



THE AUDITOR OF PUBLIC ACCOUNTS LOCALITY STORMWATER UTILITY REPORTING FORM

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the Fiscal Year 2017-2018 State Budget ([Chapter 836](#) of the 2017 Acts of Assembly): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §[15.2-2114](#), Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than \$200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above shall complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to LocalGovernment@apa.virginia.gov. **The report as of Fiscal Year 2018 (or applicable reporting period) is due by October 1, 2018.**

SECTION 1 – LOCALITY INFORMATION

Locality Name: City of Colonial Heights

Contact Name/Title: William E. “Chuck” Henley, P.E., Director of Public Works/City Engineer *WE Chuck Henley*

Contact Address: 201 James Avenue (P.O. Box 1304) Colonial Heights, VA 23834

Contact Email: henleyc@colonialheightsva.gov

Contact Phone: 804-520-9334

Report Completion Date: September 20, 2018

SECTION 2 - STORMWATER UTILITY FEES

For your stormwater utility fees provide the following information from your most recent audited annual financial report.

Financial Statement Fund Name: Stormwater Management

Fiscal year: 2018 (July 1, 2017-June 30, 2018)

| Revenues | Expenditures | Ending Fund Balance or Net Position |
|-----------|--------------|-------------------------------------|
| \$434,958 | \$383,076 | \$482,438 |

Please provide any additional detail/clarification below about the financial information provided at Section 2, if needed.

N/A

SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES

Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.

A. Operations & Maintenance Program

This program includes, but is not limited to the daily workload necessary to maintain the storm water system at serviceable and compliant levels. Its main activity is the maintenance and repair of storm drains, culverts, open channels and other components of the City's storm water system. Also included is the training of city staff on best management practices.

The sweeping of streets is an important activity of this program with the aim of removing debris and reducing pollutants that enter the storm water system. The department of public works estimates that the sweeping function of the operations and maintenance program achieved the following overall reduction in nutrients for FY 2017 2018:

| TN (lbs/yr) | TP(lbs/yr) | TSS (lbs/yr) |
|-------------|------------|--------------|
| 868.9 | 347.6 | 104,267 |

Note: The nutrient reductions itemized above are significantly lower than those in FY 2016-2017 due to the unavailability of street-sweeping equipment, which was caused by mechanical breakdowns and inactivity during periods of repair.

B. Capital Improvement Program

This program operates on a five-year horizon to implement the storm water facilities and infrastructure that address the present and future needs identified in the long-range storm water plan. It includes the replacement and construction of storm drains, culverts, open channels and other components of the storm water system. The financial program lists the planned projects with corresponding revenues, financing sources and costs. It is recommended annually by the Planning Commission and approved by City Council.

C. Administration and Management

This program integrates storm water management with the City's adopted plans for economic development, infrastructure investment and environmental regulatory compliance. It also includes responsibilities and activities related to managing the storm water utility, master planning and coordinating interdepartmental efforts – all with the goal of delivering a comprehensive storm water program. Complaint response and development review are important customer service activities of this program. So is regulatory compliance including public education, pollution control and monitoring.