Comprehensive Annual Financial Report

Years Ended June 30, 2018 and 2017



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# **IDA** Officials

Year Ended June 30, 2018

## **Board of Directors**

Mr. William W. Poulston (Chairman) Mr. Perry Carrington (Vice-Chairman)
Ms. Cindy Cave

Mr. Jack Houghton Mr. William Overstreet Ms. Teresa Stewart Rev. Rex Williams

# **Ex Officio Members**

Gerald Spates - Town Manager (Secretary) Carol Anne Seal - Town Treasurer (Fiscal Agent)
Gary Elder - Legal Council



Robin B. Jones, CPA, CFP David V. Alga, CPA, CVA, CFF Denise C. Williams, CPA, CSEP Scott A. Thompson, CPA, CGMA Kimberly W. Jackson, CPA Nadine L. Chase, CPA Monique A. Lubick, CPA

Sherwood H. Creedle, Emeritus

Members of American Institute of Certified Public Accountants Virginia Society of Certified Public Accountants

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Farmville Industrial Development Authority

# **Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities of the Farmville Industrial Development Authority, a component unit of the Town of Farmville, Virginia, as of and for the years ended June 30, 2018 and 2017, and the related notes to the financial statements, which collectively comprise the Farmville Industrial Development Authority's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards and specifications require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Farmville Industrial Development Authority Page 2

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of the Farmville Industrial Development Authority, as of June 30, 2018 and 2017, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 1 through 3 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 11, 2018, on our consideration of the Farmville Industrial Development Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Farmville Industrial Development Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Farmville Industrial Development Authority's internal control over financial reporting and compliance.

Creedle, Jones & alga, P.C.

Creedle Jones & Alga, P.C. Certified Public Accountants

South Hill, Virginia September 11, 2018

Management's Discussion and Analysis

As of June 30, 2018 and 2017

Our discussion and analysis of the Farmville Industrial Development Authority's financial performance provides an overview of the Authority's financial activities for the fiscal years ended June 30, 2018 and 2017. Please read this information in conjunction with Farmville Industrial Development Authority's basic financial statements.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The Farmville Industrial Development Authority (the "Authority") presents three basic financial statements. These are: (1) Statements of Net Position; (2) Statements of Revenues, Expenses, and Changes in Net Position; and (3) Statements of Cash Flows.

Our financial position is measured in terms of resources (assets) we own and obligations (liabilities) we owe on a given date. This information is reported on the Statements of Net Position, which reflects the Authority's assets in relation to its debt to creditors. The excess of our assets over liabilities is our equity, or net position.

Information regarding the results of our operation during the year is reported in the Statements of Revenues, Expenses, and Changes in Net Position. These statements show how much our overall net position increased or decreased during the years as a result of our operations and for other reasons.

Our Statements of Cash Flows disclose the flow of cash resources into and out of the Authority during the years and how we applied those funds.

# FINANCIAL SUMMARY

**Financial Position.** A summary of the Authority's Statements of Net Position for 2018 and 2017 is presented below:

	<u>2018</u>	<u>2017</u>
Total Assets	\$385,948	\$ 346,388
Total Liabilities	\$860,370	\$ 897,335
Net Position Unrestricted (deficit)	(474,422)	(550,947)
Total Liabilities and Net Position (Deficit)	\$385,948	\$ 346,388

The financial position of the Authority increased in 2018. Assets increased by 11.42% while liabilities decreased by 4.30%.

**Change in Net Position.** A summary of the Authority's Statements of Revenues, Expenses, and Changes in Net Position for 2018 and 2017 is presented as follows:

# Condensed Statements of Revenues, Expenses, and Changes in Net Position

	<u>2018</u>		<u>2017</u>
Operating Income	\$ 90,000	\$	-
Operating Expenses	2,637		2,500
Net Operating Income (Loss) Non-Operating Revenues (Expenses)	87,363 (10,838)	_	(2,500) (11,993)
Changes in Net Position	\$ 76,525	\$	(14,493)

During the year, the Authority had an operating gain of \$76,525. The Authority had operating income of \$90,000 collected for bond administrative fees. The Authority had non-operating income in the form of interest income, which amounted to \$7,304. This income was offset by non-operating expenses in the form of interest expense that totaled \$18,142.

The deficit in net position decreased \$76,525 in 2018. This resulted primarily from the bond administrative fees collected on sponsorship of industrial bonds for Longwood University.

Cash Flows. A summary of the Authority's Statements of Cash Flows for 2018 and 2017 is presented below:

### **Condensed Statements of Cash Flows**

	<u>2018</u>	<u>2017</u>
Cash Provided by (Used in)		
Operating activities	\$ 87,363	\$ (2,500)
Capital and related financing activities	(8,995)	(8,518)
Investing activities	 (15,444)	 (2,434)
Net Increase (Decrease) in Cash	\$ 62,924	\$ (13,452)

Cash flows from operations of \$87,363 were due to lack of offsetting revenues, the Authority ended in a positive position. The Authority received \$30,669 in note receivable payments from an area business, while making payments of \$55,108 on the note payable shared with the Town. These amounts include interest income and expense as well as principal received and paid.

During fiscal year 2018, there was an increase of \$62,924 in cash. This was primarily due to the bond administrative fees received from Longwood University.

## LONG-TERM DEBT

		alance		Additions	Balance		
	July	/ 1, 201 <i>7</i>	and	<u>Deletions</u>	June	30, 2018	
Long-term debt	\$	400,112	\$	(35,598)	\$	364,514	

# **REQUESTS FOR INFORMATION**

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. Questions concerning this report or requests for additional information should be directed to Carol Anne Seal, Town Treasurer, Farmville Industrial Development Authority, P. O. Drawer 368, Farmville, Virginia 23901, telephone 434-392-3333.

# FINANCIAL STATEMENTS

# Statements of Net Position (Deficit)

June 30, 2018 and 2017

	<u>2018</u>		<u>2017</u>
Assets			
Current Assets			
Cash	\$ 114,650	\$	51,726
Accounts receivable	3,408		-
Accrued interest receivable	1,704		1,874
Notes receivable - current portion (Note 5)	26,597		26,603
Total Current Assets	146,359		80,203
Long-Term Notes Receivable	 239,589		266,185
Total Assets	\$ 385,948	<u>\$</u>	346,388
Liabilities and Net Position (Deficit) Liabilities Current Liabilities			
Due to Town of Farmville, Virginia	\$ 491,434	\$	482,591
Accrued interest payable	4,422		14,632
Notes payable - current portion	 37,216		35,598
Total Current Liabilities	533,072		532,821
Long-Term Liabilities			
Note payable - less current portion (Note 6)	327,298		364,514
Total Liabilities	860,370		897,335
Net Position (Deficit) Unrestricted (deficit)	 (474,422)		(550,947)
Total Liabilities and Net Position (Deficit)	\$ 385,948	\$	346,388

The accompanying notes to the financial statements are an integral part of this statement.

Statements of Revenues, Expenses, and Changes in Net Position (Deficit)

Years Ended June 30, 2018 and 2017

	<u>2018</u>		<u>2017</u>
Operating Income	\$ 90,000	\$	-
Operating Expenses Supplies	12		_
Professional fees	2,625	_	2,500
Net Operating Income (Loss)	87,363		(2,500)
Non-Operating Revenues (Expenses)			
Interest income	7,304		7,875
Interest expense	(18,142)	_	(19,868)
Net Non-Operating Revenues (Expenses)	 (10,838)		(11,993)
Change in Net Position (Deficit)	76,525		(14,493)
Total Net Position (Deficit) - Beginning of Year	 (550,947)		(536,454)
Total Net Position (Deficit) - End of Year	\$ (474,422)	\$	(550,947)

The accompanying notes to the financial statements are an integral part of this statement.

# Statements of Cash Flows

Years Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Cash Flows from Operating Activities  Administrative fees  Payments to suppliers and other operating costs	\$ 90,000 (2,637)	\$ - (2,500)
Net Cash Provided by (Used In) Operating Activities	87,363	(2,500)
Cash Flows from Capital and Related Financing Activities Curtailment of borrowings Proceeds resulting from curtailment of note receivable	(35,598)	(33,980) 25,462
Net Cash Used in Capital and Related Financing Activities	(8,995)	(8,518)
Cash Flows from Investing Activities Interest income Interest expense	4,066 (19,510)	8,038 (10,472)
Net Cash Used in Investing Activities	(15,444)	(2,434)
Net Increase (Decrease) in Cash and Cash Equivalents	62,924	(13,452)
Cash and Cash Equivalents - Beginning of Year	51,726	65,178
Cash and Cash Equivalents - End of Year	<u>\$ 114,650</u>	\$ 51,726
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities Operating loss	\$ 87,363	\$ (2,500)
Net Cash Provided by (Used in) Operating Activities	<u>\$ 87,363</u>	\$ (2,500)

The accompanying notes to the financial statements are an integral part of this statement.

# Notes to the Financial Statements

Year Ended June 30, 2018

# Organization, Description of the Entity, and Its Activities

The Farmville Industrial Development Authority (the "Authority") was created by a resolution of the Town Council of Farmville, Virginia (the "Town") dated March 12, 1981 in accordance with Chapter 33, Title 15.1, of the Code of Virginia of 1950, as amended (the "Act"). The purpose of the Authority shall be to promote economic and industrial development in the greater Farmville area.

The Authority is a separate and distinct entity from the Town of Farmville, Virginia and is, in accordance with the Act, a political subdivision of the Commonwealth of Virginia.

A seven-member board appointed by the judge of the Circuit Court of Prince Edward County governs the Authority. The directors are to serve staggered terms of four years each.

In addition, the Authority is authorized to issue revenue bonds for the purpose of obtaining and constructing facilities. Liability under the bonds may be retained by the Authority or it may be assumed by the enterprise for which facilities are constructed. Collection of revenues pledged to liquidate the bonds may be assigned to a trustee. The revenue bonds are not deemed to constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or any municipality thereof. The bonds are payable solely from revenues generated from the lease of the facilities constructed and may be secured by a deed of trust on those facilities.

The Authority is a component unit of the financial reporting entity of the Town of Farmville, Virginia. The Town has agreed to provide funding as needed to meet operating shortfalls.

# 2 Significant Accounting Policies

# Financial Statement Presentation

The financial statements of the Farmville Industrial Development Authority, a Component Unit of the Town of Farmville, Virginia have been prepared in conformity with the specifications promulgated by the Auditor of Public Accounts (APA) of the Commonwealth of Virginia, and the accounting principles generally accepted in the United States as specified by the Governmental Accounting Standards Board. The more significant of the Authority's accounting policies are described below:

# Net Investment in Direct Financial Leases

The Authority may acquire and improve properties and retain title to them. Where transfer of title at the completion of a lease to a tenant is not reasonably assured by bargain purchase options or other lease provisions, the Authority accounts for activities in its role as lessor as either capital leases or operating leases. The Authority does not have any investment in direct financing leases.

## Basis of Accounting

The Authority's accounting system is organized and operated on a fund basis. A fund records cash and other financial resources, together with all related liabilities, obligations, reserves, and residual equity, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Proprietary Funds account for activities similar to those found in the private sector. The measurement focus is upon determination of net income. The Authority utilizes one type of Proprietary Fund with that being an Enterprise Fund.

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the Authority is that the cost of providing services to the general public be financed or recovered through user charges. In the Authority's operation, costs are represented by interest expense and financing cost, while user charges consist of interest income earned on receivables.

The Authority utilizes the accrual basis of accounting under which revenues are recorded in the period earned and expenses are recorded when the related liabilities are incurred.

The Authority may realize its assets and liquidate its liabilities in operating cycles, which range from very short to very long periods. The accompanying financial statements are presented in a nonclassified format because working capital concepts are not indicative of its operating cycle.

### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

# Accounts Receivable

The Authority utilizes the direct write-off method for the reporting of uncollectible receivables. Generally accepted accounting principles require the use of an allowance for doubtful accounts method which recognizes anticipated losses based on predetermined guidelines. Management has determined that all existing receivables are collectible as of June 30, 2018. Refer to Note 5 regarding notes receivable.

# Deposits and Investments

All cash of the Authority is maintained in accounts collateralized in accordance with the Virginia Security of Public Deposits Act, Section 2.2-4400 et seq. of the Code of Virginia or covered by the FDIC.

The Authority considers all investments purchased with a maturity of three months or less to be cash equivalents.

# **A**Capital Assets

As of June 30, 2018, the Authority had investment in capital assets.

# Notes Receivable

The Authority currently has one note receivable outstanding for the fiscal year ended June 30, 2018 as follows:

A \$600,000 note bearing an interest rate of 2.56 percent (rate of interest is 2.31% plus .25% for admin.). The loan is secured by the guarantee of the owner and his related business. The note requires interest payments semiannually in April and October and principal payments every October only. As of June 30, 2018, the balance of the note amounted to \$266,186.

The schedule of principal payments to be received is as follows:

Fiscal Year(s) Ending	<u>Principal</u>			<u>terest</u>
2019	\$	26,597	\$	6,475
2020		27,733		5,779
2021		27,721		5,069
2022		28,853		4,345
2023		29,978		3,592
2024-2028		125,304		6,513
Total	\$	266,186	\$:	31,773



During the course of normal business, the Authority has undertaken debt obligations to promote and finance growth in Farmville and the surrounding area. Currently, the note payable is as follows:

Balance Balance Due Within July 1, 2017 Increase Decrease June 30, 2018 One Year

# Town of Farmville, Virginia

In 2012, the Town refinanced the bonds in which the Authority shared responsibility. As of the refinance, the Authority now is responsible for 2.942% of the total proceeds. The debt service schedule calls for semi-annual payments with interest only due each April 1 and principal and interest due each October 1 through 2033. There is no collateral for this loan.

\$ 400,112 \$ - \$ 35,598 **\$ 364,514** \$ 37,216

The debt service responsibility of the Farmville Industrial Development Authority for this 2012 bond refinance is as follows:

Fiscal Year(s)												
<b>Ending</b>	<u>Principal</u>		<u>Principal</u>		<u>Principal</u>		<u>Principal</u>		<u>Principal</u>		<u>lr</u>	<u>nterest</u>
2019	\$	37,216	\$	16,899								
2020		38,834		15,118								
2021		40,747		13,079								
2022		42,806		11,130								
2023		44,718		9,145								
2024-2028		120,622		20,568								
2029-2033		39,571	_	5,237								
Total	\$	364,514	\$	91,176								

# Due to Town of Farmville, Virginia

Due to prior year deficits in operations, the Town of Farmville, Virginia has funded the Authority resources to meet its loan obligations. During the year ended June 30, 2018, operations produced an operating gain, and existing cash balances were available to fund the deficit as the Authority was able to meet its cash flow needs. However, due to a timing issue, the Town paid the Authority's interest payment. As of June 30, 2018, the Authority owed the Town \$491,434. The Authority anticipates paying the "Due to" down through future administrative fees collected on sponsorship of industrial bonds for area businesses.

# **8**Fiscal Agent

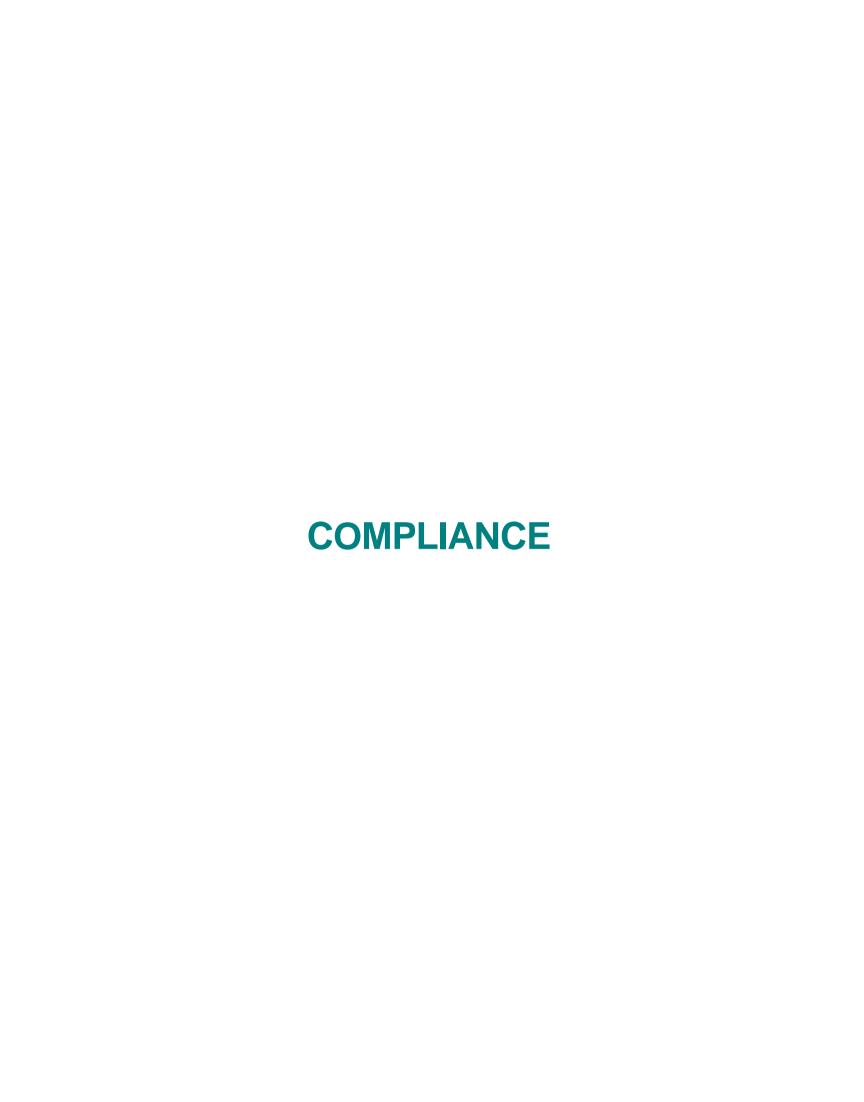
The Treasurer of the Town of Farmville, Virginia has been reappointed as the fiscal agent for the Authority. In addition, the fiscal agent utilizes the services of the Town's Deputy Treasurer to maintain the financial data of the Authority. The Authority is exposed to various risks of loss related to torts; theft of; and errors and omissions. The Treasurer and Deputy Treasurer of the Town are insured by \$100,000 blanket bond coverage. In addition to the blanket bond, the Treasurer is insured by a separate \$50,000 insurance bond.

# Litigation

At June 30, 2018, there were no matters of litigation involving the Authority that would have a material affect on the financial position of the Authority.

# Subsequent Events

Management has performed an analysis of the activities and transactions subsequent to June 30, 2018 to determine the need for any adjustments to and/or disclosures within the audited financial statements for the year ended June 30, 2018. Management has performed their analysis through September 11, 2018.





Robin B. Jones, CPA, CFP David V. Alga, CPA, CVA, CFF Denise C. Williams, CPA, CSEP Scott A. Thompson, CPA, CGMA Kimberly W. Jackson, CPA

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Farmville Industrial Development Authority

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the business-type activities of the Farmville Industrial Development Authority, a component unit of the Town of Farmville, Virginia, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Farmville Industrial Development Authority's basic financial statements and have issued our report thereon dated September 11, 2018.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Farmville Industrial Development Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Farmville Industrial Development Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Farmville Industrial Development Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, vet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Farmville Industrial Development Authority Page 2

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Farmville Industrial Development Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Creedle Jones & Alga, P.C. Certified Public Accountants

Crudle, Jones & alga, P.C.

South Hill, Virginia September 11, 2018