



Staci A. Henshaw, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

June 8, 2021

The Honorable Jacqueline F. Ward Talevi  
Chief Judge  
City of Roanoke General District Court

Audit Period: July 1, 2019, through June 30, 2020  
Court System: City of Roanoke  
Judicial District: Twenty-Third

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and his staff during this engagement.

Staci Henshaw  
AUDITOR OF PUBLIC ACCOUNTS

SAH: rh

cc: The Honorable Francis W. Burkart, Judge  
The Honorable Thomas Roe, Judge  
The Honorable Scott Geddes, Judge  
Rick S. Kahl, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia