 	
Revenue			
State Funds	\$ 22,515	\$ 25,888	-13.03%
Local Matching Funds	46,485	80,116	-41.98%
Total Fees	6,019,176	5,735,176	4.95%
Transfer Fees (To)/From	(312,214)	(92,531)	-100.00%
State Retained Earnings	 4,531	 16,709	100.00%
Total Revenues	\$ 5,780,493	\$ 5,765,358	0.26%
Expenses	 5,780,493	 5,765,358	0.26%
Balances	\$ -	\$ -	-100.00%
Substance Abuse Services			
Revenue State Funds	\$ 963,983	\$ 960,968	0.31%
State Restricted Funds	-	300	-100.00%
Total Fees	240,065	311,462	-22.92%
Transfer Fees (To)/From	(231,285)	(289,170)	-100.00%
Federal Funds	595,423	695,408	-14.38%
Other Funds	103,599	-	0.00%
State Retained Earnings	304	22,307	100.00%
Federal Retained Earnings	40,962	58,209	-29.63%
State One Time Funds	5,000	-	0.00%
Federal One Time Funds	 9,300	 1,556	497.69%
Total Revenues	\$ 1,727,351	\$ 1,761,040	-1.91%
Expenses	 1,717,110	 1,719,778	-0.16%
Balances	\$ 10,241	\$ 41,262	-75.18%

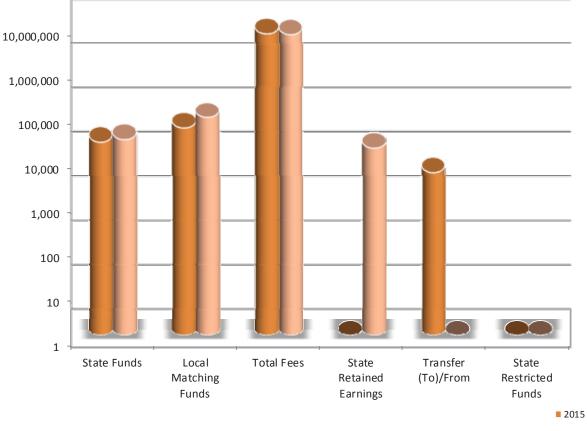
Summary of Revenue and Expenses by Disability



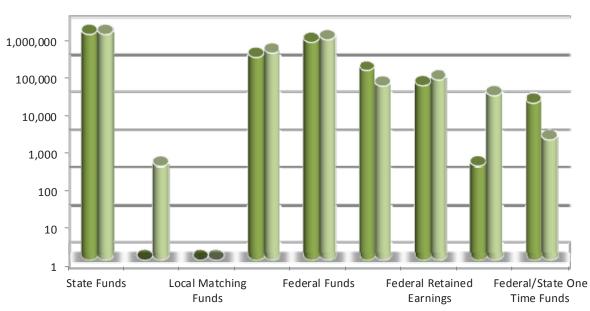
# Expenses by Disability 2015 vs. 2014







Developmental Services Revenue 2015 vs. 2014



Substance Abuse Services Revenue 2015 vs. 2014

This page intentionally left blank

- Basic Financial Statements -

This page intentionally left blank

#### Statement of Net Position At June 30, 2015 (With Comparative Totals for 2014)

	_	2015	-	2014
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	_			
Current Assets:				
Cash and cash equivalents	\$	4,418,349	\$	4,755,458
Accounts receivable, less allowance for uncollectibles		1,097,676		1,120,187
Accrued revenue		73,112		39,964
Prepaid items		-	-	21,059
Total current assets	\$	5,589,137	\$ _	5,936,668
Restricted Current Assets:				
Cash and cash equivalents	\$	298,985	\$	211,499
Client funds	_	43,443		50,184
Total restricted current assets	\$	342,428	\$	261,683
Other Assets:				
Net pension asset	\$	2,125,607	\$	-
Capital Assets:	_		-	
Property and equipment, less accumulated depreciation	\$	6,206,882	\$	4,396,758
Total assets	\$	14,264,054	\$	10,595,109
	_		-	
Deferred outflows of resources: Post measurement date employer pension contributions	\$	675,790	\$	
Post measurement date employer pension contributions	φ_	073,790	φ.	-
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	_			
Current Liabilities:				
Accounts payable and accrued expenses	\$	606,289	\$	472,121
Deposits and other		35,436		17,862
Compensated absences		1,201,371		1,218,878
Unearned revenue		347,453		199,720
Long-term debt, current portion	_	73,546	-	62,579
Total current liabilities	\$	2,264,095	\$	1,971,160
Current Liabilities Payable from Restricted Current Assets:				
Client funds	\$	43,443	\$	50,184
Accounts payable and accrued expenses		384,667		14,054
Security deposits	_	3,074	-	3,071
Total current liabilities payable from restricted current assets	\$	431,184	\$	67,309
Long-term Liabilities:				
Long-term debt, less current portion	\$	310,973	\$	343,954
Total liabilities	\$	3,006,252	\$	2,382,423
Deferred inflows of resources:				
Net difference of actual and expected pension asset earnings	\$	1,707,628	\$	-
Net Position:				
Net investment in capital assets	\$	5,822,363	\$	3,990,225
Restricted		18,768		73,384
Unrestricted	_	4,384,833	_	4,149,077
Total net position	\$	10,225,964	\$	8,212,686
	<i>*</i> <b>-</b>	10,220,707	Ψ.	0,212,000

The accompanying notes to financial statements are an integral part of this statement.

# Statement of Revenues, Expenses and Changes in Net Position Year Ended June 30, 2015 (With Comparative Totals for 2014)

		2015		2014
Operating revenues:	•		-	
Net patient service revenue	\$	15,131,787	\$	15,117,317
Operating expenses:				
Salaries and benefits	\$	18,377,322	\$	18,492,022
Staff development		178,043		191,117
Facility		1,072,498		1,137,872
Supplies		619,446		491,943
Travel		447,747		598,712
Contractual and consulting		345,596		225,585
Depreciation		370,155		431,276
Other	_	1,064,835	_	501,468
Total operating expenses	\$	22,475,642	\$	22,069,995
Operating income (loss)	\$	(7,343,855)	\$	(6,952,678)
Nonoperating income (expense):				
Appropriations:				
Commonwealth of Virginia	\$	4,621,969	\$	4,318,540
Federal government		1,225,154		1,159,130
Local governments		443,560		429,350
Contributions		16,491		22,118
Other		2,407,552		455,734
Interest income		20,334		17,930
Interest expense	_	(18,959)	_	(22,375)
Net nonoperating income (expense)	\$	8,716,101	\$	6,380,427
Change in net position	\$	1,372,246	\$	(572,251)
Net position, beginning of year, as restated	-	8,853,718	_	8,784,937
Net position, end of year	\$	10,225,964	\$	8,212,686

The accompanying notes to financial statements are an integral part of this statement.

# Statement of Cash Flows Year Ended June 30, 2015 (With Comparative Totals for 2014)

	_	2015	2014
Cash flows from operating activities:			
Receipts from customers	\$	15,281,990 \$	15,543,092
Payments to suppliers		(3,197,857)	(3,311,018)
Payments to and for employees	_	(18,847,566)	(18,432,256)
Net cash flows provided by (used for) operating activities	\$_	(6,763,433) \$	(6,200,182)
Cash flows from noncapital financing activities:			
Government appropriations	\$	6,290,683 \$	5,953,045
Other	_	2,424,043	498,104
Net cash flows provided by (used for) noncapital			
financing activities	\$_	8,714,726 \$	6,451,149
Cash flows from capital and related financing activities:			
Purchase of capital assets	\$	(2,180,277) \$	(217,370)
Proceeds from Ioan payable		41,200	-
Interest payment on long-term debt		(18,959)	(22,474)
Principal payments on long-term debt	_	(63,214)	(79,069)
Net cash flows provided by (used for) capital and related			
financing activities	\$_	(2,221,250) \$	(318,913)
Cash flows from investing activities:			
Interest income	\$_	20,334 \$	17,930
Net increase (decrease) in cash and cash equivalents	\$	(249,623) \$	(50,016)
Cash and cash equivalents, beginning of year	_	4,966,957	5,016,973
Cash and cash equivalents, end of year	\$_	4,717,334 \$	4,966,957
Summary of Cash and Cash Equivalents			
Cash and cash equivalents	\$	4,418,349 \$	4,755,458
Cash and cash equivalents - restricted	-	298,985	211,499
Total	\$_	4,717,334 \$	4,966,957

# Statement of Cash Flows Year Ended June 30, 2015 (Continued) (With Comparative Totals for 2014)

	_	2015	2014
Reconciliation of operating income (loss) to net cash			
provided by (used for) operating activities:			
Operating income (loss)	\$	(7,343,855) \$	(6,952,678)
Adjustments to reconcile operating income (loss) to			
net cash provided by (used for) operating activities:			
Depreciation		370,155	431,276
Changes in assets and liabilities:			
Accounts receivable and accrued revenue		2,470	425,775
Prepaid items		21,059	7,438
Net pension asset		(2,408,708)	-
Deferred outflows of resources		248,343	-
Accounts payable and accrued expenses		491,675	35,232
Deposits and other		17,574	(18,435)
Compensated absences		(17,507)	44,217
Unearned revenue		147,733	(173,007)
Deferred inflows of resources		1,707,628	-
Net cash flows provided by (used for) operating activities	\$	(6,763,433) \$	(6,200,182)

The accompanying notes to financial statements are an integral part of this statement.

# Notes to Financial Statements As of June 30, 2015

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

# A. Description and Purpose of Organization:

The Board operates as an agent for the Counties of Essex, Gloucester, King and Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland in the establishment and operation of community mental health, developmental disabilities and substance abuse programs as provided for in Title 37.2 of the *Code of Virginia* (1950), relating to the Virginia Department of Behavioral Health and Developmental Services. In addition, the Board provides a system of community mental health and developmental disabilities and substance abuse services which relate to and are integrated with existing and planned programs.

# B. Financial Reporting Entity:

For financial reporting purposes, in conformance with the Governmental Accounting Standards Board Statement No. 39, *Determining Whether Certain Organizations are Component Units*, the Board includes all organizations which exclusively benefit the Board. All component units included in these financial statements have years which end on June 30.

#### **Blended Component Units:**

Blended component units, although legally separate entities are, in substance, part of the Board's operations, and so data from these units are combined with data of the Board. The Board has the following blended component units.

Properties, Inc. is a property holding organization for the Board and is exempt from taxation under the Federal Internal Revenue Code Section 501(c)(3).

Kilmarnock New Horizons, Lively Turning Point and Woodland Pointe have been included as part of the reporting entity. These entities are not-for-profit organizations exempt under Section 501(c)(3) of the Internal Revenue Code, and were organized to own and operate facilities for persons with disabilities.

#### C. Deferred Outflows/Inflows of Resources:

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The Board only has one item that qualifies for reporting in this category. It is comprised of contributions to the pension plan made during the current year and subsequent to the net pension asset measurement date, which will be recognized as an increase to the net pension asset next fiscal year. For more detailed information on these items, reference the pension note.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Board has one type of item that qualifies for reporting in this category. Certain items related to the measurement of the net pension asset are reported as deferred inflows of resources. These include differences between expected and actual experience, change in assumptions, and the net difference between projected and actual earnings on pension plan investments. For more detailed information on these items, reference the pension note.

#### Notes to Financial Statements As of June 30, 2015 (continued)

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### D. Basis of Accounting:

The Board is funded by federal, state, local funds and fees. Its accounting policies are governed by applicable provisions of these grants and applicable pronouncements and publications of the grantors. The Board utilizes the accrual basis of accounting where revenues are recorded when earned and expenses are recorded when due.

#### E. Financial Statement Presentation:

The accompanying financial statements are prepared in accordance with pronouncements issued by the Governmental Accounting Standards Board (GASB) and the Virginia Department of Behavioral Health and Developmental Services. The principles prescribed by GASB represent generally accepted accounting principles applicable to governmental units.

All significant intercompany transactions and accounts have been eliminated for the combining statements.

#### F. Enterprise Fund Accounting:

Middle Peninsula - Northern Neck Community Services Board is a governmental health care entity and is required to follow the accounting and reporting practices of the Governmental Accounting Standards Board. For financial reporting purposes, the Board utilizes the enterprise fund method of accounting whereby revenue and expenses are recognized on the accrual basis. Substantially all revenues and expenses are subject to accrual.

### G. Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### H. Cash and Cash Equivalents:

The Board maintains cash accounts with financial institutions in accordance with the Virginia Security for Public Deposits Act of the *Code of Virginia*. The Act requires financial institutions to meet specific collateralization requirements. Cash and cash equivalents include investments in highly liquid debt instruments with an original maturity of three months or less from the date of acquisition.

#### I. Investments:

Investments are reported at fair value.

#### Notes to Financial Statements As of June 30, 2015 (continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### J. Net Patient Service Revenue:

Net patient service revenue is reported at the estimated net realizable amounts from residents, thirdparty payers, and others for services rendered. Revenue under third-party payer agreements is subject to audit and retroactive adjustment. Retroactive adjustments are reported in operations in the year of settlement.

#### K. Financial Assistance:

The Board is required to collect the cost of services from third party sources and those individuals who able to pay. However, the payment of amounts charged is based are on individual circumstances and unpaid balances are pursued to the extent of the client's ability to pay. Board has established procedures for granting financial assistance in cases of The hardship. The granting of financial assistance results in a substantial reduction and/or elimination of charges to individual clients. Because the Board does not pursue the collection of amounts determined to gualify for financial assistance, they are not reported as revenue.

The vast majority of fees collected result from Medicaid billings.

#### L. <u>Rental Income:</u>

Rental income is recognized on a monthly basis pursuant to lease agreements, which generally have terms of three to five years. Rental revenue is reported in other nonoperating income.

#### M. Capital Assets:

Capital assets acquired are recorded at cost. All capital asset purchases of \$5,000 or more and with an estimated useful life of at least one year are capitalized. Donated capital assets are recorded at their estimated fair market value at the time of the gift. Depreciation is provided over the estimated useful life of each class of depreciable assets ranging from 5 to 30 years and is computed using the straight-line method.

#### N. <u>Restricted Assets:</u>

The Board segregates monies held on behalf of third parties and other organizations. Client funds are held in escrow for various participants in Board programs. These funds consist of client bank accounts and cash not recorded in the Board's name.

#### O. Compensated Absences:

Employees are entitled to certain compensated absences based upon length of employment. Paid time off, which includes vacation and certain other compensated absences, vest with the employee. A provision for the estimated liability for these compensated absences has been recorded in the financial statements.

Notes to Financial Statements As of June 30, 2015 (continued)

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### P. Budgetary Accounting:

The Board follows these procedures in establishing its budgets:

- 1. In response to Letters of Notification received from the Virginia Department of Behavioral Health and Developmental Services (the Department), the Board submits a Performance Contract to the Department. This application contains complete budgets for all Core Services.
- 2. The Board's Performance reports are filed with the Department during the fiscal year, 45 working days after the end of the second and fourth quarters. The final quarterly report is due by August 31 following the end of the fiscal year, unless extended.
- 3. If any changes are made during the fiscal year in state or federal block grants or local match funds, the Board submits the quarterly reports which reflect these changes in time to be received by the Department by required deadlines.

#### Q. Operating and Nonoperating Revenues and Expenses:

Operating revenues and expenses are defined as those items which result from providing services, and include all transactions and events which are not capital and related financing, noncapital financing or investing activities. Nonoperating revenues consist of grants, investment and other income. Nonoperating expenses are defined as capital and noncapital related financing and other expenses.

#### R. <u>Comparative Totals:</u>

Comparative totals are presented for informational purposes only.

#### S. <u>Net Position:</u>

Net position is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources. Net investment in capital assets represents capital assets, less accumulated depreciation, less any outstanding debt related to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are also included in this component of net position.

#### T. Net Position Flow Assumption:

The Board may fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Board's policy to consider restricted net position to have been depleted or used before unrestricted net position is applied.

#### Notes to Financial Statements As of June 30, 2015 (continued)

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### U. Pensions:

For purposes of measuring the net pension asset, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Board's Retirement Plan and the additions to/deductions from the Board's Retirement Plan's net fiduciary position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

#### NOTE 2 - DEPOSITS AND INVESTMENTS:

#### Deposits:

Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act") Section 2.2-4400 et. Seq. of the *Code of Virginia*. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial Institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

#### Restricted Cash:

Restricted cash represents funds held for related organizations and client escrow funds. Client escrow funds are not held in the name of the Board.

#### Investments:

State statutes authorize the Board to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements and the State Treasurer's Local Government Investment Pool (LGIP).

#### Custodial Credit Risk (Investments):

To protect the Board against potential fraud, the Board requires the investment assets of the Board to be secured through third-party custody and safekeeping procedures. Collateralized securities, such as repurchase agreements, shall be purchased using the delivery versus payment procedure.

At June 30, 2015 the Board had some investments in a single financial institution collateral pool as a part of a cash management arrangement with a bank. The investments in the pool are registered in the name of the pool and consist of FDIC insured certificates of deposit and U.S. government backed securities. The Board's investments in the collateral pool at June 30, 2015 were \$3,747,223 or 12.5% of the pool's total value of \$29,982,372. None of the collateral pool was uninsured or uncollateralized at June 30, 2015.

# Notes to Financial Statements As of June 30, 2015 (continued)

# NOTE 2 - DEPOSITS AND INVESTMENTS: (continued)

#### Custodial Credit Risk (Investments) (Continued)

The Board's investments at June 30, 2015 were held in the Board's name by the Board's custodial banks.

#### Credit Risk of Debt Securities:

The Board's rated debt investments as of June 30, 2015 were rated by Standard and Poor's and the ratings are presented below using Standard and Poor's rating scale.

Rated Debt Investments		Fair Quality Ratings								
	_	AAAm		AA		А		A1	Unrated	
Virginia Local Government					- '					
Investment Pool	\$	278,972	\$	-	\$	-	\$	- \$	-	
U.S. Savings Bonds		-		-		-		-	46,224	
Chesapeake Bank										
Collateral Pool		-		-		-		-	3,747,223	
Total	\$	278,972	\$	-	\$	-	\$	- \$	3,793,447	

# **Rated Debt Investments' Values**

#### Concentration of Credit Risk:

At June 30, 2015 the Board's investment policy regarding the concentration of credit risk requires the minimization of investment risk through the monitoring of credit worthiness of banks and investment pools.

The Board had investments at June 30, 2015 with approximately 92% of the total investments in the Chesapeake Bank Collateral Pool.

#### Interest Rate Risk:

The following details the Board's interest rate risk at June 30, 2015.

			Less Than				
Investment Type		Fair Value	 One Year	_	1-5 Years	6-10 Years	10 Years +
Virginia Local Government	_						
Investment Pool	\$	278,972	\$ 278,972	\$	-	\$ - 9	\$ -
U.S. Savings Bonds		46,224	46,224		-	-	-
Chesapeake Bank							
Collateral Pool		3,747,223	3,747,223		-	-	-
Total	\$	4,072,419	\$ 4,072,419	\$	-	\$ - 9	\$ -

#### Notes to Financial Statements As of June 30, 2015 (continued)

#### NOTE 2 - DEPOSITS AND INVESTMENTS: (continued)

#### External Investment Pools:

The fair value of the external investment pools is the same as the value of the pool shares. Investments in the Local Government Investment Pool are not SEC registered, but are monitored by the Treasurer of Virginia and other applicable state agencies. LGIP maintains a policy to operate in a manner consistent with SEC Rule 2a-7. Investments in other external investment pools are all SEC registered or federal securities.

There were no involuntary participations in external investment pools. The Board does not sponsor any external investment pools.

#### Summary of Cash and Cash Equivalents:

	2015		2015			2014
Cash:			-			
Petty cash	\$	3,645		\$ 3,915		
Checking		641,270		531,371		
Total cash	\$	644,915	-	\$ 535,286		
Investments		4,072,419		4,431,671		
Total cash and cash equivalents	\$	4,717,334	-	\$ 4,966,957		
Allocation:						
Unrestricted	\$	4,418,349		\$ 4,755,458		
Restricted		298,985		211,499		
Total allocation	\$	4,717,334	-	\$ 4,966,957		

#### NOTE 3 - ACCOUNTS RECEIVABLE AND ACCRUED REVENUE:

#### Client Accounts Receivable:

At June 30, 2015 and 2014 the Board had client accounts receivable due, net of estimated uncollectibles of \$537,736 and \$520,638, respectively, from the following primary sources:

	 2015	 2014
Virginia Department of Medical Assistance Services (Medicaid)	\$ 869,991	\$ 978,745
Direct client and third party	84,623	67,647
Other	143,062	73,795
Total	\$ 1,097,676	\$ 1,120,187

Other than the amounts due for Medicaid charges, there are no other individually significant sources of client fee receivables.

#### Accrued Revenue:

	2015		2014
Commonwealth of Virginia - grants	\$ 33,903	\$	24,425
Federal	496		-
Others	38,713		15,539
Total	\$ 73,112	\$	39,964

# Notes to Financial Statements As of June 30, 2015 (continued)

# NOTE 4 - CAPITAL ASSETS:

Capital assets consist of the following:

	Beginning Balances	ncreases	De	ecreases	Ending Balances
Capital assets not being depreciated: Land Construction in progress	\$ 757,405 105,480	\$ 2,042,316	\$	-	\$ 757,405 2,147,796
Total capital assets not being depreciated	\$ 862,885	\$ 2,042,316	\$	-	\$ 2,905,201
Capital assets being depreciated: Buildings Vehicles Furniture, equipment and software	\$ 4,440,656 2,125,403 632,143	\$ - 12,825 125,138	\$	- - 21,124	\$ 4,440,656 2,138,228 736,157
Total capital assets being depreciated	\$ 7,198,202	\$ 137,963	\$	21,124	\$ 7,315,041
Accumulated depreciation Buildings Vehicles Furniture, equipment and software	\$ 1,575,244 1,701,220 387,865	\$ 153,617 63,905 152,633	\$	- 21,124	\$ 1,728,861 1,765,125 519,374
Total accumulated depreciation	\$ 3,664,329	\$ 370,155	\$	21,124	\$ 4,013,360
Net capital assets being depreciated	\$ 3,533,873	\$ (232,192)	\$	-	\$ 3,301,681
Net capital assets	\$ 4,396,758	\$ 1,810,124	\$	-	\$ 6,206,882

Total depreciation expense was \$370,155 for 2015 and \$431,276 for 2014.

#### NOTE 5 - OPERATING LEASE COMMITMENTS:

The Board leases office space and other facilities from various lessors. The lease terms range from monthly to ten years. All leases are subject to availability of funds and are cancelable within 60 days.

Total rent expense for the year ended June 30, 2015, exclusive of intercompany payments of \$423,785, totaled \$554,155. Rent expense (net) for 2014 totaled \$516,956.

#### NOTE 6 - COMPENSATED ABSENCES:

In accordance with the Governmental Accounting Standards Board Statement No. 16, *Accounting for Compensated Absences*, the Board has accrued the liability arising from compensated absences.

Board employees earn leave based on length of service. The Board has outstanding accrued leave pay totaling \$1,201,371 at June 30, 2015 and \$1,218,878 at June 30, 2014. Employees are paid their accumulated annual leave up to certain limits. Accrued leave has been reported as a current liability since there is no determination of the amounts which would be used after one year upon termination of employment.

# NOTE 7 - PENSION PLAN:

# Plan Description

All full-time, salaried permanent employees of the Middle Peninsula-Northern Neck Community Services Board are automatically covered by VRS Retirement Plan upon employment. This plan is administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer pay contributions to VRS. Members are eligible to purchase prior service, based on specific criteria as defined in the <u>Code of Virginia</u>, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

The System administers three different benefit structures for covered employees – Plan 1, Plan 2, and, Hybrid. Each of these benefit structures has a different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

RETIREMENT PLAN PROVISIONS		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
About Plan 1 Plan 1 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.	About Plan 2 Plan 2 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service and average final compensation at retirement using a formula. Employees are eligible for Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.	<ul> <li>About the Hybrid Retirement Plan</li> <li>The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan. Most members hired on or after January 1, 2014 are in this plan, as well as Plan 1 and Plan 2 members who were eligible and opted into the plan during a special election window. (see "Eligible Members")</li> <li>The defined benefit is based on a member's age, creditable service and average final compensation at retirement using a formula.</li> <li>The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions.</li> </ul>

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
About Plan 1 (Cont.)	About Plan 2 (Cont.)	About the Hybrid Retirement Plan (Cont.) • In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees.
<ul> <li>Eligible Members</li> <li>Employees are in Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.</li> <li>Hybrid Opt-In Election</li> <li>VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.</li> <li>The Hybrid Retirement Plan's effective date for eligible Plan 1 members who opted in was July 1, 2014.</li> <li>If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.</li> </ul>	Eligible Members Employees are in Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013. Hybrid Opt-In Election Eligible Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014. The Hybrid Retirement Plan's effective date for eligible Plan 2 members who opted in was July 1, 2014. If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.	<ul> <li>Eligible Members</li> <li>Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes: <ul> <li>Political subdivision employees*</li> <li>Members in Plan 1 or Plan 2 who elected to opt into the plan during the election window held January 1-April 30, 2014; the plan's effective date for opt-in members was July 1, 2014.</li> </ul> </li> <li>*Non-Eligible Members</li> <li>Some employees are not eligible to participate in the Hybrid Retirement Plan. They include: <ul> <li>Political subdivision employees who are covered by enhanced benefits for hazardous duty employees.</li> </ul> </li> </ul>

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and had prior service under Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 1 or ORP.	Hybrid Opt-In Election (Cont.) Members who were eligible for an optional retirement plan (ORP) and have prior service under Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 2 or ORP.	*Non-Eligible Members (Cont.) Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under Plan 1 or Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select Plan 1 or Plan 2 (as applicable) or ORP.
Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees will be paying the full 5% by July 1, 2016. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS for all covered employees. VRS invests both member and employer contributions to provide funding for the future benefit payment.	Retirement Contributions Employees contribute 5% of their compensation each month to their member contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5% member contribution but all employees will be paying the full 5% by July 1, 2016.	Retirement Contributions A member's retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the plan. Mandatory contributions are based on a percentage of the employee's creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
Creditable Service Creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.	Creditable Service Same as Plan 1.	Creditable Service Defined Benefit Component: Under the defined benefit component of the plan, creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement benefit. It also may count toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit. Defined Contributions Component. Under the defined contribution component, creditable service is used to determine vesting for the employer contribution portion of the plan.

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
Vesting Vesting is the minimum length of service a member needs to qualify for a future retirement benefit. Members become vested when they have at least five years (60 months) of creditable service. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if they leave employment and request a refund. Members are always 100% vested in the contributions that they make.	Vesting Same as Plan 1.	<ul> <li>Vesting <ul> <li>Defined Benefit Component:</li> <li>Defined benefit vesting is the minimum length of service a member needs to qualify for a future retirement benefit.</li> <li>Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of creditable service.</li> <li>Plan 1 or Plan 2 members with at least five years (60 months) of creditable service who opted into the Hybrid Retirement Plan remain vested in the defined benefit component.</li> </ul> </li> <li>Defined Contributions <ul> <li>Component:</li> <li>Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contribution component of the plan.</li> </ul> </li> <li>Members are always 100% vested in the contributions that they make.</li> </ul>

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
Vesting (Cont.)	Vesting (Cont.)	<ul> <li>Vesting (Cont.) <u>Defined Contributions</u> <u>Component:</u> (Cont.) Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.</li> <li>After two years, a member is 50% vested and may withdraw 50% of employer contributions.</li> <li>After three years, a member is 75% vested and may withdraw 75% of employer contributions.</li> <li>After four or more years, a member is 100% vested and may withdraw 100% of employer contributions.</li> <li>Distribution is not required by law until age 70½.</li> </ul>
Calculating the Benefit The Basic Benefit is calculated based on a formula using the member's average final compensation, a retirement multiplier and total service credit at retirement. It is one of the benefit payout options available to a member at retirement.	Calculating the Benefit See definition under Plan 1.	Calculating the Benefit <u>Defined Benefit Component:</u> See definition under Plan 1

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
Calculating the Benefit (Cont.) An early retirement reduction factor is applied to the Basic Benefit if the member retires with a reduced retirement benefit or selects a benefit payout option other than the Basic Benefit.	Calculating the Benefit (Cont.)	Calculating the Benefit (Cont.) <u>Defined Contribution</u> <u>Component:</u> The benefit is based on contributions made by the member and any matching contributions made by the employer, plus net investment earnings on those contributions.
Average Final Compensation A member's average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.	Average Final Compensation A member's average final compensation is the average of their 60 consecutive months of highest compensation as a covered employee.	Average Final Compensation Same as Plan 2. It is used in the retirement formula for the defined benefit component of the plan.
Service Retirement Multiplier VRS: The retirement multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.70%. Sheriffs and regional jail superintendents: The retirement multiplier for sheriffs and regional jail superintendents is 1.85%. Political subdivision hazardous duty employees: The retirement multiplier of eligible political subdivision hazardous duty employees other than sheriffs and regional jail superintendents is 1.70% or 1.85% as elected by the employer.	Service Retirement Multiplier VRS: Same as Plan 1 for service earned, purchased or granted prior to January 1, 2013. For non- hazardous duty members the retirement multiplier is 1.65% for creditable service earned, purchased or granted on or after January 1, 2013. Sheriffs and regional jail superintendents: Same as Plan 1. Political subdivision hazardous duty employees: Same as Plan 1.	Service Retirement Multiplier Defined Benefit Component: VRS: The retirement multiplier for the defined benefit component is 1.00%. For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans. Sheriffs and regional jail superintendents: Not applicable. Political subdivision hazardous duty employees: Not applicable. Defined Contribution Component: Not applicable.

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
Normal Retirement Age VRS: Age 65. Political subdivisions hazardous duty employees: Age 60.	Normal Retirement Age VRS: Normal Social Security retirement age. Political subdivisions hazardous duty employees: Same as Plan 1.	Normal Retirement Age Defined Benefit Component: VRS: Same as Plan 2. Political subdivisions hazardous duty employees: Not applicable. Defined Contribution Component: Members are eligible to receive distributions upon leaving employment, subject to restrictions.
Earliest Unreduced Retirement Eligibility VRS: Age 65 with at least five years (60 months) of creditable service or at age 50 with at least 30 years of creditable service. Political subdivisions hazardous duty employees: Age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.	Earliest Unreduced Retirement Eligibility VRS: Normal Social Security retirement age with at least five years (60 months) of creditable service or when their age and service equal 90. Political subdivisions hazardous duty employees: Same as Plan 1.	Earliest Unreduced Retirement Eligibility Defined Benefit Component: VRS: Normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90. Political subdivisions hazardous duty employees: Not applicable. Defined Contribution Component: Members are eligible to receive distributions upon leaving employment, subject to restrictions.
Earliest Reduced Retirement Eligibility VRS: Age 55 with at least five years (60 months) of creditable service or age 50 with at least 10 years of creditable service.	Earliest Reduced Retirement Eligibility VRS: Age 60 with at least five years (60 months) of creditable service.	Earliest Reduced Retirement Eligibility <u>Defined Benefit Component:</u> VRS: Members may retire with a reduced benefit as early as age 60 with at least five years (60 months) of creditable service.

# NOTE 7 - PENSION PLAN: (continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
Earliest Reduced Retirement Eligibility (Cont.)	Earliest Reduced Retirement Eligibility (Cont.)	Earliest Reduced Retirement Eligibility (Cont.)
Political subdivisions hazardous duty employees: 50 with at least five years of creditable service.	Political subdivisions hazardous duty employees: Same as Plan 1.	Political subdivisions hazardous duty employees: Not applicable. Defined Contribution Component: Members are eligible to receive distributions upon leaving employment, subject to restrictions.
Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 3% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4%) up to a maximum COLA of 5%. <u>Eligibility:</u> For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of creditable service, the COLA will go into effect on July 1 after one full calendar year from the retirement date. For members who retire with a reduced benefit and who have less than 20 years of creditable service, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.	Cost-of-Living Adjustment (COLA) in Retirement The Cost-of-Living Adjustment (COLA) matches the first 2% increase in the CPI-U and half of any additional increase (up to 2%), for a maximum COLA of 3%. Eligibility: Same as Plan 1	Cost-of-Living Adjustment (COLA) in Retirement <u>Defined Benefit Component:</u> Same as Plan 2. <u>Defined Contribution</u> <u>Component:</u> Not applicable. <u>Eligibility:</u> Same as Plan 1 and Plan 2.

# NOTE 7 - PENSION PLAN: (continued)

# NOTE 7 - PENSION PLAN: (continued)

# Plan Description (Continued)

RETIREMENT PLAN PROVISIONS (CONTINUED)		
PLAN 1	PLAN 2 HYBRID RETIREMENT PLAN	
Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.7% on all service, regardless of when it was earned, purchased or granted. VSDP members are subject to a one-year waiting period before becoming eligible for non-work- related disability benefits.	Disability Coverage Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased or granted. VSDP members are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.	Disability Coverage Employees of political subdivisions (including Plan 1 and Plan2 opt-ins) participate in the Virginia Local Disability Program (VLDP) unless their local governing body provides an employer-paid comparable program for its members. Hybrid members (including Plan 1 and Plan 2 opt-ins) covered under VLDP are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.
Purchase of Prior Service Members may be eligible to purchase service from previous public employment, active duty military service, an eligible period of leave or VRS refunded service as creditable service in their plan. Prior creditable service counts toward vesting, eligibility for retirement and the health insurance credit. Only active members are eligible to purchase prior service. When buying service, members must purchase their most recent period of service first. Members also may be eligible to purchase periods of leave without pay.	Purchase of Prior Service Same as Plan 1.	<ul> <li>Purchase of Prior Service <u>Defined Benefit Component:</u> Same as Plan 1, with the following exceptions:</li> <li>Hybrid Retirement Plan members are ineligible for ported service.</li> <li>The cost for purchasing refunded service is the higher of 4% of creditable compensation or average final compensation.</li> <li>Plan members have one year from their date of hire or return from leave to purchase all but refunded prior service at approximate normal cost. After that one-year period, the rate for most categories of service will change to actuarial cost.</li> <li><u>Defined Contribution</u> <u>Component:</u> Not applicable.</li> </ul>

The System issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for VRS. A copy of the most recent report may be obtained from the VRS website at <u>http://www.varetire.org/Pdf/Publications/2014-annual-report.pdf</u> or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

### NOTE 7 - PENSION PLAN: (continued)

#### Employees Covered by Benefit Terms

As of the June 30, 2013 actuarial valuation, the following employees were covered by the benefit terms of the pension plan:

	Number
Inactive members or their beneficiaries currently receiving benefits	79
Inactive members: Vested inactive members	56
Non-vested inactive members	127
Inactive members active elsewhere in VRS	83
Total inactive members	266
Active members	360
Total covered employees	705

#### Contributions

The contribution requirement for active employees is governed by §51.1-145 of the <u>Code of Virginia</u>, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement. Prior to July 1, 2012, all or part of the 5.00% member contribution may have been assumed by the employer. Beginning July 1, 2012 new employees were required to pay the 5% member contribution. In addition, for existing employees, employers were required to begin making the employee pay the 5.00% member contribution. This could be phased in over a period of up to 5 years and the employer is required to provide a salary increase equal to the amount of the increase in the employee-paid member contribution.

The Board's contractually required contribution rate for the year ended June 30, 2015 was 5.63% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2013.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the Middle Peninsula-Northern Neck Community Services Board were \$675,790 and \$924,133 for the years ended June 30, 2015 and June 30, 2014, respectively.

#### Net Pension Asset

The Board's net pension asset was measured as of June 30, 2014. The total pension liability used to calculate the net pension asset was determined by an actuarial valuation performed as of June 30, 2013, using updated actuarial assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

#### Actuarial Assumptions - General Employees

The total pension liability for General Employees in the Board's Retirement Plan was based on an actuarial valuation as of June 30, 2013, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

# Notes to Financial Statements As of June 30, 2015 (continued)

## NOTE 7 - PENSION PLAN: (continued)

Actuarial Assumptions - General Employees (Continued)

Inflation	2.5%
Salary increases, including inflation	3.5% - 5.35%
Investment rate of return	7.0%, net of pension plan investment expense, including inflation*

\* Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.0%. However, since the difference was minimal, and a more conservative 7.0% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.0% to simplify preparation of pension liabilities.

Mortality rates: 14% of deaths are assumed to be service related

Largest 10 - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

All Others (Non 10 Largest) - Non-LEOS:

Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females set back 2 years

Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year

Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement

The actuarial assumptions used in the June 30, 2013 valuation were based on the results of an actuarial experience study for the period from July 1, 2008 through June 30, 2012. Changes to the actuarial assumptions as a result of the experience study are as follows:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

# NOTE 7 - PENSION PLAN: (continued)

### Actuarial Assumptions - General Employees (Continued)

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

# Long-Term Expected Rate of Return

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class (Strategy)	Target Allocation	Arithmetic Long-Term Expected Rate of Return	Weighted Average Long-Term Expected Rate of Return
U.S. Equity	19.50%	6.46%	1.26%
Developed Non U.S. Equity	16.50%	6.28%	1.04%
Emerging Market Equity	6.00%	10.00%	0.60%
Fixed Income	15.00%	0.09%	0.01%
Emerging Debt	3.00%	3.51%	0.11%
Rate Sensitive Credit	4.50%	3.51%	0.16%
Non Rate Sensitive Credit	4.50%	5.00%	0.23%
Convertibles	3.00%	4.81%	0.14%
Public Real Estate	2.25%	6.12%	0.14%
Private Real Estate	12.75%	7.10%	0.91%
Private Equity	12.00%	10.41%	1.25%
Cash	1.00%	-1.50%	-0.02%
Total	100.00%		5.83%
		Inflation	2.50%
	*Expected arithme	tic nominal return	8.33%

\* Using stochastic projection results provides an expected range of real rates of return over various time horizons. Looking at one year results produces an expected real return of 8.33% but also has a high standard deviation, which means there is high volatility. Over larger time horizons the volatility declines significantly and provides a median return of 7.44%, including expected inflation of 2.50%.

## NOTE 7 - PENSION PLAN: (continued)

## Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the employer for the Middle Peninsula-Northern Neck Community Services Board Retirement Plan will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly. From July 1, 2018 on, participating employers are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

	Increase (Decrease)					
		Total Pension Liability (a)		Plan Fiduciary Net Position (b)		Net Pension Liability (Asset) (a) - (b)
Balances at June 30, 2013	\$	23,945,081	\$	23,661,980	\$	283,101
Changes for the year:						
Service cost	\$	1,269,861	\$	-	\$	1,269,861
Interest		1,654,937		-		1,654,937
Differences between expected and actual experience		-		-		-
Contributions - employer		-		924,133		(924,133)
Contributions - employee		-		606,235		(606,235)
Net investment income		-		3,822,539		(3,822,539)
Benefit payments, including refunds						
of employee contributions		(606,247)		(606,247)		-
Administrative expenses		-		(19,602)		19,602
Other changes		-		201		(201)
Net changes	\$	2,318,551	\$	4,727,259	\$	(2,408,708)
Balances at June 30, 2014	\$	26,263,632	\$	28,389,239	\$	(2,125,607)

### Changes in Net Pension Liability (Asset)

## NOTE 7 - PENSION PLAN: (continued)

#### Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liability (asset) of the Board using the discount rate of 7.00%, as well as what the Board's net pension liability (asset) would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	Rate					
_	(6.00%)	(7.00%)	(8.00%)			
Board						
Net Pension Liability (Asset)	1,808,180	(2,125,607)	(5,344,145)			

# Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2015, the Board recognized pension expense of \$223,053. At June 30, 2015, the Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	-	Deferred Outflows of Resources	 Deferred Inflows of Resources		
Net difference between projected and actual earnings on pension plan investments	\$	-	\$ 1,707,628		
Employer contributions subsequent to the measurement date	_	675,790	 		
Total	\$	675,790	\$ 1,707,628		

\$675,790 reported as deferred outflows of resources related to pensions resulting from the Board's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30	
2016	\$ (426,907)
2017	(426,907)
2018	(426,907)
2019	(426,907)
Thereafter	-

#### Notes to Financial Statements As of June 30, 2015 (continued)

#### NOTE 8 - UNEARNED REVENUE:

Unearned revenue represents amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Unearned revenue is comprised of the following:

Unearned Revenue	2015			2014
Unexpended state grant funds Unexpended restricted contributions	\$	89,956 257,497	\$	178,852 20,868
Total	\$	347,453	\$	199,720

#### NOTE 9 - RISK MANAGEMENT:

The Board participates in the Commonwealth of Virginia Risk Management Pool for general, professional liability, and director and officers' liability coverage which have \$2,000,000 coverage limits. Other insurance coverage for property, workers' compensation, crime, dishonesty and related coverage are purchased from a commercial insurance carrier. Coverage for these items varies from stated property values to \$2,000,000. There are no surety bonds for directors. There have been no settlements in excess of insurance coverages for the past three years. The primary risks of loss are generally confined to co-insurance and deductible amounts.

#### NOTE 10 - LONG-TERM OBLIGATIONS:

#### Summary of Changes in Long-Term Obligations:

	Mortgages Payable		Loan Payable		Total
Balance at July 1, 2014 Add: Issuances/additions Deduct: Retirements	\$	406,533 - (62,579)	\$	- 41,200 (635)	\$ 406,533 41,200 (63,214)
Balance at June 30, 2015	\$	343,954	\$	40,565	\$ 384,519

# Notes to Financial Statements As of June 30, 2015 (continued)

# NOTE 10 - LONG-TERM OBLIGATIONS: (continued)

Long-term obligations consist of the following:

	I	Balance	Current Portion
Chesapeake National Bank, payable in monthly installments of \$1,039, plus interest at variable rates through April, 2021, secured by a Deed of Trust on property located in Gloucester, Virginia	\$	51,392	\$ 8,083
Chesapeake Bank, original amount of \$720,000, payable in monthly payments of \$5,994, interest at 5.32%, secured by property located in Gloucester County, Virginia, matures January 26, 2020.		292,562	 57,760
Total mortgages payable	\$	343,954	\$ 65,843
USDA loan, original amount of \$41,200, payable in monthly payments of \$750, interest of 3.50%, matures May 11, 2020	\$	40,565	\$ 7,703
Total long-term obligations	\$	384,519	\$ 73,546

Annual requirements to amortize long-term debt at current interest rates are as follows:

Year Ending				
June 30,	F	Principal	l	nterest
2016	\$	73,546	\$	17,136
2017		77,256		13,426
2018		81,159		9,525
2019		85,262		5,421
2020		59,298		1,353
2021		7,998		129
Total	\$	384,519	\$	46,990

The Board has no federal arbitrage liability.

## Notes to Financial Statements As of June 30, 2015 (continued)

## NOTE 11 - PARTICIPANT LOCALITY CONTRIBUTIONS:

The participating localities (counties) appropriated the following amounts to the Board:

	2015		2015			2014
Essex	\$	33,530		\$ 32,553		
Gloucester		116,859		113,455		
King and Queen		21,321		18,739		
King William		50,326		48,860		
Lancaster		37,846		36,744		
Mathews		30,874		29,975		
Middlesex		32,866		31,909		
Northumberland		42,161		40,933		
Richmond		23,000		23,000		
Westmoreland		54,777		53,182		
Total	\$	443,560	:	\$ 429,350		

#### NOTE 12 - NET PATIENT SERVICE REVENUE SOURCES:

Net patient service revenues were from the following sources:

	2015	2014
Medicaid	\$ 13,683,871	\$ 13,627,360
Direct client and third party	993,343	892,959
Other	454,573	596,998
Total	\$ 15,131,787	\$ 15,117,317

#### NOTE 13 - COMMITMENTS AND CONTINGENCIES:

The Board participates in federal assistance programs which are subject to audit by the grantor agencies. The Board believes that it is in compliance with applicable grant requirements, and any disallowances of costs by grantor agencies would not be material.

#### NOTE 14 - LINE OF CREDIT:

The Board has a line of credit with Chesapeake Bank in the amount of \$3,000,000. No draws were made on the line of credit during fiscal year 2015.

## NOTE 15 - RESTRICTED NET POSITION:

Restricted net position consists of cash balances less liabilities payable from such funds for component unit organizations. These funds are restricted for the operation and maintenance of the properties, and these funds cannot be accessed by the Board without approval from the U. S. Department of Housing and Urban Development.

### NOTE 16 - ADOPTION OF ACCOUNTING PRINCIPLES:

Governmental Accounting Standards Board Statement No. 68, Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27 and Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68:

The Board implemented the financial reporting provisions of the above Statements for the fiscal year ended June 30, 2015. These Statements establish standards for measuring and recognizing assets, liabilities, deferred outflows of resources, and deferred inflows of resources, and expenses related to pensions. Note disclosure and required supplementary information requirements about pensions are also addressed. The requirements of this Statement will improve financial reporting by improving accounting and financial reporting by state and local governments for pensions. The implementation of these Statements resulted in the following restatement of net position:

Net Position as reported at June 30, 2014	\$ 8,212,686
Implementation of GASB Statement No. 68	641,032
Net Position as restated at June 30, 2014	\$ 8,853,718

In the year of implementation of GASB 68, prior year comparative information was unavailable. Therefore, the 2014 information has not been restated to reflect the requirements of GASB 68 and 71.

#### NOTE 17 - UPCOMING PRONOUNCEMENTS:

Statement No. 72, *Fair Value Measurement and Application*, amends the definitions of fair value used throughout GASB literature to be consistent with the definition and principles provided in FASB Accounting Standards Codification Topic 820, *Fair Value Measurement*. This Statement provides guidance for determining a fair value measurement for financial reporting purposes and for applying fair value to certain investments and disclosures related to all fair value measurements. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2015. No formal study or estimate of the impact of this standard has been performed.

#### Notes to Financial Statements As of June 30, 2015 (continued)

## NOTE 17 - UPCOMING PRONOUNCEMENTS: (continued)

Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That are Not Within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, establishes requirements for defined benefit pensions that are not within the scope of Statement No. 68, Accounting and Financial Reporting for Pensions, as well as for the assets accumulated for purposes of providing those pensions. In addition, it establishes requirements for defined contribution pensions that are not within the scope of Statement 68 and amends certain provisions of Statement No. 67, Financial Reporting for Pension Plans, and Statement 68 for pension plans and pensions that are within their respective scopes. The requirements of this Statement that address accounting and financial reporting by employers and governmental nonemployer contributing entities for pensions that are not within the scope of Statement that address financial reporting for assets accumulated for purposes of providing those pensions are effective for fiscal years beginning after June 15, 2016, and the requirements of this Statement that address financial reporting for assets accumulated for purposes of providing those pension plans that are within the scope of Statement 68 are effective for fiscal years beginning after June 15, 2015. The requirements of this Statement for pension plans that are within the scope of Statement 68 are effective for fiscal years beginning after June 15, 2015. No formal study or estimate of the impact of this standard has been performed.

Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, improves the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement replaces Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple Employer Plans*. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, as amended, Statement 43, and Statement No. 50, *Pension Disclosures*. This Statement is effective for financial statements for fiscal years beginning after June 15, 2016. No formal study or estimate of the impact of this standard has been performed.

Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pension, improves accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). This Statement replaces the requirements of Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple Employer Plans, for OPEB. Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, establishes new accounting and financial reporting requirements for OPEB plans. This Statement is effective for fiscal years beginning after June 15, 2017. No formal study or estimate of the impact of this standard has been performed.

This page intentionally left blank

- Required Supplementary Information -

This page intentionally left blank

Schedule of Components of and Changes in Net Pension Asset and Related Ratios For the Year Ended June 30, 2015

	 2014
Total pension liability	
Service cost	\$ 1,269,861
Interest	1,654,937
Changes of benefit terms	-
Differences between expected and actual experience	-
Changes in assumptions	-
Benefit payments, including refunds of employee contributions	 (606,247)
Net change in total pension liability	\$ 2,318,551
Total pension liability - beginning	 23,945,081
Total pension liability - ending (a)	\$ 26,263,632
Plan fiduciary net position	
Contributions - employer	\$ 924,133
Contributions - employee	606,235
Net investment income	3,822,539
Benefit payments, including refunds of employee contributions	(606,247)
Administrative expense	(19,602)
Other	 201
Net change in plan fiduciary net position	\$ 4,727,259
Plan fiduciary net position - beginning	 23,661,980
Plan fiduciary net position - ending (b)	\$ 28,389,239
Board's net pension liability (asset) - ending (a) - (b)	\$ (2,125,607)
Plan fiduciary net position as a percentage of the total pension liability	108.09%
Covered-employee payroll	\$ 12,097,480
Board's net pension liability (asset) as a percentage of covered-employee payroll	-17.57%

Schedule is intended to show information for 10 years. Since 2015 is the first year for this presentation, no other data is available. However, additional years will be included as they become available.

Schedule of Employer Contributions For the Year Ended June 30, 2015

Date		Contractually Required Contribution (1)	Contributions in Relation to Contractually Required Contribution (2)	Contribution Deficiency (Excess) (3)	Employer's Covered Employee Payroll (4)	Contributions as a % of Covered Employee Payroll (5)
2015	- <u> </u>	675,790	\$ 675,790	\$ -	\$ 12,001,898	5.63%

Schedule is intended to show information for 10 years. Since 2015 is the first year for this presentation, no other data is available. However, additional years will be included as they become available.

Notes to Required Supplementary Information For the Year Ended June 30, 2015

**Changes of benefit terms** - There have been no significant changes to the System benefit provisions since the prior actuarial valuation. A hybrid plan with changes to the defined benefit plan structure and a new defined contribution component were adopted in 2012. The hybrid plan applies to most new employees hired on or after January 1, 2014 and not covered by enhanced hazardous duty benefits. The liabilities presented do not reflect the hybrid plan since it covers new members joining the System after the valuation date of June 30, 2013 and the impact on the liabilities as of the measurement date of June 30, 2014 are minimal.

**Changes of assumptions** - The following changes in actuarial assumptions were made effective June 30, 2013 based on the most recent experience study of the System for the four-year period ending June 30, 2012:

Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

Largest 10 - LEOS:

- Update mortality table
- Decrease in male rates of disability

All Others (Non 10 Largest) - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

All Others (Non 10 Largest) - LEOS:

- Update mortality table
- Adjustments to rates of service retirement for females
- Increase in rates of withdrawal
- Decrease in male and female rates of disability

This page intentionally left blank

- Other Supplementary Information -Combining Financial Statements

#### Combining Statement of Net Position At June 30, 2015

		Middle Peninsula Northern Neck Community Services Board		Properties Inc.		Kilmarnock New Horizons
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	_					
Current Assets: Cash and cash equivalents Accounts receivable, less	\$	3,738,462	\$	679,887	\$	
allowance for uncollectibles Accrued revenue		1,097,676 180,995		-	_	-
Total current assets	\$	5,017,133	\$	679,887	\$	-
Restricted Current Assets: Cash and cash equivalents Client funds	\$	- 43,443	\$	-	\$	25,322
Total restricted current assets	\$	43,443	\$		\$	25,322
Other Assets:			•			23,322
Net pension asset Capital Assets:	\$	2,125,607	\$	-	\$	•
Property and equipment, less accumulated depreciation	\$	1,736,334	\$	1,823,926	\$	333,129
Total assets	\$	8,922,517	•	2,503,813	• - \$	358,451
Deferred Outflows of Resources:			•	,,.		,
Post measurement date employer pension contribtions	\$	675,790	\$	-	\$	
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	_					
Current Liabilities:						
Accounts payable and accrued expenses	\$	606,289	\$	-	\$	
Deposits and other Compensated absences		35,436 1,201,371		-		-
Unearned revenue		347,453		-		
Long-term debt, current portion		7,703		65,843		
Total current liabilities	\$	2,198,252	\$	65,843	\$	
Current Liabilities Payable from Restricted Current Assets:						
Client funds	\$	43,443	\$	-	\$	
Accounts payable and accrued expenses		-		-		6,184
Security deposits		-		-		1,623
Total current liabilities payable from	<u>,</u>	40,440	<b>•</b>		<b>•</b>	7 007
restricted current assets	\$	43,443	Э	-	\$	7,807
Long-term Liabilities: Long-term debt, less current portion	\$	32,862	\$	278,111	\$	
Total liabilities	\$	2,274,557		343,954		7,807
Deferred Inflows of Resources:	+	_,,007				.,
Net difference of actual and expected pension						
liability earnings	\$	1,707,628	\$	-	\$	-
Net Position:						
Net investment in capital assets	\$	1,695,769	\$	1,479,972	\$	333,129
Restricted Unrestricted		- 3,920,353		- 679,887		17,515
					-	

	Lively Turning Point		Woodland Pointe		Inter- company and Other Eliminations		Total
\$	-	\$	-	\$	-	\$	4,418,349
	-		-		-		1,097,676
	-		-		(107,883)		73,112
\$	-	\$		\$	(107,883)	\$	5,589,137
\$	9,253	\$	264,410	\$	-	\$	298,985
	-		-		-		43,443
\$	9,253	\$	264,410	\$	-	\$	342,428
\$	-	\$	-	\$	-	\$	2,125,607
\$	165,697	\$	2,147,796	\$	-	\$	6,206,882
\$	174,950	\$	2,412,206	\$	(107,883)	\$	14,264,054
		•					
\$	-	\$	-	\$		\$	675,790
\$	-	\$	-	\$	-	\$	606,289
	-		-		-		35,436
	-		-		-		1,201,371
	-		-		-		347,453
	-	•	-		-		73,546
\$	-	\$	-	\$	-	\$	2,264,095
\$	-	\$	-	\$	-	\$	43,443
	6,549		479,817		(107,883)		384,667
	1,451		-				3,074
	0.000		170 017		(107,000)	<b>^</b>	101 101
\$	8,000	\$	479,817	\$	(107,883)	\$	431,184
\$		\$	_	\$		\$	310,973
\$	0.000	. ↓ \$	479,817	\$	(107,883)	\$	3,006,252
Þ	8,000	- Þ	4/9,01/	Ф	(107,883)	Ф	3,000,252
\$	-	\$	-	\$		\$	1,707,628
			_				
\$	165,697	\$	2,147,796	\$	-	\$	5,822,363
	1,253		-		-		18,768
	-		(215,407)				4,384,833
\$	166,950	\$	1,932,389	\$		\$	10,225,964

# Combining Statement of Revenues, Expenses and Changes in Net Position

# Year Ended June 30, 2015

		Middle Peninsula Northern Neck Community Services Board		Properties Inc.		Kilmarnock New Horizons
Operating revenues:	-					
Net patient service revenue	\$	15,131,787	\$	-	\$	-
Operating expenses:						
Salaries and benefits Staff development Facility	\$	18,377,322 178,043 1,523,645	\$	37,229	\$	- - 26,873
Supplies Travel Contractual and consulting		604,209 447,747 342,496		15,237 - 3,100		- -
Depreciation Other	_	251,272 705,344		90,711 359,491	-	19,392
Total operating expenses	\$	22,430,078	\$	505,768	\$	46,265
Operating income (loss)	\$	(7,298,291)	\$	(505,768)	\$	(46,265)
Nonoperating income (expense): Appropriations:						
Commonwealth of Virginia Federal government Local governments Contributions Other Interest income Interest expense	\$	4,621,969 1,225,154 443,560 16,491 699,233 19,887 (115)	\$	- - 424,409 438 (18,844)	\$	- - - 31,816 5 -
Net nonoperating income (expense)	\$	7,026,179	\$	406,003	\$	31,821
Change in net position	\$	(272,112)	\$	(99,765)	\$	(14,444)
Net position, beginning of year, as restated	_	5,888,234	-	2,259,624	-	365,088
Net position, end of year	\$	5,616,122	\$	2,159,859	\$	350,644

Lively Turning Point	Woodland Pointe	Inter- company Eliminations	Total
\$ 	\$ 	\$ 	\$ 15,131,787
\$ - - 24,131 - -	\$ - - 1,440 -	\$ - - (540,820) - -	\$ 18,377,322 178,043 1,072,498 619,446 447,747
- 8,780 -	-	-	345,596 370,155 1,064,835
\$ 32,911	\$ 1,440	\$ (540,820)	\$ 22,475,642
\$ (32,911)	\$ (1,440)	\$ 540,820	\$ (7,343,855)
\$ - - - 26,570	\$ - - - 1,766,344	\$ - - - - (540,820)	\$ 4,621,969 1,225,154 443,560 16,491 2,407,552
4	-	-	20,334 (18,959)
\$ 26,574	\$ 1,766,344	\$ (540,820)	\$ 8,716,101
\$ (6,337)	\$ 1,764,904	\$ -	\$ 1,372,246
173,287	167,485		8,853,718
\$ 166,950	\$ 1,932,389	\$ -	\$ 10,225,964

#### Combining Statement of Cash Flows Year Ended June 30, 2015

	Middle Peninsula Northern Neck Community Services Board	Properties Inc.	Kilmarnock New Horizons
Cash flows from operating activities: Receipts from customers Payments to suppliers Payments to and for employees	\$ 15,281,990 \$ (3,628,424) (18,847,566)	- \$ (415,316) 	- (29,610) -
Net cash flows provided by (used for) operating activities	\$ (7,194,000) \$	(415,316) \$	(29,610)
Cash flows from noncapital financing activities: Government grants Other Net cash flows provided by (used for) noncapital	\$ 6,290,683 \$ 715,724	- \$ 424,409	- 31,816
financiing activities	\$ 7,006,407 \$	424,409 \$	31,816
Cash flows from capital and related financing activities: Purchase of capital assets Proceeds from loan payable Interest payments on long-term debt Principal payments on long-term debt	\$ (137,961) \$ 41,200 (115) (635)	- \$ - (18,844) (62,579)	- - -
Net cash flows provided by (used for) capital and related financing activities	\$ (97,511) \$	(81,423) \$	
Cash flows from investing activities: Interest income	\$ 19,887_\$	438 \$	5
Net increase (decrease) in cash and cash equivalents	\$ (265,217) \$	(71,892) \$	2,211
Cash and cash equivalents, beginning of year	4,003,679	751,779	23,111
Cash and cash equivalents, end of year	\$ 3,738,462 \$	679,887 \$	25,322
Summary of cash and cash equivalents: Unrestricted Restricted	\$ 3,738,462 \$	679,887 \$	25,322
Total	\$ 3,738,462 \$	679,887 \$	25,322
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities: Operating income (loss) Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	\$ (7,298,291) \$	(505,768) \$	(46,265)
Depreciation and amortization Changes in assets and liabilities:	251,272	90,711	19,392
Accounts receivable and accrued revenue, net	2,470 21,059	-	-
Prepaid items Net pension asset	(2,408,708)	-	-
Deferred outflows of resources	248,343	-	-
Accounts payable and accrued expenses	134,427	(259)	(2,737)
Deposits and other Compensated absences Unearned revenue	17,574 (17,507) 147,733	-	-
Deferred inflows of resources	1,707,628		
Net cash flows provided by (used for) operating activities	\$ (7,194,000) \$	(415,316) \$	(29,610)

	Lively Turning Point		Woodland Pointe		Inter- Company Eliminations		Total
\$	- (26,494) -	\$	- 361,167 -	\$	- 540,820 -	\$	15,281,990 (3,197,857) (18,847,566)
\$	(26,494)	\$	361,167	\$	540,820	\$	(6,763,433)
\$	- 26,570	\$	- 1,766,344	\$	- (540,820)	\$	6,290,683 2,424,043
\$	26,570	\$	1,766,344	\$	(540,820)	\$	8,714,726
\$	- - -	\$	(2,042,316) - - -	\$	-	\$	(2,180,277) 41,200 (18,959) (63,214)
\$		\$	(2,042,316)	\$		\$	(2,221,250)
\$	4	\$		\$	-	\$	20,334
\$	80	\$	85,195	\$	-	\$	(249,623)
	9,173		179,215		-		4,966,957
\$	9,253	\$	264,410	\$	-	\$	4,717,334
\$	- 9,253	\$	- 264,410	\$	-	\$	4,418,349 298,985
\$	9,253	\$	264,410	\$	-	\$	4,717,334
\$	(32,911)	\$	(1,440)	\$	540,820	\$	(7,343,855)
	8,780		-		-		370,155
	-		-		-		2,470
	-		-		-		21,059
	-		-		-		(2,408,708) 248,343
	(2,363)		362,607		-		491,675
	-		-		-		17,574
	-		-		-		(17,507)
	-		-		-		147,733 1,707,628
\$	(26,494)	\$	361,167	\$	540,820	\$	(6,763,433)
Ť	(	*		*	2.07020	*	(-,

This page intentionally left blank

- Compliance -

This page intentionally left blank

# Robinson, Farmer, Cox Associates

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

## Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

#### To the Board of Directors Middle Peninsula - Northern Neck Community Services Board Saluda, Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the business-type activities of Middle Peninsula - Northern Neck Community Services Board, as of and for the year ended June 30, 2015, and the related business-type activities notes to the financial statements, which collectively comprise the Middle Peninsula - Northern Neck Community Services Board's basic financial statements and have issued our report thereon dated November 23, 2015.

# Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Middle Peninsula -Northern Neck Community Services Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Middle Peninsula - Northern Neck Community Services Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Middle Peninsula - Northern Neck Community Services Board's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Middle Peninsula - Northern Neck Community Services Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Middle Peninsula -Northern Neck Community Services Board's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Middle Peninsula - Northern Neck Community Services Board's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Farren, Cox Associates

Charlottesville, Virginia November 23, 2015 CERTIFIED PUBLIC ACCOUNTANTS

### Independent Auditors' Report on Compliance For Each Major Program and on Internal Control over Compliance Required by OMB Circular A-133

To the Board of Directors Middle Peninsula - Northern Neck Community Services Board Saluda, Virginia

Report on Compliance for Each Major Federal Program

We have audited the Middle Peninsula - Northern Neck Community Services Board's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the Middle Peninsula - Northern Neck Community Services Board's major federal programs for the year ended June 30, 2015. The Middle Peninsula - Northern Neck Community Services Board's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

The Middle Peninsula - Northern Neck Community Services Board's basic financial statements include the operations of component unit organizations Properties, Inc., Kilmarnock New Horizons, Lively Turning Point and Woodland Pointe, which received, in the aggregate, a total of \$756,111 in federal awards which is not included the Schedule of Federal Awards during the year ended June 30, 2015. Our audit, described below, did not include the operations of the above component units because each of the component units issues separate financial statements, and audits in accordance with OMB Circular A-133 are performed at the component unit level, where applicable.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Middle Peninsula - Northern Neck Community Services Board's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Middle Peninsula - Northern Neck Community Services Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Middle Peninsula - Northern Neck Community Services Board's compliance.

# Opinion on Each Major Federal Program

In our opinion, the Middle Peninsula - Northern Neck Community Services Board complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

#### Report on Internal Control over Compliance

Management of the Middle Peninsula - Northern Neck Community Services Board is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Middle Peninsula - Northern Neck Community Services Board's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Middle Peninsula - Northern Neck Community Services Board's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Robinson, Farren, Cox Associates

Charlottesville, Virginia November 23, 2015

#### Schedule of Expenditures of Federal Awards Year Ended June 30, 2015

Federal Grantor/ Pass-through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identification Number		Federal Expenditures	
Department of Agriculture: Pass through payments:					
Virginia Department of Agriculture					
Child and Adult Care Food Program	10.558	Not available	\$ 18,	,311	
Community Facilities Loans and Grants	10.766	Not available	49,	800	
Total Department of Agriculture			\$ 68,	,111	
Department of Health and Human Services: Pass through payments: Virginia Department of Behavioral Health and Developmental Services Block Grants for Prevention and Treatment of Substance Abuse Block Grants for Community Mental Health Services	93.959 93.958	Not available Not available	\$		
5	73.750				
Total Department of Health and Human Services Department of Education: Pass through payments: Virginia Department of Behavioral Health and Developmental Services Special Education - Grants for Infants and Families	84.181	Not available	\$ <u>853,</u> \$278,		
Department of Justice: Pass through payments: Virginia Department of Criminal Justice Services					
Juvenile Justice and Delinquency Prevention Allocation to States	16.540	Not available	\$ 24,	,492	
Total Expenditures of Federal Awards			\$ 1,225,	154	

Notes to Schedule of Expenditures of Federal Awards

Note A - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal grant activity of the Middle Peninsula-Northern Neck Community Services Board under programs of the federal government for the year ended June 30, 2015. The information in this Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Because the Schedule presents only a selected portion of the operations of the Middle Peninsula-Northern Neck Community Services Board, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Middle Peninsula-Northern Neck Community Services Board.

Note B - Summary of Significant Accounting Policies

(1) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-87, Cost Principles for States, Local and Indian Tribal Governments wherein certain types of expenditures are not allowable or are limited as to reimbursement.
 (2) Pass-through entity identifying numbers are presented where available.

# Schedule of Findings and Questioned Costs Year Ended June 30, 2015

# Section I - Summary of Auditors' Results

Financial Statements						
Type of auditors' report issued:	Unmodified					
Internal control over financial reporting: Material weakness(es) identified? Significant deficiency(ies) identified?	No None reported					
Noncompliance material to financial statements noted?	No					
Federal Awards						
Internal control over major programs: Material weakness(es) identified? Significant deficiency(ies) identified?	No None reported					
Type of auditors' report issued on compliance for major programs:	Unmodified					
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510 (a)?	No					
Identification of major programs:						
CFDA #Name of Federal Program or Cluster93.959Block Grants for Prevention and Treatment of Substance Abuse						
Dollar threshold used to distinguish between Type A and Type B programs	\$300,000					
Auditee qualified as low-risk auditee?	Yes					
Section II - Financial Statement Findings There are no financial statement findings to report.						
Section III - Federal Award Findings and Questioned Costs						

There are no federal award findings and questioned costs to report.

Schedule of Prior Year Findings Year Ended June 30, 2015

There were no items reported in the year ended June 30, 2014.

This page intentionally left blank