

Commonwealth of Mirginia

Walter J. Kucharski, Auditor

Auditor of Public Accounts P.O. Box 1295 Richmond, Virginia 23218

October 10, 2001

The Honorable Lynn S. Jenkins Clerk of the Circuit Court County of York

Board of Supervisors County of York

We have audited the cash receipts and disbursements of the Clerk of the Circuit Court of the County of York for the period October 1, 2000 to September 30, 2001.

Our primary objectives were to test the accuracy of financial transactions recorded on the Court's financial management system; evaluate the Court's internal controls; and test its compliance with significant state laws, regulations, and policies. However, our audit was more limited than would be necessary to provide assurance on the internal controls or on overall compliance with applicable laws, regulations, and policies.

The results of our tests found the Court properly stated, in all material respects, the amounts recorded and reported in the financial management system; no material weaknesses in the internal controls; and no instances of noncompliance with applicable laws, regulations, and policies.

We acknowledge the cooperation extended to us during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK:kva

cc: The Honorable Thomas B. Hoover, Chief Judge
James O. McReynolds, County Administrator
Don Lucido, Director of Technical Assistance
Supreme Court of Virginia
Martin Watts, Court Analyst
Supreme Court of Virginia
Director, Admin and Public Records
Department of Accounts

The Honorable Lynn S. Jenkins Clerk of the Circuit Court County of York P. O. Box 371 Yorktown, VA 23690

The Honorable Thomas B. Hoover Chief Judge of the Circuit Court County of York P.O. Box 98 New Kent, VA 232124

Board of Supervisors County of York P.O. Box 532 Yorktown, VA 23690

James O. McReynolds County Administrator County of York 224 Ballard St. Yorktown, VA 23690

Don Lucido, Director of Technical Assistance Supreme Court of Virginia North Ninth Street Richmond, VA 23219

Martin Watts, Court Analyst Supreme Court of Virginia North Ninth Street Richmond, VA 23219

Director, Admin and Public Records Department of Accounts James Monroe Building 2nd Floor

Admin File

Working Papers