



Staci A. Henshaw, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

December 8, 2023

Robinson, Farmer, Cox Associates
10709 Spotsylvania Ave, Suite 101-A
Fredericksburg, VA 22408

We have reviewed the working papers for the audit of the Town of Vienna, Virginia, for the year ended June 30, 2022. The purpose of our review was to determine whether:

- A. the audit complies with the Specifications for Audits of Counties, Cities, and Towns, issued by the Auditor of Public Accounts;
- B. the audit complies with generally accepted auditing standards, as set forth by the American Institute of Certified Public Accountants, and Government Auditing Standards, issued by the Comptroller General of the United States;
- C. the annual financial report complies with generally accepted accounting principles for governmental entities; and
- D. the auditor has performed the agreed upon procedures for the Comparative Report Transmittal Forms as set forth in the Uniform Financial Reporting Manual, issued by the Auditor of Public Accounts.

We conducted our review in accordance with the Fiscal Year 2022 Quality Control Review Program for Audits of Local Governments developed by the Auditor of Public Accounts. This review was limited to the audit of the Town of Vienna and did not extend to other engagements performed by your firm.

We found that for the audit of the Town of Vienna, Virginia, for the year ended June 30, 2022, the working papers appropriately supported the requirements listed in A through D above. Firms can receive a rating of pass, pass with deficiencies, or fail. Robinson, Farmer, Cox Associates has received a review rating of pass.

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This report is intended for the information and use of management. However, it is a public record, and its distribution is not limited.

Sincerely,

Staci A. Henshaw
Auditor of Public Accounts

cc: Town of Vienna
Virginia Board of Accountancy
Virginia Society of Certified Public Accountants