



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

## *Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

October 19, 2017

The Honorable W. Dale Houff  
Chief Judge  
City of Winchester General District Court  
116 South Court Street, Suite B  
Luray, VA 22835

Audit Period: July 1, 2016 through June 30, 2017  
Court System: City of Winchester  
Judicial District: Twenty-Sixth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable Ian R. D. Williams, Judge  
The Honorable John Stanley Hart, Jr., Judge  
The Honorable Amy B. Tisinger, Judge  
The Honorable William W. Eldridge, IV  
Debra V. Bull, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia