#### **COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Fiscal Year Ended June 30, 2015



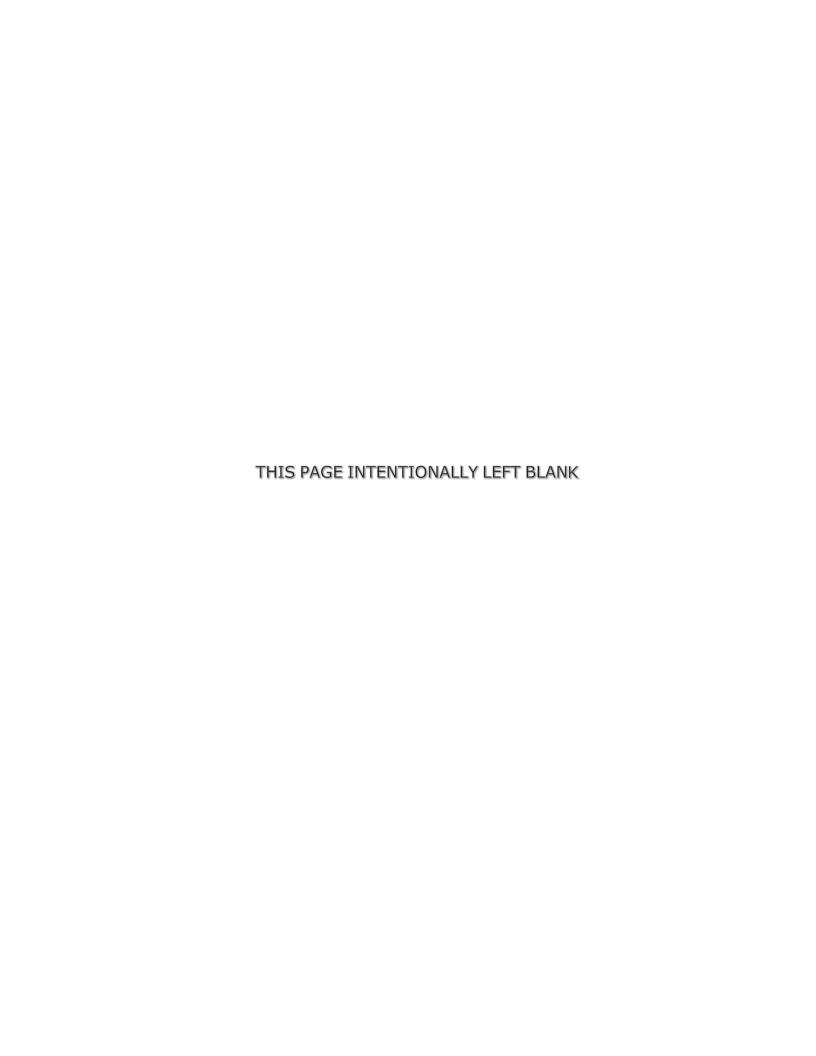
Central Virginia Waste Management Authority



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# Introductory Section





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804/359-8413 . Fax 804/359-8421 . www.cvwma.com

October 29, 2015

Board of Directors Central Virginia Waste Management Authority Richmond, Virginia

Members of the Board:

The Comprehensive Annual Financial Report ("CAFR") of the Central Virginia Waste Management Authority ("Authority" or "CVWMA") for the year ended June 30, 2015 is submitted herewith. This report was prepared by the Finance and Administrative Officer and the Executive Director. Responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with the undersigned management of the Authority. The financial statements have been audited by the independent accounting firm of Brown, Edwards & Company L.L.P., whose report is included herein. The CAFR has been prepared in accordance with accounting principles generally accepted in the United States of America for governmental accounting and reporting as promulgated by the Governmental Accounting Standards Board.

We believe that the data, as presented, is accurate in all material respects; that it is presented in a manner designed to present fairly the financial position and results of operation of the various funds; and that all disclosures necessary to enable the reader to gain an understanding of the Authority's financial activity have been included.

The CAFR is presented in four sections: Introductory, Financial, Statistical and Compliance. The **Introductory** Section contains this transmittal letter, the Certificate of Achievement for Excellence in Financial Reporting, a listing of Authority Board members and administrative staff and the Authority's organizational chart. The **Financial** Section contains the independent auditors' report and the financial statements and related notes. The **Statistical** Section includes a number of statistical tables and charts that present financial trends and the fiscal capacity of the Authority. The **Compliance** Section contains the *Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.* 

A brief history of the Authority, its financial operations and selected accomplishments are presented below. In addition, Management's Discussion and Analysis precedes the basic financial statements.

#### ORGANIZATION AND FUNCTION

The Authority was created in December 1990 under the Virginia Water and Waste Authorities Act (Chapter 51, Title 15.2, Code of Virginia of 1950 as amended) to assist member localities with solid waste planning, satisfying Virginia's recycling requirement and other waste management initiatives.



The Authority serves thirteen member local governments: the Cities of Colonial Heights, Hopewell, Petersburg and Richmond; the Town of Ashland; and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and Prince George. A Board of Directors consisting of one or more representatives appointed by each of the member jurisdictions governs the operations of the CVWMA. The Authority is a primary government with no component units and each member government has a financial interest and responsibility to the Authority.

#### **ECONOMIC CONDITION AND OUTLOOK**

The outlook for growth in the US economy is looking more positive and the same trend is resulting in Virginia. Reduction in oil prices lowers the cost of transportation, food and raw materials resulting in more disposable income for consumers. Businesses are continuing to add jobs and unemployment continues to trend downward since its highs in 2009. Unemployment in central Virginia and in the Commonwealth continue to remain below the national average. Gross domestic product is predicted to grow 1.8%-2.0% in 2015 and another 2.4%-2.7% in 2016.

The central location and the urban, suburban and rural diversity of the greater Richmond and Tri-Cities region makes for an attractive location for businesses relocating or expanding. The Greater Richmond Partnership reported that nineteen Richmond area companies made the Inc. 5000 list of fastest growing companies. Central Virginia has attracted such companies as Amazon, Sabra and Tranlin in recent months and many well established local companies are or have plans to expand in the upcoming months.

All eyes locally, nationally and internationally were on the central Virginia region September 19-27, 2015 as we hosted the largest sporting event in our area. For the first time in 30 years and only the 2nd time to be hosted in the United States, the UCI Road World Championship was held in the Greater Richmond area. This event is held annually in an international city chosen by the United Cycliste Internationale and is an opportunity for the best of the best in cycling to compete for their country as they do in the Olympics. The event drew more than 450,000 spectators over nine days, and was covered by more than 500 media outlets from around the world and was broadcast live to a global audience of more than 300 million people. The economic impact of Richmond 2015 for Virginia is estimated to be \$158 million.

Waste and recycling are good indicators of the economy as more disposable income spurs increased spending and thus more to dispose. The Authority has seen an uptick in waste disposal and recycling in the last year. Recycling participation continues to strengthen especially as we increase the availability and convenience of recycling programs to citizens. Participation has become just as important, or more important than measuring recycling by weight. In recent years, we have seen a shift in packaging which impacts the weight of disposable items. For instance, the shift from glass to plastic and the reduction in size and subscription of newspapers are two examples of waste reduction impacting recycling and disposal weights.

The regional approach to recycling and solid waste planning and programs has proven successful and highly regarded by our thirteen member jurisdictions for 25 years. As local governments remain cautious about increasing spending, CVWMA recognizes the need for both environmental and financial sustainability and continues to provide our members the stability and value they have come to trust and expect.

#### **MAJOR INITIATIVES**

The Authority continues to explore new and innovative ways to meet the recycling and solid waste management needs of the region in a cost effective manner. The CVWMA developed and is the legal entity responsible for the Central Virginia Solid Waste Management Plan and reporting the Regional Recycling Rate as required by Virginia's solid waste regulations. This has taken a significant burden off of municipalities in developing and maintaining a 20 year plan as well as meeting the State's recycling mandate annually. On a daily basis, the Authority works closely with the private sector to provide cost effective regional programs that meet the needs of individual localities. We recognize that "one size doesn't always fit all" thus provide a menu of services for localities to pick and choose from depending on their individual needs.

Competition for both recycling and waste has increased over the last 5 years in the region. As a result we have experienced significantly lower costs in recent procurements for recycling and trash programs. Those savings are passed on to participating jurisdictions. In addition, many CVWMA programs are no-cost programs or provide revenue from the sale of the various commodities. The Authority has successfully negotiated contracts that contain an increased share in the revenue. Trash collection rates have been nearly cut in half and new procurements and renewals of existing recycling contracts have resulted in an additional \$840,000 in recycling rebates provided to participating jurisdictions in 2015, an increase of 178% over the prior year. In addition, CVWMA has implemented several new programs in fiscal year 2015 including: adding curbside recycling in the City of Hopewell, providing Front End Load Trash Collection Services for public facilities; and providing an opportunity for localities to deliver recyclable material to reduce their cost of collection.

#### **FINANCIAL CONTROLS**

**Internal Controls:** The accounting system of the Authority is dependent upon a strong system of internal accounting controls to ensure that financial information generated is both accurate and reliable. The Authority's internal controls are designed to ensure that the assets of the Authority are protected from loss, theft or misuse, and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America.

Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the evaluation of costs and benefits requires estimates and judgments made by management.

All internal control evaluations occur within the above framework. We believe that the Authority's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

**Budgetary Controls:** The Authority maintains budgetary controls to ensure compliance with the annual appropriated budget approved by the Authority's Board of Directors. Budgets are prepared by program and the Authority maintains monthly budgetary control by presenting budget to actual financial reports to management and the Board of Directors.

#### **INDEPENDENT AUDIT**

State statute requires an annual audit by independent certified public accountants. The public accounting firm of Brown, Edwards & Company, L.L.P. was selected by the Authority's Audit Committee to perform the audit for the fiscal year ended June 30, 2015. The independent auditors' report on the financial statements is included in the financial section of this report.

#### **AWARDS AND ACHIEVEMENTS**

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Central Virginia Waste Management Authority for its comprehensive annual financial report for the fiscal year ended June 30, 2014. This was the eighteenth consecutive year that the Authority has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both accounting principles generally accepted in the United States of America and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current Comprehensive Annual Financial Report continues to meet the Certificate of Achievement Program requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

#### **ACKNOWLEDGMENTS**

Through proper financial planning and management, the Authority continues to maintain its sound financial position. The timely preparation of this Comprehensive Annual Financial Report could not have been accomplished without the dedicated services of the entire staff of the Authority. We would like to express our sincere gratitude to the Board of Directors and the staff whose continuing support is vital to the financial stability of the Authority.

Respectfully submitted,

Kimberly A. Hynes CPA

Kimberlyldhynes

**Executive Director** 



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

# Central Virginia Waste Management Authority

For its Comprehensive Annual Financial Report for the Fiscal Year Ended

June 30, 2014

Executive Director/CEO

#### 2014-2015 Board of Directors

Robert C. Key, County of Chesterfield

Chair

William Hamby, Jr. County of Prince George Vice Chair

James A. Jackson, City of Richmond **Treasurer** 

Lee Sloppy, Town of Ashland Zach Trogdon, County of Charles City Marcia R. Phillips, County of Chesterfield Robert L. Dunn, County of Chesterfield Tom Mattis, City of Colonial Heights David Lloyd, County of Goochland Wayne Hazzard, County of Hanover Stephen E. Chidsey, County of Hanover J. Allen Lane, County of Henrico **Secretary** 

Steven Hicks, City of Petersburg **Director** 

Marcia E. Kelley, County of Henrico Robert Whiteman, County of Henrico Ed Watson, City of Hopewell James H. Burrell, County of New Kent Elliot Danburg, County of Powhatan Mark Kukoski, City of Richmond Lana Agostini, City of Richmond

#### **Administrative Staff**

Kimberly A. Hynes CPA, Executive Director

Marc G. R. Rene MBA, Finance and Administrative Officer
Richard M. Nolan, Director of Operations

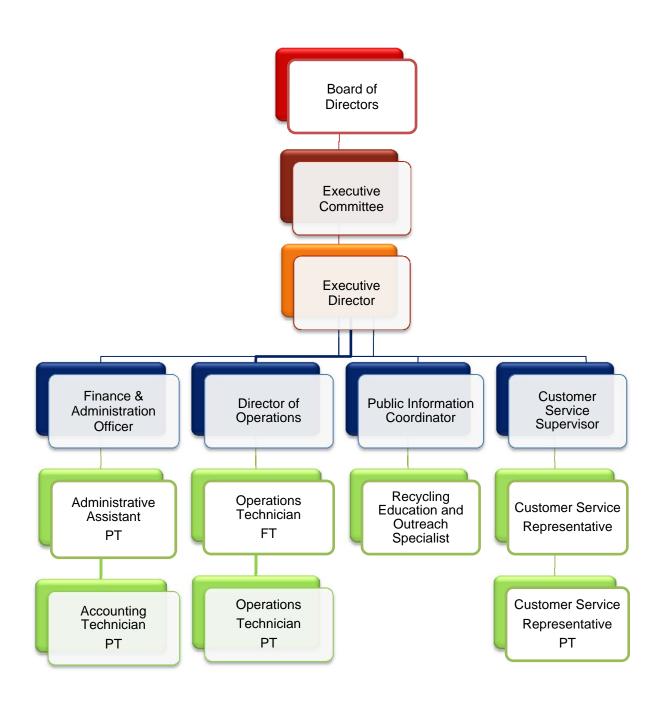
Nancy W. Drumheller, Public Information Coordinator
Reginald D. Thompson, Operations Technician

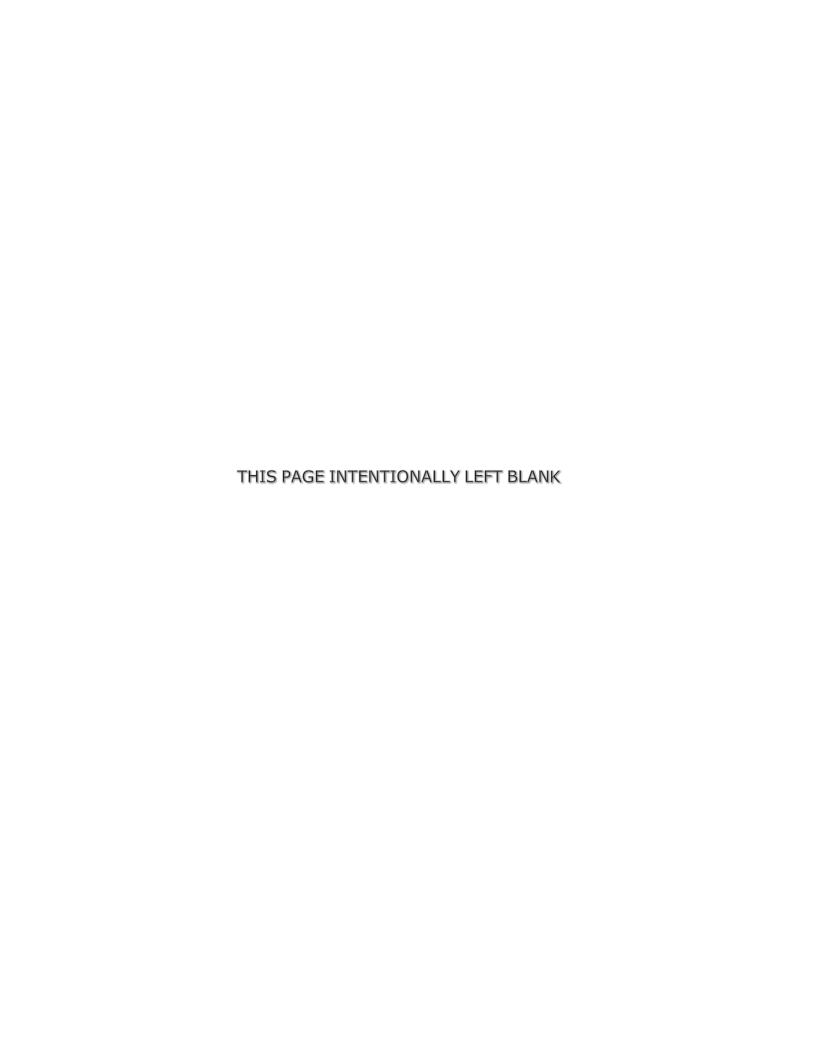
Denise Ritchie, Recycling Education and Outreach Specialist
Stephanie N. Breaker, Customer Service Supervisor
Angela Burley, Customer Service Representative
Myiesha Garner, Customer Service Representative
Erica Long, Administrative Assistant, part-time
Charles R. Howe, Operations Technician, part-time

LaSheika Jenkins, Customer Service Representative, part-time
Barbara M. Trimmer, Accounting Technician, part-time

CVWMA General Counsel Robert Partin McCandlish Holton PC







# Financial Section

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#### INDEPENDENT AUDITOR'S REPORT

To the Audit Committee and Board of Directors Central Virginia Waste Management Authority Richmond, Virginia

#### Report on the Financial Statements

We have audited the accompanying financial statements of each major fund of the Central Virginia Waste Management Authority (the "Authority") as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *Specifications for Audits of Authorities, Boards and Commissions* issued by the Auditor of Public Accounts of the Commonwealth of Virginia.

Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund of the Authority, as of June 30, 2015, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Change in Accounting Principle

As described in Note IX to the financial statements, in 2015, the Authority adopted new accounting guidance, GASB Statement No. 68, Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement No. 27, as amended by GASB Statement No. 71. Our opinion is not modified with respect to this matter.

#### Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The introductory section and statistical section, as described in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Report on Summarized Comparative Information

We have previously audited the Authority's 2014 financial statements, and our report dated September 8, 2014, expressed an unmodified opinion on those financial statements. The 2014 financial information is provided for comparative purposes only. For the year ended June 30, 2015, beginning net position has been restated to reflect the impacts of adopting GASB No. 68, as described in Note IX. However, the information for periods prior to June 30, 2014 is not readily available, therefore the 2014 financial information has not been restated to reflect the effects of the new standard.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 29, 2015 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Authority's internal control over financial reporting and compliance.

CERTIFIED PUBLIC ACCOUNTANTS

Brown, Edwards & Company, S. L. P.

Harrisonburg, Virginia October 29, 2015

# Management's Discussion And Analysis

The following discussion provides an overview of the financial activities of the Central Virginia Waste Management Authority ("Authority" or "CVWMA") for the fiscal year ended June 30, 2015. This information should be read in conjunction with the letter of transmittal and the financial statements.

#### **Financial Highlights**

The assets and deferred outflows of resources of the Authority exceeded its liabilities and deferred inflows of resources by \$630,441 at the close of the 2015 fiscal year. Total net position decreased by \$28,617. Operating revenues remained flat increasing by less than 0.1%. Operating expenses decreased 0.3% (\$38,413) to \$13,402,929. Non-operating revenues more than doubled over the previous year as a result of the Authority's use of a purchasing card effective in August 2014. The CVWMA region has seen increased competition of waste and recycling companies in the region in recent years and as a result, the Authority has negotiated more cost effective contracts for member localities. The Authority has provided through procurement significant savings to member jurisdictions, both for residential collection of municipal solid waste and recycling and the hauling and disposal of waste and recycling from area convenience centers and drop-off recycling locations.

#### **Overview of the Financial Statements**

The Statement of Net Position presents information on all the Authority's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference between the four reported as net position. Over time, increases or decreases in net position may serve as a useful measure of the Authority's financial health or position. The current fiscal year revenues and expenses of the Authority are accounted for in the Statements of Revenues, Expenses and Changes in Net Position. The Statements of Cash Flows provide information on the Authority's cash receipts, payments, and net changes in cash. It also provides insight on the source, use and change in cash for the reporting period. Notes to the financial statements provide additional information that is essential to understanding data in the financial statements.

The Authority reports its operations as enterprise funds and uses proprietary fund accounting. Accordingly, the operations of the Authority are recorded on the accrual basis of accounting. Under this method, revenues from member jurisdictions for services provided and revenues from other entities are recognized when earned, and expenses are recorded as liabilities when incurred, without regard to receipt or payment of cash.

In 2015 the Authority adopted GASB Statement No. 68, Accounting and Financial Reporting for Pensions. The overall effect of this new standard is to reflect the Authority's long-term Virginia Retirement System (VRS) obligations directly in the financial statements. Previously, such amounts were mostly disclosed, but were not recognized as long as the Authority was current with its required VRS contributions. The new standard not only changes certain measurement methodologies, but also requires certain new disclosures and that the Authority record a net pension liability directly on the statement of net position. Beginning net position has been restated as discussed in footnote IX, and this has had a significant impact on the Authority's net position. However, because similar information has been disclosed in prior years, both in the notes to the financial statements and in required supplementary information, the effect of this new standard is not expected to negatively affect how most governmental entities are viewed by sophisticated readers of their financial statements. Because information to restate prior years is not readily available, the prior year comparative information included in this discussion and analysis has not been restated.

#### Financial Analysis of CVWMA's Financial Position and Results of Operation

The tables presented herein provide a summary of the CVWMA's financial position and operations for FY 2015 and 2014.

## Condensed Statements of Net Position June 30,

			Cha	inge
	 2015	2014	Amount	%
Assets: Current Capital assets, net	\$ 4,138,177 41,786	\$ 4,078,111 6,087	\$ 60,066 35,699	1.47% 586.48%
Total assets	 4,179,963	4,084,198	95,765	2.34%
Deferred Outflows of Resources	40,719	-	40,719	100.00%
Liabilities Current Long Term	2,095,540 59,085	2,015,698 20,100	79,842 38,985	3.96% 193.96%
Total liabilities	 2,154,625	2,035,798	118,827	5.84%
Deferred Inflows of Resources	1,435,616	1,389,342	46,274	3.33%
Net position: Net investment in capital assets Unrestricted	 41,786 588,655	6,087 652,971	35,699 (64,316)	586.48% -9.85%
Total net position	\$ 630,441	\$ 659,058	\$ (28,617)	-4.34%

Net Position decreased by \$28,617 in Fiscal Year 2015 due to the implementation of GASB 68. Net income was realized predominantly in an increase in non-operating revenues, a reduction in expenses and revenue received from the sale of recyclable material. The Authority added a payment option to the disbursement methodology for vendors in August 2014. Several vendors are now paid by credit card and each time the credit card is used to pay a vendor, the Authority earns a rebate. Administrative expenses, particularly salaries and benefits were reduced in the current year with turnover in two positions. In addition, the Authority realized \$34,500 in net revenue from the sale of recyclable material in 2015, \$10,000 more than projected. As the Authority celebrates its silver anniversary, the regional approach to recycling and solid waste continues to be highly regarded by all thirteen member jurisdictions. Local governments continue to evaluate services and funding and have found that participation in Authority programs is efficient and cost effective, resulting in increased participation by members in various CVWMA programs. Consistently, approximately 93% of funds are passed on to member localities based on participation in the various programs offered by CVWMA. As the Authority enters FY 2016, Net Position represents 4.7% of the total budget. The Authority continues to remain in a strong financial position.

# Condensed Statements of Revenues, Expenses and Changes in Net Position For the years ended June 30,

	·	,	Chan	ge
	<u>2015</u>	<u>2014</u>	<u>Amount</u>	<u>%</u>
Operating revenues:				
Local government assessments	\$ 533,205	\$ 533,205	\$ -	0.0%
Recycling	7,221,900	7,250,055	(28,155)	-0.4%
Refuse and solid waste	3,871,868	4,502,336	(630,468)	-14.0%
Composting and yard waste	326,904	478,503	(151,599)	-31.7%
Other project revenue and fees	174,062	204,355	(30,293)	-14.8%
Material sales rebate	1,323,221	475,841	847,380	178.1%
Total operating revenues	13,451,160	13,444,295	6,865	0.1%
Operating expenses:				
Administrative/operating	241,959	234,949	7,010	3.0%
Salaries and benefits	667,420	707,418	(39,998)	-5.7%
Professional service fees	61,985	65,959	(3,974)	-6.0%
Depreciation	12,301	5,288	7,013	132.6%
Program contractual services	11,130,568	11,985,140	(854,572)	-7.1%
Material sales rebate	1,288,696	442,588	846,108	191.2%
Total operating expenses	13,402,929	13,441,342	(38,413)	-0.3%
Operating income (loss)	48,231	2,953	45,278	1533.3%
Non-operating revenues:				
Grants and sponsorships	10,000	10,000	-	0.0%
Interest income	21,812	4,702	17,110	363.9%
Miscellaneous income	-	300	(300)	-100.0%
•				
Non-operating revenues	31,812	15,002	16,810	112.1%
Change in net position	80,043	17,955	62,088	345.8%
Beginning net position	*550,398	641,103	(90,705)	-14.1%
Ending net position	\$ 630,441	\$ 659,058	\$ (28,617)	-4.3%

<sup>\* -</sup> Net position has been restated for GASB Statement No. 68

As noted previously, the change in net position is due to the implementation of GASB 68; operating income increased due to a reduction in expenses and revenue received from the sale of recyclable material in the drop-off recycling fund. Some staffing changes occurred in 2015 resulting in vacant positions for a period of time. In addition, the CVWMA now earns a rebate for paying vendors via a purchasing card and the CVWMA receives and keeps 25% of the proceeds from the sale of mixed paper in the Drop-Off Recycling Program. The net revenue is based on volume and the market price for mixed paper, which in combination exceeded budget in fiscal year 2014 and 2015. The Authority also provides 95-gallon recycling carts and 24 gallon bins for a fee, which net of fees results in some residual net income in the Curbside Recycling Fund.

The CVWMA continues to reduce expenses and place less reliance on investment income. The Authority now utilizes the purchasing card as another revenue source and thus has kept operating assessments to member governments consistent. The CVWMA recorded other post employment benefit (OPEB) obligation of \$20,100 in the financial statements in accordance with GASB Statement 45 and recorded a net pension obligation of \$38,985 in accordance with GASB No. 68.

#### **Economic Factors and the FY 2015 Budget**

As member local governments have struggled in recent years as a result of the recession, it has become imperative for CVWMA to look for ways to ensure our own financial stability while at the same time ensuring that stability does not fall on our members. The CVWMA has worked to negotiate cost effective, volume based contracts while providing a high level of service our customers have come to expect.

The region has benefited from increased competition and new and innovative technologies that have emerged in the wake of the recession. About 93% of the Authority's \$13.5 million budget is pass through to localities depending on their participation in CVWMA programs. Cost to localities for various programs has decreased more than \$1.3 million or 10% since 2010. The rebate generated from the sale of recyclable material and provided back to localities has nearly tripled in 2015 over five years ago. The CVWMA has provided over \$5 million back to participating localities since inception in 1990, over \$3 million of that has been provided in the last 5 years. The Authority retains 25% of the revenue received from the sale of mixed paper in the Drop Off Recycling Fund to maintain its financial health and has successfully avoided raising assessments to member localities since the assessment was lowered in 1997.

#### **Contacting CVWMA's Financial Management**

This financial analysis is designed to provide a general overview of CVWMA's finances to all interested parties. If you have questions about this report, or need additional financial information, contact the CVWMA's Executive Director at Central Virginia Waste Management Authority, 2100 W. Laburnum Avenue; Suite 105, Richmond, Virginia 23227 or by telephone at 804-359-8413.

# STATEMENT OF NET POSITION JUNE 30, 2015 With Comparative Totals at June 30, 2014

Assets:	General Operating <u>Fund</u>	Curbside <u>Recycling</u>	Drop-Off <u>Recycling</u>	Municipal Solid <u>Waste</u>	Waste Transfer & <u>Disposal</u>	Special <u>Wastes</u>	Total <u>2015</u>	<u>2014</u>
Cash and cash	£ 500.910	¢ 700.457	¢ 110 556	¢ 456.007	\$ 191,905	¢ 92.906	¢ 4 767 044	£ 4 620 907
equivalents Accounts receivable	\$ 500,810 351,492	\$ 722,157 1,076,530	\$ 112,556 87,250	\$ 156,807 508,245	\$ 191,905 198,267	\$ 82,806 128,176	\$ 1,767,041 2,349,960	\$ 1,629,807 2,410,859
Prepaid expenses	10,952	8,679	276	1,269	190,207	120,170	21,176	37,445
Total current assets	863,254	1,807,366	200,082	666,321	390,172	210,982	4,138,177	4,078,111
								.,,
Capital Assets:								
Furniture, fixtures &								
equipment	37,790	15,289	-	7,263	-	-	60,342	60,342
Computer equipment	48,047	121,128	-	14,481	-	-	183,656	138,224
Vehicles	39,466	-	-	-	-	-	39,466	39,466
Leasehold improvements	9,061						9,061	9,061
	134,364	136,417	-	21,744	-	-	292,525	247,093
Accumulated depreciation	(125,376)	(107,701)		(17,662)			(250,739)	(241,006)
Capital assets, net	8,988	28,716		4,082			41,786	6,087
Total assets	872,242	1,836,082	200,082	670,403	390,172	210,982	4,179,963	4,084,198
Deferred Outflows of Resources:								
Pension contributions subsequent to								
measurement date	27,282	12,216	407	814	-	-	40,719	-
Total deferred outflows of resources	27,282	12,216	407	814		_	40,719	-
Liabilities:								
Accounts payable	4,839	952,462	77,786	465,727	331,316	166,589	1,998,719	1,879,541
Other accrued liabilities	37,146	33,092	77,020	439	224 246	26,000	96,821	136,157
Total current liabilities	41,985	985,554	77,930	466,166	331,316	192,589	2,095,540	2,015,698
Long-term Liabilities: Other post employment								
benefits liability	10,340	8,605	276	879	-	-	20,100	20,100
Net pension liability	20,055	16,690	535	1,705			38,985	
Total long-term liabilities	30,395	25,295	811	2,584			59,085	20,100
Deferred Inflows of Resources:								
Unearned revenue	E40.000	E00.074		040.000	04.545		1 254 404	4 200 240
	548,282	508,971	-	212,666	81,545	-	1,351,464	1,389,342
Net difference between projected and								
actual investment earnings on pension	43,290	36,026	1,156	3,680			84,152	
plan investments  Total deferred inflows of resources	591,572	544,997	1,156	216,346	81,545		1,435,616	1,389,342
rotal dolonou illiono or roccuroco	001,072	011,001	1,100	210,010	01,010		1,100,010	1,000,012
Net Position (Deficit)								
Net investment in capital assets	8,988	28,716	-	4,082	-	-	41,786	6,087
Unrestricted	226,584	263,736	120,592	(17,961)	(22,689)	18,393	588,655	652,971
Total net position (deficit)	\$ 235,572	\$ 292,452	\$ 120,592	\$ (13,879)	\$ (22,689)	\$ 18,393	\$ 630,441	\$ 659,058

### STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION YEAR ENDED JUNE 30, 2015

#### With Comparative Totals for the Year Ended June 30, 2014

	General Operating <u>Fund</u>	Curbside <u>Recycling</u>	Drop- Off <u>Recycling</u>	Municipal Solid <u>Waste</u>	Waste Transfer & <u>Disposal</u>	Special <u>Wastes</u>	Total <u>2015</u>	<u>2014</u>
Operating revenues:								
Local government								
assessments	\$ 533,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533,205	\$ 533,205
Recycling	-	6,698,006	523,894	-	-	-	7,221,900	7,250,055
Refuse and solid waste	-	-	-	2,736,884	1,134,984	-	3,871,868	4,502,336
Composting and yard waste	-	-	-	-	-	326,904	326,904	478,503
Other project revenues	-	-	-	-	-	174,062	174,062	204,355
Material sales rebates		669,367	216,651			437,203	1,323,221	475,841
Total operating revenues	533,205	7,367,373	740,545	2,736,884	1,134,984	938,169	13,451,160	13,444,295
Operating expenses:								
Administrative/operating	61,549	172,923	1,372	5,821	-	294	241,959	234,949
Salaries and benefits	423,833	220,053	5,840	17,694	-	-	667,420	707,418
Professional service fees	29,426	28,700	368	3,491	-	-	61,985	65,959
Depreciation	3,406	7,977	-	918	-	-	12,301	5,288
Project contractual services	-	6,262,953	523,885	2,707,587	1,134,984	501,159	11,130,568	11,985,140
Material sales rebate		669,367	182,193			437,136	1,288,696	442,588
Total operating expenses	518,214	7,361,973	713,658	2,735,511	1,134,984	938,589	13,402,929	13,441,342
Operating income (loss)	14,991	5,400	26,887	1,373		(420)	48,231	2,953
Non-operating revenues:								
Grants and sponsorships	-	10,000	-	-	-	-	10,000	10,000
Interest income	14,396	5,453	-	1,963	-	-	21,812	4,702
Miscellaneous Income					-			300
Total non-operating revenues	14,396	15,453		1,963			31,812	15,002
Change in Net Position	29,387	20,853	26,887	3,336	-	(420)	80,043	17,955
Net position (deficit) - beginning of year, as restated (Note IX)	206,185	271,599	93,705	(17,215)	(22,689)	18,813	550,398	641,103
Net position (deficit) - end of year	\$ 235,572	\$ 292,452	\$ 120,592	\$ (13,879)	\$ (22,689)	\$ 18,393	\$ 630,441	\$ 659,058

# STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2015 With Comparative Totals for the Year Ended June 30, 2014

	General Operating <u>Fund</u>	Curbside <u>Recycling</u>	Drop- Off <u>Recycling</u>	Municipal Solid <u>Waste</u>	Waste Transfer <u>&amp; Disposal</u>	Special <u>Wastes</u>	Total <u>2015</u>	<u>2014</u>
Cash Flows From Operating Activities:								
Receipts from local governments	\$ 673,215	\$ 6,807,370	\$ 511,486	\$ 2,532,762	\$ 1,148,270	\$ 477,116	\$ 12,150,219	\$ 12,393,200
Receipts from sale of carts/bins	-	-	-	-	-	-	-	156,398
Receipts from the sale of recyclables	-	-	34,458	-	-	67	34,525	267,649
Payments to contractors	-	(6,263,660)	(519,957)	(2,791,833)	(986,683)	(497,006)	(11,059,139)	(12,389,394)
Payments to suppliers	(87,129)	(185,315)	(1,804)	(9,643)	-	(294)	(284,185)	(320,601)
Payments to employees	(443,114)	(220,824)	(6,113)	(17,947)			(687,998)	(684,230)
Net cash provided by (used in) operating activities	142,972	137,571	18,070	(286,661)	161,587	(20,117)	153,422	(576,978)
Cash Flows From Noncapital Financing Activities:								
Grants, sponsorships and miscellaneous	-	10,000	-	-	-	-	10,000	10,300
Interfund borrowing	-	-	-	-	-	(9,305)	(9,305)	-
Interfund transfers	9,305						9,305	
Net cash provided by (used in) noncapital financing activities	9,305	10,000				(9,305)	10,000	10,300
Cash Flows From Capital and Related Financing Activities:								
Acquisition of capital assets	(10,000)	(33,000)		(5,000)			(48,000)	
Net cash used in capital and related financing activities	(10,000)	(33,000)		(5,000)			(48,000)	
Cash Flows From Investing Activities: Interest received	14,396	5,453		1,963			21,812	4,702
Net increase (decrease) in cash and cash equivalents	156,673	120,024	18,070	(289,698)	161,587	(29,422)	137,234	(561,976)
Cash and cash equivalents at June 30, 2014	344,137	602,133	94,486	446,505	30,318	112,228	1,629,807	2,191,783
Cash and cash equivalents at June 30, 2015	\$ 500,810	\$ 722,157	<u>\$ 112,556</u>	\$ 156,807	<u>\$ 191,905</u>	\$ 82,806	\$ 1,767,041	\$ 1,629,807

# STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2015 With Comparative Totals for the Year Ended June 30, 2014

	General Operating <u>Fund</u>	Curbside <u>Recycling</u>	Drop- Off <u>Recycling</u>	Municipal Solid <u>Waste</u>	Waste Transfer <u>&amp; Disposal</u>	Special <u>Wastes</u>	Total <u>2015</u>	<u>2014</u>
Net operating income (loss)	\$ 14,991	\$ 5,400	\$ 26,887	\$ 1,373	\$ -	\$ (420)	\$ 48,231	\$ 2,953
Adjustments to reconcile operating income (loss) to cash provided by (used in) operating activities:								
Depreciation	3,406	7,977	-	918	-	-	12,301	5,288
Other post employment benefits liability	-	-	-	-	-	-	-	20,100
Pension expense net of employer contributions	(19,835)	(6,018)	(208)	(181)			(26,242)	
(Increase) decrease in:								
Accounts receivable	124,933	165,685	(12,408)	(206,747)	13,286	(23,850)	60,899	(77,574)
Prepaid expenses	356	16,308	(64)	(331)	-	-	16,269	(21,042)
Increase (decrease) in:								
Accounts payable	3,490	(707)	3,928	(84,246)	147,560	49,153	119,178	(172,145)
Unearned revenue	15,077	(56,321)	-	2,625	741	-	(37,878)	(337,646)
Other accrued liabilities	554	5,247	(65)	(72)		(45,000)	(39,336)	3,088
Net cash provided by (used in)								
operating activities	\$ 142,972	\$ 137,571	\$ 18,070	\$ (286,661)	\$ 161,587	\$ (20,117)	\$ 153,422	\$ (576,978)

#### NOTES TO FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2015

#### I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Central Virginia Waste Management Authority ("Authority") was created in December 1990 under the Virginia Water and Waste Authorities Act (Chapter 51, Title 15.2, Code of Virginia of 1950 as amended). The Authority's purpose is to plan, acquire, construct, reconstruct, improve, extend, operate, contract for and maintain any garbage and refuse collection, transfer and disposal program or system, including waste reduction, waste material recovery, recycling as mandated by law or otherwise, resource recovery, waste incineration, landfill operation, ash management, sludge disposal from water and wastewater treatment facilities, household hazardous waste management and disposal and similar programs or systems, within one or more of the political subdivisions which are members of the Authority.

- **A. Reporting Entity -** The Authority is a primary government with no component units. The members of the Authority are the Cities of Colonial Heights, Hopewell, Petersburg and Richmond; the Town of Ashland; and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and Prince George. The Authority is governed by a Board of Directors consisting of one or more representatives appointed by each of the member cities, town and counties. The Authority is a jointly governed organization of the thirteen member jurisdictions listed herein, however it is not a component unit of any of the participating governments. The participating governments do have a financial interest in and responsibility to the Authority.
- **B.** Basis of Presentation The Authority administers six enterprise funds: the General Operating Fund, the Curbside Recycling, the Drop-Off Recycling, the Municipal Solid Waste, the Waste Transfer and Disposal, and Special Wastes Funds are considered major funds.
- **C. Basis of Accounting -** The accounting records for the Authority are maintained on the accrual basis with revenue recorded when earned and expenses recorded when incurred. The accounting policies of the Authority conform to accounting principles generally accepted in the United States of America as promulgated by the Government Accounting Standards Board (GASB) for enterprise funds of governmental units.
- **D. Estimates** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.
- **E. Cash and Cash Equivalents -** Cash and cash equivalents are defined as being cash and short-term interest bearing investments consisting of certificates of deposit, repurchase agreements and other income producing securities. These investments are readily convertible to cash and are stated at cost, which approximates market.
- **F. Receivables -** All revenue and receivables are recognized when earned. Receivables consist of amounts due from the participating governments for services performed for residents. Each government is liable for the actual cost of service based on contractual arrangements; therefore, there is no allowance for doubtful accounts.

**G. Capital Assets** - Capital assets are stated at historical cost. The capitalization threshold for capital assets is \$2,000. Expenses for repairs and upgrading which materially add to the value or life of an asset are capitalized. Other maintenance and repair costs are charged to expense as incurred.

Depreciation is charged as an expense using the straight-line method over the assets' estimated useful lives as follows:

Furniture, fixtures and equipment 5-7 years
Computer equipment 2-3 years
Vehicles 5 years
Leasehold improvements 6 years

- **H. Compensated Absences -** Authority employees, in the event of termination, are reimbursed for accumulated annual leave in full, and for sick leave in the amount of one third (1/3) of sick leave accumulated up to \$3,500. Vested annual and sick leave balances are reflected in the accompanying financial statements as a current liability.
- I. Pensions For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Political Subdivision's Retirement Plan and the additions to/deductions from the Political Subdivision's Retirement Plan's net fiduciary position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.
- J. Deferred Inflows of Resources, Unearned Revenues and Deferred Outflows of Resources In addition to liabilities, the statements which present financial position report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The Authority has two types of items. In connection with certain contracts, the Authority bills for services and receives cash in advance. These amounts are recorded as unearned revenue until earned by the Authority. The second item is the net difference between projected and actual earnings on pension plan investments. This difference will be recognized in pension expense over a closed five year period.

In addition to assets, the statements which present financial position report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Authority has only one item that qualifies for reporting in this category, which consists of contributions subsequent to the measurement date for pensions; this will be applied to the net pension liability in the next fiscal year.

**K. Net Position -** Net position comprises the various net earnings from operating and non-operating revenues, expenses and contributions of capital. Net position is classified in the following three components: net investment in capital assets, restricted and unrestricted net position. Net investment in capital assets consists of all capital assets, net of accumulated depreciation, reduced by any outstanding debt that is attributable to the acquisition, construction and improvement of those assets. Restricted net position consists of net position for which constraints are placed thereon by external parties, such as lenders, grantors, contributors, laws, regulations and enabling legislation, including self-imposed legal mandates, less any related liabilities. Unrestricted consists of all other net position not included in the above categories. The Authority did not have any restricted net position at June 30, 2015 or 2014, nor is there any debt associated with capital assets.

- **L. Risk Management -** The Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority maintains commercial insurance for all risks of loss including general liability, employee health and accident, workers' compensation, automobile and public officials' liability insurance. Any settled claims resulting from these risks have not exceeded commercial insurance coverage in the past three fiscal years.
- **M.** Revenue Classification Revenues from recycling and solid waste collection, local government assessments and other program revenues are reported as operating revenues. All other revenues including certain grants, contributions and interest income are reported as non-operating revenues.
- **N. Summarized Comparative Information for 2014 -** The financial information for the year ended June 30, 2014, presented for comparative purposes, is not intended to be a complete financial statement presentation because only the total of all funds has been reflected.

#### II. DEPOSITS AND INVESTMENTS

<u>Deposits</u>. Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act") Section 2.2-4400 et. Seq. of the Code of Virginia. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

<u>Investments</u>. Statutes authorize local governments and other public bodies to invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements, and the State Treasurer's Local Government Investment Pool.

At year end, the carrying value of the Authority's deposits and investments were as follows:

	<u>2015</u>	<u>2014</u>
Cash and Cash Equivalents	Fair Value	Fair Value
Local Government Investment Pool	\$ 2,791	\$ 2,788
Commercial Paper	-	999,987
Corporate Bond	1,002,288	-
Money Market Investments	16,750	16,743
Cash in Bank	745,112	610,189
Cash on Hand	100	100
Total Deposits and Investments	<u>\$ 1,767,041</u>	<u>\$ 1,629,807</u>

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Interest Rate Risk. Investment maturity is managed to precede or coincide with expected need of funds to help limit exposure to fair value losses arising from rising interest rates. As of June 30, 2015, the Authority's investments were in the Local Government Investment Pool (LGIP), Money Market Investments and a single Corporate Bond, issued by J.P. Morgan Chase, maturing February 2016. The LGIP is a short-term investment pool offered through the State Treasurer to public entities of the Commonwealth (a "2a7-like pool") providing daily liquidity. The fair value of the positions in the LGIP is the same as the value of the pool shares.

<u>Credit Risk.</u> Policy, consistent with state statute, requires commercial paper, including banker's acceptances, to have a short-term debt rating of no less than "P-1" from Moody's Investors Service, and "A-1" from Standard & Poor's (S&P). Corporate notes and bonds must have a rating of at least "AA" by S&P or "Aa" by Moody's. The Authority's bond investment, issued by J.P. Morgan Chase, is rated "A" by S&P and "A3" by Moody's. This rating no longer meets the minimum financial ratings required by state statute due to a rating downgrade subsequent to the purchase. Maturity is an interest rate risk, not a credit risk. The investments in the LGIP are rated AAAm by Standard's & Poor's. Certificates of Deposit and the Money Market account are fully collateralized by the banks and insured by the Federal Deposit Insurance Corporation (FDIC).

<u>Concentration of Credit Risk.</u> The Code of Virginia and the Authority's investment policy places no limit on the amount the Authority may invest in any one issuer. However, the policy establishes limitations on portfolio composition, both by investment type and by issuer, in order to control concentration of credit risk. At June 30, 2015, the Authority's investment portfolio consisted of the following:

<u>Issuer</u>	<u>A</u> 1	<u>mount</u>	<u>% of</u> <u>Portfolio</u>
Local Government Investment Pool (LGIP) Money Market Savings J.P. Morgan Chase Corporate Bond	\$ <u>\$</u>	2,791 16,750 1,002,288 1,021,829	.27% 1.64% 98.09%

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#### III. CAPITAL ASSETS

A summary of changes in capital assets follows:

Furniture, fixtures	Balance June 30, <u>2013</u>	Additions	<u>Disposals</u>	Balance June 30, <u>2014</u>	Additions	<u>Disposals</u>	Balance June 30, <u>2015</u>
& equipment Computer equipment Vehicles Leasehold	\$ 63,680 245,926 39,466	\$ - - -	\$ (3,338) (107,702)	\$ 60,342 138,224 39,466	\$ - 48,000 -	\$ - (2,568) -	\$ 60,342 183,656 39,466
improvements	29,061	<u>-</u>	(20,000)	9,061	<u>-</u>	<u>-</u>	9,061
Total capital assets	378,133	-	(131,040)	247,093	48,000	(2,658)	292,525
Accumulated depreciation: Furniture, fixtures							
& equipment	61,558	1,955	(3,338)	60,175	167	-	60,342
Computer equipment	236,673	3,333	(107,702)	132,304	12,134	(2,568)	141,870
Vehicles Leasehold	39,466	-	-	39,466	-	-	39,466
improvements Total accumulated	29,061	<del>_</del>	(20,000)	9,061			9,061
Depreciation	366,758	5,288	(131,040)	241,006	12,301	(2,568)	250,739
Capital assets, net	\$ 11,375	\$ (5,288)	\$ -	\$ 6,087	\$ 35,699	\$ -	\$ 41,786

#### IV. LEASES

The Authority has noncancelable operating leases for the rental of a vehicle, office space and equipment. Rental expense for operating leases during 2015 and 2014 was \$69,991 and \$68,508, respectively, and is included in administrative/operating expenses in the Statements of Revenues, Expenses and Changes in Net Position. The lease for office space contains an escalation clause which results in an annual increase of 3% in the rate per square foot.

Future minimum lease payments under noncancelable operating leases at June 30, 2015 are:

2016	\$ 69,468
2017	67,896
2018	67,795
2019	57,741

\$ 262,900

#### V. DEFINED BENEFIT PENSION PLAN

#### Plan Description

All full-time, salaried permanent employees of the Authority, (the "Political Subdivision") are automatically covered by VRS Retirement Plan upon employment. This plan is administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer are pay contributions to VRS. Members are eligible to purchase prior service, based on specific criteria a defined in the *Code of Virginia*, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

The System administers three different benefit structures for covered employees – Plan 1, Plan 2, and Hybrid. Each of these benefit structures has a different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

RETIREMENT PLAN PROVISIONS								
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN						
About Plan 1	About Plan 2	About the Hybrid Retirement Plan						
Plan 1 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service, and average final compensation at retirement using a formula. Employees are eligible for Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.	Plan 2 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service, and average final compensation at retirement using a formula. Employees are eligible for Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.	The Hybrid Retirement Plan combines the features of a defined benefit plan and a defined contribution plan. Most members hired on or after January 1, 2014 are in this plan, as well as Plan 1 and Plan 2 members who were eligible and opted into the plan during a special election window. (see "Eligible Members")  • The defined benefit is based on a member's age, creditable service, and average final compensation at retirement using a formula.  • The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions.  • In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees.						
Continued)	19							

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#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Plan Description** (Continued)

The System administers three different benefit structures for covered employees – Plan 1, Plan 2, and Hybrid. Each of these benefit structures has a different eligibility criteria. The specific information for each plan and the eligibility for covered groups within each plan are set out in the table below:

RETIREMENT PLAN PROVISIONS		
PLAN 1	PLAN 2	HYBRID RETIREMENT PLAN
PLAN 1  About Plan 1  Plan 1 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service, and average final compensation at retirement using a formula. Employees are eligible for Plan 1 if their membership date is before July 1, 2010, and they were vested as of January 1, 2013.	About Plan 2  Plan 2 is a defined benefit plan. The retirement benefit is based on a member's age, creditable service, and	
vested as of variatily 1, 2013.	and they were not vested as of January 1, 2013.	<ul> <li>"Eligible Members")</li> <li>The defined benefit is based on a member's age, creditable service, and average final compensation at retirement using a formula.</li> <li>The benefit from the defined contribution component of the plan depends on the member and employer contributions made to the plan and the investment performance of those contributions.</li> <li>In addition to the monthly benefit payment payable from the defined benefit plan at retirement, a member may start receiving distributions from the balance in the defined contribution account, reflecting the contributions, investment gains or losses, and any required fees.</li> </ul>

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#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Plan Description** (Continued)

#### **Eligible Members**

Employees are in Plan 1 if their membership date is before

July 1, 2010, and they were vested as of January 1, 2013.

#### **Hybrid Opt-In Election**

VRS non-hazardous duty covered Plan 1 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.

The Hybrid Retirement Plan's effective date for eligible Plan 1 members who opted in was July 1, 2014.

If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.

Members who were eligible for an optional retirement plan (ORP) and had prior service under Plan 1 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 1 or ORP.

#### **Eligible Members**

Employees are in Plan 2 if their membership date is on or after July 1, 2010, or their membership date is before July 1, 2010, and they were not vested as of January 1, 2013.

#### **Hybrid Opt-In Election**

Eligible Plan 2 members were allowed to make an irrevocable decision to opt into the Hybrid Retirement Plan during a special election window held January 1 through April 30, 2014.

The Hybrid Retirement Plan's effective date for eligible Plan 2 members who opted in was July 1, 2014.

If eligible deferred members returned to work during the election window, they were also eligible to opt into the Hybrid Retirement Plan.

Members who were eligible for an optional retirement plan (ORP) and have prior service under

Plan 2 were not eligible to elect the Hybrid Retirement Plan and remain as Plan 2 or ORP.

#### **Eligible Members**

Employees are in the Hybrid Retirement Plan if their membership date is on or after January 1, 2014. This includes:

- Political subdivision employees\*
- Members in Plan 1 or Plan 2 who elected to opt into the plan during the election window held January 1 through April 30, 2014; the plan's effective date for opt-in

members was July 1, 2014.

#### \*Non-Eligible Members

Some employees are not eligible to participate in the Hybrid Retirement Plan. They include:

 Political subdivision employees who are covered by enhanced benefits for hazardous duty employees

Those employees eligible for an optional retirement plan (ORP) must elect the ORP plan or the Hybrid Retirement Plan. If these members have prior service under Plan 1 or Plan 2, they are not eligible to elect the Hybrid Retirement Plan and must select Plan 1 or Plan 2 (as applicable) or ORP.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Plan Description** (Continued)

#### **Retirement Contributions**

Employees contribute 5.00% of their compensation each month their member to contribution account through a pre-tax salary reduction. Some political subdivisions elected to phase in the required 5.00% member contribution but all employees will be paying the full 5.00% by July 1. 2016. Member contributions are tax-deferred until they are withdrawn as part of a retirement benefit or as a refund. The employer makes a separate actuarially determined contribution to VRS all for covered employees. VRS invests both member and employer contributions provide to funding for the future benefit payment.

#### **Retirement Contributions**

Employees contribute 5.00% of their compensation each their month to member contribution account through a pre-tax reduction. salary Some political subdivisions elected to phase in the required 5.00% member contribution but all employees will be paying the full 5.00% by July 1, 2016.

#### **Retirement Contributions**

A member's retirement benefit is funded through mandatory and voluntary contributions made by the member and the employer to both the defined benefit and the defined contribution components of the Mandatory plan. contributions are based on a percentage of the employee's creditable compensation and are required from both the member and the employer. Additionally, members may choose to make voluntary contributions to the defined contribution component of the plan, and the employer is required to match those voluntary contributions according to specified percentages.

(Continued) 22

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### <u>Plan Description</u> (Continued)

#### **Creditable Service**

Creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors determine their used to eligibility for retirement and to calculate their retirement It also may count benefit. toward eligibility for the health insurance credit in retirement. if the employer offers the health insurance credit.

#### **Creditable Service**

Same as Plan 1.

#### **Creditable Service**

#### **Defined Benefit Component:**

Under the defined benefit component of the plan, creditable service includes active service. Members earn creditable service for each month they are employed in a covered position. It also may include credit for prior service the member has purchased or additional creditable service the member was granted. A member's total creditable service is one of the factors used to determine their eligibility for retirement and to calculate their retirement It also may count benefit. toward eligibility for the health insurance credit in retirement, if the employer offers the health insurance credit.

#### <u>Defined Contributions</u> <u>Component</u>:

Under the defined contribution component, creditable service is used to determine vesting for the employer contribution portion of the plan.

(Continued) 23

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Plan Description (Continued)

#### Vesting

Vesting is the minimum length of service a member needs to qualify for a future retirement Members become benefit. vested when they have at least five years (60 months) of creditable service. Vesting means members are eligible to qualify for retirement if they meet the age and service requirements for their plan. Members also must be vested to receive a full refund of their member contribution account balance if thev leave employment and request a refund.

Members are always 100% vested in the contributions that they make.

#### Vesting

Same as Plan 1.

#### Vesting

#### **<u>Defined Benefit Component:</u>**

Defined benefit vesting is the minimum length of service a member needs to qualify for a retirement benefit. future Members are vested under the defined benefit component of the Hybrid Retirement Plan when they reach five years (60 months) of creditable Plan 1 or Plan 2 service. members with at least five vears (60 months) creditable service who opted into the Hybrid Retirement Plan remain vested in the defined benefit component.

#### <u>Defined Contributions</u> <u>Component</u>:

Defined contribution vesting refers to the minimum length of service a member needs to be eligible to withdraw the employer contributions from the defined contribution component of the plan.

Members are always 100% vested in the contributions that they make.

Upon retirement or leaving covered employment, a member is eligible to withdraw a percentage of employer contributions to the defined contribution component of the plan, based on service.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Plan Description (Continued)

		Vesting (Continued)
		Defined Contributions Component: (Continued)
		After two years, a member is 50% vested and may withdraw 50% of employer contributions.
		After three years, a member is 75% vested and may withdraw 75% of employer contributions.
		After four or more years, a member is 100% vested and may withdraw 100% of employer contributions.
		Distribution is not required by law until age 70½.
Calculating the Benefit	Calculating the Benefit	Calculating the Benefit
The Basic Benefit is calculated based on a formula using the	See definition under Plan 1.	Defined Benefit Component:
member's average final compensation, a retirement		See definition under Plan 1.
multiplier, and total service credit at retirement. It is one of the benefit payout options		Defined Contribution Component:
available to a member at retirement.		The benefit is based on contributions made by the member and any matching
An early retirement reduction factor is applied to the Basic Benefit if the member retires with a reduced retirement benefit or selects a benefit payout option other than the Basic Benefit.		contributions made by the employer, plus net investment earnings on those contributions.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Plan Description (Continued)

Average Final	Average Final	Average Final
Compensation	Compensation	Compensation
A member's average final compensation is the average of the 36 consecutive months of highest compensation as a covered employee.	A member's average final compensation is the average of their 60 consecutive months of highest compensation as a covered employee.	Same as Plan 2. It is used in the retirement formula for the defined benefit component of the plan.
Service Retirement Multiplier	Service Retirement Multiplier	Service Retirement Multiplier
VRS: The retirement	VRS: Same as Plan 1 for	<u>Defined Benefit Component</u> :
multiplier is a factor used in the formula to determine a final retirement benefit. The retirement multiplier for non-hazardous duty members is 1.70%.	service earned, purchased, or granted prior to January 1, 2013. For non-hazardous duty members the retirement multiplier is 1.65% for creditable service earned, purchased, or granted on or after January 1, 2013.	VRS: The retirement multiplier for the defined benefit component is 1.00%.  For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.
Sheriffs and regional jail superintendents: The retirement multiplier for sheriffs and regional jail superintendents is 1.85%.	Sheriffs and regional jail superintendents: Same as Plan 1.	Sheriffs and regional jail superintendents: Not applicable.
Political subdivision hazardous duty employees: The retirement multiplier of eligible political subdivision hazardous duty employees other than sheriffs and regional jail superintendents is 1.70% or 1.85% as elected by the employer.	Political subdivision hazardous duty employees: Same as Plan 1.	Political subdivision hazardous duty employees: Not applicable.
		Defined Contribution Component:
		Not applicable.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Plan Description (Continued)

Normal Retirement Age	Normal Retirement Age	Normal Retirement Age
<b>VRS</b> : Age 65.	VRS: Normal Social Security	Defined Benefit Component:
	retirement age.	VRS: Same as Plan 2.
Political subdivisions hazardous duty employees: Age 60.	Political subdivisions hazardous duty employees: Same as Plan 1.	Political subdivisions hazardous duty employees: Not applicable.
	Plati I.	Defined Contribution Component:
		Members are eligible to receive distributions upon leaving employment, subject to restrictions.
Earliest Unreduced Retirement Eligibility	Earliest Unreduced Retirement Eligibility	Earliest Unreduced Retirement Eligibility
VRS: Age 65 with at least five years (60 months) of creditable service or at age 50 with at least 30 years of creditable service.	five years (60 months) of	Defined Benefit Component:  VRS: Normal Social Security retirement age and have at least five years (60 months) of creditable service or when their age and service equal 90.
Political subdivisions hazardous duty employees: Age 60 with at least five years of creditable service or age 50 with at least 25 years of creditable service.	Political subdivisions hazardous duty employees: Same as Plan 1.	Political subdivisions hazardous duty employees: Not applicable.
		Defined Contribution Component:
		Members are eligible to receive distributions upon leaving employment, subject to restrictions.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Plan Description (Continued)

Earliest Reduced Retirement Eligibility	Earliest Reduced Retirement Eligibility	Earliest Unreduced Retirement Eligibility
VRS: Age 55 with at least five years (60 months) of creditable service or age 50 with at least 10 years of creditable service.  Political subdivisions hazardous duty employees: 50 with at least five years of creditable service.	VRS: Age 60 with at least five years (60 months) of creditable service.  Political subdivisions hazardous duty employees: Same as Plan 1.	Defined Benefit Component:  VRS: Age Members may retire with a reduced benefit as early as age 60 with at least five years (60 months) of creditable service.  Political subdivisions hazardous duty employees: Not applicable.
		Defined Contribution Component:
		Members are eligible to receive distributions upon leaving employment, subject to restrictions.
Cost-of-Living Adjustment (COLA) in Retirement	Cost-of-Living Adjustment (COLA) in Retirement	Cost-of-Living Adjustment (COLA) in Retirement
The Cost-of-Living Adjustment (COLA) matches the first 3.00% increase in the Consumer Price Index for all Urban Consumers (CPI-U) and half of any additional increase (up to 4.00%) up to a maximum COLA of 5.00%.	The Cost-of-Living Adjustment (COLA) matches the first 2.00% increase in the CPI-U and half of any additional increase (up to 2.00%), for a maximum COLA of 3.00%.	Defined Benefit Component:  Same as Plan 2.  Defined Contribution Component:  Not applicable.
Eligibility:	Eligibility:	Eligibility:
For members who retire with an unreduced benefit or with a reduced benefit with at least 20 years of creditable service, the COLA will go into effect on July 1 after one full calendar year from the retirement date.	Same as Plan 1	Same as Plan 1 and Plan 2.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Plan Description (Continued)

Cost-of-Living Adjustment (COLA) in Retirement (Continued)	Cost-of-Living Adjustment (COLA) in Retirement (Continued)	Cost-of-Living Adjustment (COLA) in Retirement (Continued)
Eligibility: (Continued)		
For members who retire with a reduced benefit and who have less than 20 years of creditable service, the COLA will go into effect on July 1 after one calendar year following the unreduced retirement eligibility date.		
Exceptions to COLA Effective Dates:	Exceptions to COLA Effective Dates:	Exceptions to COLA Effective Dates:
The COLA is effective July 1 following one full calendar year (January 1 to December 31) under any of the following circumstances:	Same as Plan 1.	Same as Plan 1 and Plan 2.
<ul> <li>The member is within five years of qualifying for an unreduced retirement benefit as of January 1, 2013.</li> <li>The member retires on disability.</li> </ul>		
The member retires directly from short-term or long-term disability under the Virginia Sickness and Disability Program (VSDP).		
The member is involuntarily separated from employment for causes other than job performance or misconduct and is eligible to retire under the Workforce Transition Act or the Transitional Benefits Program.		

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Plan Description** (Continued)

Cost-of-Living	Adjustment
(COLA) in	Retirement
(Continued)	

## Exceptions to COLA Effective Dates: (Continued)

 The member dies in service and the member's survivor or beneficiary is eligible for a monthly death-in-service benefit. The COLA will go into effect on July 1 following one full calendar year (January 1 to December 31) from the date the monthly benefit begins.

#### **Disability Coverage**

Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.70% on all service, regardless of when it was earned, purchased, or granted.

VSDP members are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.

#### **Disability Coverage**

Members who are eligible to be considered for disability retirement and retire on disability, the retirement multiplier is 1.65% on all service, regardless of when it was earned, purchased, or granted.

VSDP members are subject to a one-year waiting period before becoming eligible for non-work related disability benefits.

#### **Disability Coverage**

Employees of political subdivisions (including Plan 1 and Plan2 opt-ins) participate in the Virginia Local Disability Program (VLDP) unless their local governing body provides and employer-paid comparable program for its members.

Hybrid members (including Plan 1 and Plan 2 opt-ins) covered under VLDP are subject to a one-year waiting period before becoming eligible for non-work-related disability benefits.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Plan Description (Continued)

#### **Purchase of Prior Service Purchase of Prior Service Purchase of Prior Service** Members may be eligible to Same as Plan 1. **Defined Benefit Component:** service purchase from previous public employment, Same as Plan 1, with the active duty military service, an following exceptions: eligible period of leave or VRS refunded service as creditable Hybrid Retirement Plan service in their plan. members are ineligible for Prior creditable service counts ported service. toward vesting, eligibility for The cost for purchasing retirement and the health refunded service is the insurance credit. Only active higher of 4.00% members are eligible creditable compensation or purchase prior service. When average final compensation. buying service, members must • Plan members have one purchase their most recent year from their date of hire period of service first. or return from leave to Members also may be eligible purchase all but refunded to purchase periods of leave prior service at approximate without pay. normal cost. After that oneyear period, the rate for most categories of service will change to actuarial cost. **Defined Contribution** Component: Not applicable.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Employees Covered by Benefit Terms**

As of the June 30, 2013 actuarial valuation, the following employees were covered by the benefit terms of the pension plan:

	Number
Inactive members or their beneficiaries currently receiving benefits	3
Inactive members: Vested inactive members Non-vested inactive members Inactive members active elsewhere in VRS	2 2 7
Total inactive members	11
Active members	8
Total covered employees	22

#### **Contributions**

The contribution requirement for active employees is governed by §51.1-145 of the *Code of Virginia*, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.00% of their compensation toward their retirement. Prior to July 1, 2012, all or part of the 5.00% member contribution may have been assumed by the employer. Beginning July 1, 2012 new employees were required to pay the 5.00% member contribution. In addition, for existing employees, employers were required to begin making the employee pay the 5.00% member contribution. This could be phased in over a period of up to 5 years and the employer is required to provide a salary increase equal to the amount of the increase in the employee-paid member contribution.

The political subdivision's contractually required contribution rate for the year ended June 30, 2015 was 8.69% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2013.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employee during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the political subdivision were \$40,719 and \$48,571 for the years ended June 30, 2015 and June 30, 2014, respectively.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Contributions (Continued)**

#### **Net Pension Liability**

The political subdivision's net pension liability was measured as of June 30, 2014. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of June 30, 2013, using updated actuarial assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

#### Actuarial Assumptions - General Employees

The total pension liability for General Employees in the Political Subdivision's Retirement Plan was based on an actuarial valuation as of June 30, 2013, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2014.

Inflation 2.50%

Salary increases, including inflation

Investment rate of return

7.00%, net of pension plan investment expense, including inflation\*

3.50 - 5.35%

Mortality rates: 14% of deaths are assumed to be service related.

#### Largest 10 – Non-LEOS:

#### Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females were set back 2 years.

#### Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year.

#### Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement.

<sup>\*</sup> Administrative expenses as a percent of the market value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 7.00%. However, since the difference was minimal, and a more conservative 7.00% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 7.00% to simplify preparation of pension liabilities.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### <u>Actuarial Assumptions – General Employees</u> (Continued)

All Others (Non 10 Largest) – Non-LEOS:

#### Pre-Retirement:

RP-2000 Employee Mortality Table Projected with Scale AA to 2020 with males set forward 4 years and females were set back 2 years.

#### Post-Retirement:

RP-2000 Combined Mortality Table Projected with Scale AA to 2020 with males set forward 1 year.

#### Post-Disablement:

RP-2000 Disability Life Mortality Table Projected to 2020 with males set back 3 years and no provision for future mortality improvement.

The actuarial assumptions used in the June 30, 2013 valuation were based on the results of an actuarial experience study for the period from July 1, 2008 through June 30, 2012. Changes to the actuarial assumptions as a result of the experience study are as follows:

#### Largest 10 – Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

#### All Others (Non 10 Largest) – Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Long-Term Expected Rate of Return**

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class (Strategy)	Target Allocation	Arithmetic Long-Term Expected Rate of Return	Weighted Average Long-Term Expected Rate of Return
U.S. Equity Developed Non U.S. Equity	19.50 % 16.50 %	6.46 % 6.28 %	1.26 % 1.04 %
Emerging Market Equity Fixed Income	6.00 % 15.00 %	10.00 % 0.09 %	0.60 % 0.01 %
Emerging Debt	3.00 %	3.51 %	0.11 %
Rate Sensitive Credit	4.50 %	3.51 %	0.16 %
Non Rate Sensitive Credit	4.50 %	5.00 %	0.23 %
Convertibles	3.00 %	4.81 %	0.14 %
Public Real Estate	2.25 %	6.12 %	0.14 %
Private Real Estate	12.75 %	7.10 %	0.91 %
Private Equity	12.00 %	10.41 %	1.25 %
Cash	1.00 %	(1.50)%	(0.02)%
Total	100.00 %		5.83 %
	Inflation		2.50 %
* Expected arithmetic nominal return			8.33 %

<sup>\*</sup> Using stochastic projection results provides an expected range of real rates of return over various time horizons. Looking at one year results produces an expected real return of 8.33% but also has a high standard deviation, which means there is high volatility. Over larger time horizons the volatility declines significantly and provides a median return of 7.44%, including expected inflation of 2.50%.

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### **Discount Rate**

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2018, the rate contributed by the employer for the Political Subdivision Retirement Plan will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly. From July 1, 2018 on, participating employers are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

#### **Changes in Net Pension Liability**

	Increase (Decrease)					
		Total Pension Liability (a)		Plan Fiduciary Net Position (b)		Net Pension Liability (a) – (b)
Balances at June 30, 2013	\$	1,328,025	\$	1,170,794	\$	157,231
Changes for the year: Service cost Interest Differences between expected and actual experience Contributions – employer Contributions – employee Net investment income Benefit payments, including		48,867 91,297 - - - -		- - 48,571 22,865 187,946		48,867 91,297 - (48,571) (22,865) (187,946)
refunds of employee contributions Administrative expenses Other changes  Net changes		(47,567) - - - 92,597		(47,567) (982) 10 210,843		982 (10) (118,246)
Balances at June 30, 2014	\$	1,420,622	\$	1,381,637	\$	38,985

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

#### Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the political subdivision using the discount rate of 7.00%, as well as what the political subdivision's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.00%) or one percentage point higher (8.00%) than the current rate:

	1.00% Decrease		Current Discount Rate		1.00% Increase	
		(6.00%)	 (7.00%)		(8.00%)	
Political subdivision's net pension liability	\$	275,731	\$ 38,985	\$	(152,278)	

## <u>Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions</u>

For the year ended June 30, 2015, the political subdivision recognized pension expense of \$14,477. At June 30, 2015, the political subdivision reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ -
Change in assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	-	84,152
Employer contributions subsequent to the measurement date	40,719	
Total	\$ 40,719	\$ 84,152

#### V. DEFINED BENEFIT PENSION PLAN (Continued)

Deferred outflows of resources related to pensions of \$40,719 result from the Political Subdivision's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	Reduction in Pension Expense
2016	\$ (21,038)
2017	(21,038)
2018	(21,038)
2019	(21,037)
Thereafter	_

#### **Payables to the Pension Plan**

At June 30, 2015, approximately \$6,235 was payable to the Virginia Retirement System for the legally required contributions related to June 2015 payroll.

#### VI. OTHER POST-EMPLOYMENT BENEFITS (OPEB)

#### **Healthcare Benefits**

#### A. Plan description

The Authority administers a single-employer defined benefit healthcare plan ("the Retiree Health Plan"). The plan provides postemployment healthcare benefits to retirees of the Authority, under the health plan administered by the Local Choice Health Benefits Program of the Virginia Department of Human Resource Management. Retirees must pay the full cost of health coverage for these benefits. A separate report was not issued for the plan.

#### B. Funding Policy

By Authority resolution, the Authority allows qualified employees to participate in healthcare benefits at the retiree's expense. Local choice charges a blended rate which is 102% of the rate for participants that elect only to cover active employees. The only cost to the Authority is this implicit rate subsidy which does not result in a future outlay of Authority funds.

#### VI. OTHER POST-EMPLOYMENT BENEFITS (OPEB) (Continued)

#### C. Annual OPEB Cost and Net OPEB Obligation

The Authority's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer* (ARC). The Authority has elected to calculate the ARC and related information using the projected unit credit method permitted by GASB Statement 45 for employers in plans with fewer than one hundred total plan members. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years.

The following table shows the components of the Authority's annual OPEB cost for fiscal year 2015, the amount actually contributed to the plan, and changes in the Authority's net OPEB obligation for the postemployment healthcare benefits:

Annual required contribution	\$	2,600
Adjustments to ARC		(474)
Interest on OPEB		449
Annual OPEB cost	\$	2,575
Contributions made		2,575
Increase in OPEB obligation	\$	-
Net OPEB obligation, beginning of year		<u> 20,100</u>
Net OPEB obligation, end of year	\$ :	20,100

The Authority's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the last three years was:

#### **Percentage of Annual OPEB**

Year Ended June 30	Annual OPEB <u>Cost</u>	Cost <u>Contributed</u>	Net OPEB Obligation
2015	\$2,575	11.65%	\$20,100
2014	2,379	4.2%	20,100
2013	2,658	0%	17,821

#### D. Funded Status and Funding Progress

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare trends. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented following the notes as required supplementary information, presents information about the actuarial value of plan assets and the actuarial accrued liabilities for benefits.

#### VI. OTHER POST-EMPLOYMENT BENEFITS (OPEB) (Continued)

#### E. Actuarial Methods and Assumption

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members at that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value assets, consistent with the long-term perspective of the calculations. An inflation rate of 2.5% is assumed. A simplified version of projected unit credit cost method was used. The unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on an open basis. The remaining amortization period at June 30, 2014, was thirty years.

**Healthcare cost trend rate** – 2011 health insurance premiums for retirees were used as the basis for calculation of the present value of total benefits to be paid. The expected rate of increase in healthcare insurance premiums was estimated at a rate of 5.9 percent trending down to 4.4 percent in future years.

**Payroll growth rate** – The expected long-term payroll growth rate is 3% based on historical trends.

**Discount rate -** Based on the historical and expected returns of the Authority's short-term investment portfolio, a discount rate of 3.5% was used.

#### VII. RELATED PARTIES

Each member jurisdiction has a financial responsibility to the Authority for assessments and fees for services. The Authority remits rebates from the sale of recycled materials to the participating governments.

Total amounts due from and payable to the related jurisdictions at June 30, 2015 and 2014 are as follows:

	<u>2</u>	<u> 2015                                     </u>	<u>2014</u>		
	Due From	Due To	<b>Due From</b>	Due To	
Town of Ashland	\$ -	\$ 1,651	\$ 10,388	\$ -	
County of Charles City	3,489	-	3,483	-	
County of Chesterfield	568,566	24,040	579,206	15	
City of Colonial Heights	113,387	559	58,754	740	
County of Goochland	75,477	7,988	101,075	2,305	
County of Hanover	50,777	31,485	41,163	1,297	
County of Henrico	378,104	23,901	525,353	6,020	
City of Hopewell	188,889	-	118,633	-	
County of New Kent	31,689	4,354	46,583	3,043	
City of Petersburg	393,918	-	261,201	-	
County of Powhatan	60,037	6,628	55,008	5,698	
County of Prince George	22,613	-	17,148	-	
City of Richmond	440,717	<u>78</u>	592,864	9,566	
Total	\$ <u>2,327,663</u>	<u>\$ 100,684</u>	<u>\$ 2,410,859</u>	<u>\$ 28,684</u>	

#### VII. RELATED PARTIES (Continued)

Total revenues from and expenses to related jurisdictions in the years ended June 30, 2015 and 2014 are follows:

	<u>20</u>	<u>15</u>	<u>2014</u>			
	<b>Revenues</b>	<b>Expenses</b>	Revenues	<b>Expenses</b>		
Town of Ashland	\$ 183,482	\$ 6,245	\$ 337,461	\$ -		
County of Charles City	3,483	-	3,483	-		
County of Chesterfield	2,884,903	309,740	2,973,622	183		
City of Colonial Heights	679,484	25,300	712,519	3,401		
County of Goochland	368,260	65,916	449,006	47,078		
County of Hanover	362,405	223,012	274,694	44,543		
County of Henrico	2,677,652	398,020	2,765,484	103,925		
City of Hopewell	1,062,306	6,544	1,502,043	7,557		
County of New Kent	304,021	42,298	292,853	53,290		
City of Petersburg	1,514,083	6,161	1,524,737	5,102		
County of Powhatan	281,417	51,569	268,888	49,937		
County of Prince George	22,488	-	17,148	-		
City of Richmond	1,652,241	<u> 153,891</u>	1,689,218	<u>16,935</u>		
Total	\$ <u>11,996,225</u>	<u>\$1,288,696</u>	<u>\$ 12,811,156</u>	<u>\$ 331,951</u>		

#### VIII. NET POSITION AND INTERFUND TRANSFERS

The following funds have deficit net position balances as of June 30, 2015 and 2014:

	<u> 2015</u>	<u>2014</u>
Major Funds:		
Waste Transfer & Disposal	\$ 22,689	\$ 22,689
Municipal Solid Waste	13,879	12,463
Nonmajor Funds:		
Yard Waste Projects	8,781	8,781

These deficits are expected to be eliminated through future revenues.

Interfund transfers are the flow of cash from one fund to another without the requirement of repayment. Interfund balances are the result of loans between funds.

#### IX. RESTATEMENT OF NET POSITION (DEFICIT)

In the current year the Authority adopted GASB Statement No. 68, Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement No. 27, as amended by GASB Statement No. 71. This standard replaces the requirements of GASB Statements No. 27 and No. 50 as they relate to governments that provide pensions through pension plans administered as trusts or similar arrangements that meet certain criteria. The new Statement requires governments providing defined benefit pensions to recognize the long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits. The Statement also enhances accountability and transparency through revised and new note disclosures and required supplementary information, including disclosing descriptive information about the types of benefits provided, how contributions to the pension plan are determined, and assumptions and methods used to calculate the pension liability. Comparative prior year information, to the extent presented, has not been restated because the necessary information is not available.

#### IX. RESTATEMENT OF NET POSITION (DEFICIT) (Continued)

The following is a summary of the restatements to net position, as applicable, resulting from the adoption of GASB Statement No. 68:

	General Operating Fund		Curbside Recycling		Drop-Off <u>Recycling</u>		Municipal Solid Waste
Net Position (Deficit), July 1, 2014, as previously reported	\$	262,083	\$	318,117	\$	95,197	\$ (12,463)
Recognition of pension related liabilities and deferred outflows In accordance with GASB No. 68		(55,898)		(46,518)		(1,492)	(4,752)
Net Position (Deficit), July 1, 2014, as restated	\$	<u>206,185</u>	\$	<u>271,599</u>	\$	<u>93,705</u>	\$ <u>(17,215)</u>

#### X. NEW ACCOUNTING STANDARDS

The Governmental Accounting Standards Board (GASB) has issued the following Statements which are not yet effective.

GASB Statement No. 72, Fair Value Measurement and Application addresses accounting and financial reporting issues related to fair value measurements. The definition of fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. This Statement will be effective for the year ending June 30, 2016.

GASB Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other than Pensions improves the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement will be effective for the year ending June 30, 2017.

#### X. NEW ACCOUNTING STANDARDS (Continued)

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions improves accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement will be effective for the year ending June 30, 2018.

GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments* identifies—in the context of the current governmental financial reporting environment—the hierarchy of generally accepted accounting principles (GAAP). The "GAAP hierarchy" consists of the sources of accounting principles used to prepare financial statements of state and local governmental entities in conformity with GAAP and the framework for selecting those principles. This Statement reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and nonauthoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. This Statement will be effective for the year ending June 30, 2016 and should be applied retroactively. Earlier application is permitted.

Management has not yet evaluated the effects, if any, of adopting these standards.

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#### REQUIRED SUPPLEMENTARY INFORMATION

#### SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS FOR YEAR ENDED JUNE 30, 2015

Total Pension Liability	
Service Cost	\$ 48,867
Interest on total pension liability	91,297
Benefit payments, including refunds of member contributions	 (47,567)
Net change in total pension liability	92,597
Total pension liability - beginning	 1,328,025
Total pension liability - ending	\$ 1,420,622
Plan Fiduciary Net Position	
Contributions - employer	\$ 48,571
Contributions - employee	22,865
Net investment income	187,946
Benefit payments, including refunds of member contributions	(47,567)
Administrative expenses	(982)
Other changes	 10
Net change in plan fiduciary net position	210,843
Plan fiduciary net position - beginning	 1,170,794
Plan fiduciary net position - ending	\$ 1,381,637
Net pension liability - ending	\$ 38,985
Plan fiduciary net position as a percentage of total pension liability	97%
Covered employee payroll	\$ 468,572
Net pension liability as a percentage of covered employee payroll	 8%

Schedule is intended to show information for 10 years. Since 2015 is the first year for this presentation, no other data is available. However, additional years will be included as they become available.

## REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF PENSION CONTRIBUTIONS June 30, 2015

Year Ended June 30	De	tuarially termined ntribution	Contributions in Relation to Actuarially Determined Contribution		Defi	ribution iciency ccess)	E	Covered mployee Payroll	Contributions as a Percentage of Covered Payroll
2015	\$	40,719	\$	40,719	\$	-	\$	468,572	8.69%

Schedule is intended to show information for 10 years. Since 2015 is the first year for this presentation, no other data is available. However, additional years will be included as they become available.

#### **REQUIRED SUPPLEMENTARY INFORMATION**

## SCHEDULE OF FUNDING PROGRESS - OTHER POST-EMPLOYEMENT BENEFITS FOR THE YEAR ENDED JUNE 30, 2015

#### **Other Postemployment Benefits:**

					Uı	nfunded				
	A	ctuarial	Α	ctuarial	Α	ctuarial				UAAL as
Actuarial	V	alue of	A	ccrued	Α	ccrued				Percentage
Valuation	A	Assets	L	iability	L	iability	Funded	(	Covered	of Covered
Date		(AVA)		(AAL)	(	(UAAL)	Ratio		Payroll	Payroll
July 1, 2014	\$	-	\$	20,100	\$	20,100	0.00%	\$	457,700	4.39%

#### **Schedule of Employer Contributions**

Annual									
Year Ending	R	equired	Percentage						
June 30	Contribution		Contributed						
2015	\$	2,575	11.65%						
2014		2,379	4.20%						
2013		2,615	0.00%						
2012		2,615	0.00%						
2011		2,615	0.00%						

### NOTES TO REQUIRED SUPPLEMENTARY INFORMATION June 30, 2015

#### Note 1. Changes of Benefit Terms

There have been no significant changes to the Virginia Retirement System (System) benefit provisions since the prior actuarial valuation. A hybrid plan with changes to the defined benefit plan structure and a new defined contribution component were adopted in 2012 (fiscal year 2014 for the teacher cost sharing pool). The hybrid plan applies to most new employees hired on or after January 1, 2014 and not covered by enhanced hazardous duty benefits. The liabilities presented do not reflect the hybrid plan since it covers new members joining the System after the valuation date of June 30, 2013, and the impact on the liabilities as of the measurement date of June 30, 2014 are minimal.

#### Note 2. Changes of Assumptions

The following changes in actuarial assumptions were made effective June 30, 2013 based on the most recent experience study of the System for the four-year period ending June 30, 2012:

#### Largest 10 - Non-LEOS:

- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

#### Largest 10 –LEOS:

- Update mortality table
- Decrease in male rates of disability

#### All Others (Non 10 Largest) - Non-LEOS:

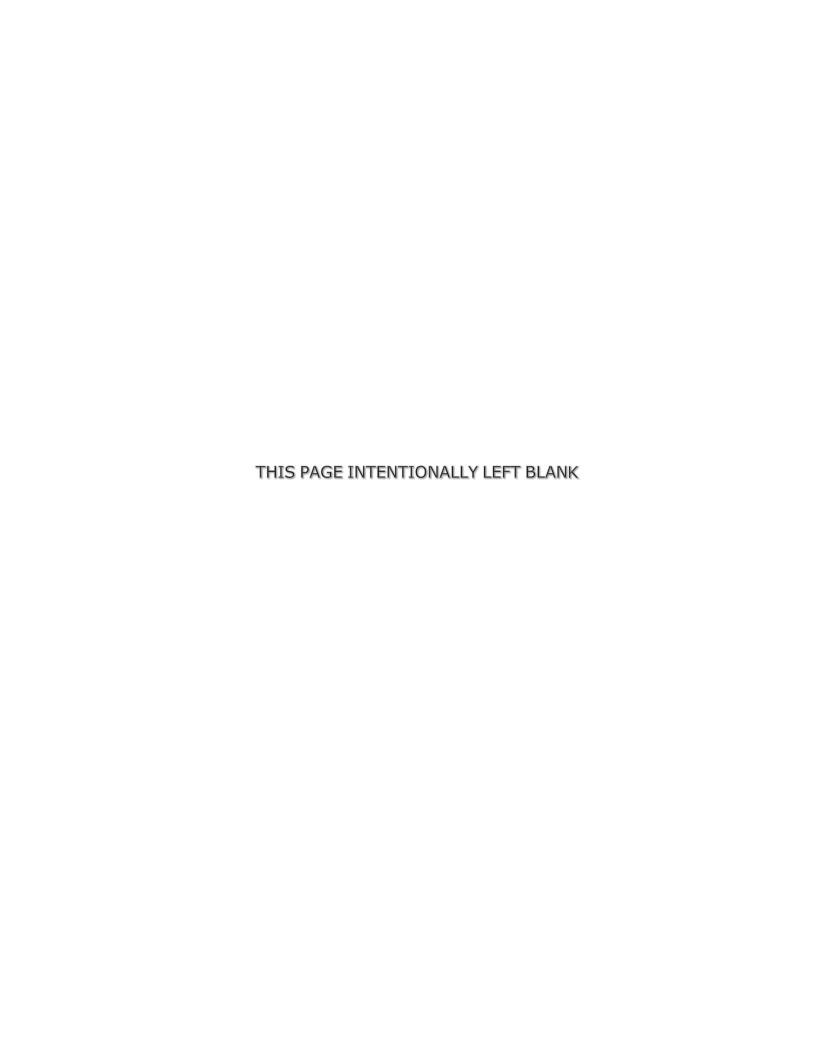
- Update mortality table
- Decrease in rates of service retirement
- Decrease in rates of disability retirement
- Reduce rates of salary increase by 0.25% per year

#### All Others (Non 10 Largest) – LEOS:

- Update mortality table
- Adjustments to rates of service retirement for females
- Increase in rates of withdrawal
- Decrease in male and female rates of disability

#### Teacher cost-sharing pool

- Update mortality table
- Adjustments to the rates of service retirement
- Decrease in rates of withdrawals for 3 through 9 years of service
- Decrease in rates of disability
- Reduce rates of salary increase by 0.25% per year



# Statistical Section

The Statistical Section supports and provides additional historical perspective, context and detail to the Financial Section.

#### **Financial Trends**

These schedules contain trend information to help the reader understand how the Authority's financial performance and well-being have changed over time.

Net Position by Component Changes in Net Position Operating Revenues by Source Operating Expenses Nonoperating Revenues

#### **Revenue Capacity**

This schedule contains information to help the reader assess the Authority's significant revenue sources.

Curbside Recycling and Municipal Solid Waste Rates

#### **Debt Capacity**

The Authority does not issue debt and as a result no disclosure is required.

#### **Economic and Demographic Information**

These schedules offer economic and demographic indicators to help the reader understand the environment within which the Authority's financial activities take place.

Revenue by Locality Demographic and Economic Statistics Principal Employers

#### **Operating Information**

These schedules contain service and operational data to help the reader understand how the information in the Authority's financial report relates to the services the Authority provides and the activities it performs.

Materials Collected Number of Customers by Type Number of Employees by Function

#### **Net Position by Component – Last Nine Fiscal Years**

Fiscal	Capital Assets			Total Net
Year	Net	Unr	estricted	Position
2015	\$ 41,786	\$	588,655	\$ 630,441 *
2014	6,087		652,971	659,058
2013	11,375		629,728	641,103
2012	11,981		615,825	627,806
2011	31,268		609,446	640,714
2010	52,702		610,693	663,395
2009	74,016		811,699	885,715
2008	67,300		886,033	953,333
2007	71,826		783,187	855,013

<sup>\*</sup>GASB Statement No. 68 was adopted in fiscal year 2015.

#### Changes in Net Position - Last Ten Fiscal Years

Fiscal Year	Operating Revenues	Operating Expenses	Operating Income (Loss)	Total Non-operating Revenues (Expenses)	Change in Net Position
2015	\$ 13,451,160	\$ 13,402,929	\$ 48,231	\$ 31,812	\$ 80,043
2013	13,444,295	13,441,342	2,953	15,002	17,955
2013	14,288,408	14,291,731	(3,323)	16,620	13,297
2012	14,858,298	14,913,076	(54,778)	41,870	(12,908)
2011	14,044,355	14,116,751	(72,396)	49,715	(22681)
2010	13,818,000	13,924,345	(106,345)	34,025	(222,320)
2009	13,337,165	13,458,101	(120,936)	53,318	(67,618)
2008	12,959,991	12,979,129	(19,138)	117,458	98,320
2007	12,484,272	12,512,725	(28,453)	164,375	135,922
2006	11,235,013	11,291,906	(56,893)	116,229	59,336

#### Notes:

The significant change in Net Position for fiscal year 2010 was due mostly to a rebate of \$150,000 of accumulated funds given back to the member jurisdictions. This rebate was based on each member's prorated earnings in the recycling markets. CVWMA's Net Position Policy allows the Authority to consider a rebate of unrestricted net assets in excess of 5% of total operating budget.

#### **Operating Revenues by Source – Last Ten Fiscal Years**

	Local		Refuse and	Composting and		36	
	Gov't		Solid	Yard	Other	Material	
	Assmts	Recycling(1)	Waste(2)	Waste(3)	Projects(4)	Sales(5)	Total
2015	\$533,205	\$ 7,221,900	\$3,871,868	\$ 326,904	\$ 174,062	\$1,323,221	\$13,451,160
2014	533,205	7,250,055	4,502,336	478,503	204,355	475,841	13,444,295
2013	533,205	7,048,641	5,633,416	474,475	202,976	395,695	14,288,408
2012	515,894	6,766,758	6,144,498	675,122	221,092	534,934	14,858,298
2011	508,688	6,405,782	6,009,299	429,922	210,715	479,949	14,044,355
2010	503,312	6,270,895	6,053,238	445,477	209,243	335,835	13,818,000
2009	497,069	5,677,879	6,023,046	471,765	228,914	438,492	13,337,165
2008	491,808	5,231,168	6,153,941	426,106	313,343	343,625	12,959,991
2007	483,888	5,159,923	5,530,833	842,723	315,866	151,039	12,484,272
2006	478,128	4,902,672	5,210,911	314,848	192,498	135,956	11,235,013

#### Notes:

Member jurisdictions have the option to choose from a menu of service that best meet their individual needs.

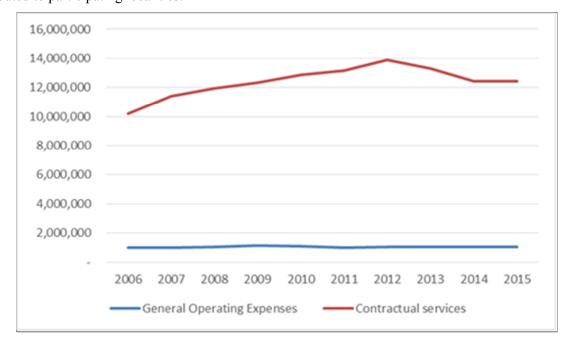
- (1) Recycling programs include curbside and drop off recycling services, which include the recycling of traditional materials such as paper, cardboard and aluminum, plastic and glass bottles and jars. The CVWMA negotiated an early renewal of the contract for residential collection and processing of recyclable material, which became effective May 1, 2014, resulting in savings to participating localities. In addition, the City of Hopewell joined the curbside recycling program in July 2014. In fiscal year 2012 the CVWMA implemented a program which allows citizens to purchase 95-gallon recycling carts online. The CVWMA implemented curbside recycling in the City of Petersburg in March 2013. Currently, eight localities participate in curbside recycling and ten participate in drop off recycling.
- (2) The refuse and solid waste programs include municipal solid waste collection and disposal in Ashland, Colonial Heights, Hopewell and Petersburg and transfer and disposal from the convenience centers in Chesterfield, Goochland, New Kent and Powhatan. As of 2011, Prince George no longer participates in the convenience center program. Since July 1, 2012, CVWMA has procured and negotiated new contracts for trash collection in Ashland, Colonial Heights, Hopewell, and Petersburg, resulting in a significant reduction in costs. Additionally, a new procurement in 2012 resulted in significantly reduced rates for hauling and disposal of waste from 9 area convenience centers.
- (3) The yard waste grinding and leaf composting contracts are on an as needed basis with no minimum volume guaranteed. The City of Richmond and County of Henrico increased their usage of the program in 2007; however Henrico did not use yard waste or grinding services in 2008. The increase in activity in 2012 was due to Hurricane Irene.
- (4) Other projects include other waste disposal and recycling programs such as waste tire recycling, appliance and scrap metal recycling and household hazardous waste disposal. In fiscal year 2007, Richmond hosted a household hazardous waste collection event for its residents incurring expenses of almost \$125,000. In the spring of 2008, the City of Richmond opened an on-going collection site for household hazardous waste such as paint, solvents, oil, propane tanks and batteries.
- (5) The revenue generated from the sale of recyclables is dependent upon the market at the time of the sale. Markets have fluctuated in the last ten years typically related to the fluctuation in the economy. In FY 2014, the Authority negotiated a renewal of the curbside recycling contract to include a rebate effective May 1, 2014. A full year of receiving the rebate yielded almost \$670,000 in fiscal year 2015.

#### **Operating Expenses – Last Ten Fiscal Years**

	Administrative /Operating	Salaries And Benefits		Professional Service Fees		reciation	Project Contractual Services	Material Sales Rebates*	Total Operating Expenses
2015	¢ 241.050	\$667.420	¢	61.005	\$	12 201	¢11 120 560	\$1,288,696	\$13,402,929
	\$ 241,959	\$667,420	\$	61,985	Ф	12,301	\$11,130,568	. , ,	
2014	234,949	707,418		65,959		5,288	11,985,140	442,588	13,441,342
2013	225,782	714,568		67,346		10,606	12,923,072	350,357	14,291,731
2012	257,528	679,827		63,857		19,288	13,391,649	500,927	14,913,076
2011	214,794	679,960		70,356		23,453	12,658,523	469,665	14,116,751
2010	270,952	690,548		75,274		27,485	12,533,001	327,085	13,924,345
2009	332,276	671,271		94,522		30,577	11,912,611	416,844	13,458,101
2008	347,610	601,933		56,730		31,278	11,660,096	281,482	12,979,129
2007	336,010	546,538		67,941		29,136	11,406,423	126,677	12,512,725
2006	300,708	597,878		42,244		34,242	10,198,982	117,852	11,291,906

#### Notes:

The Authority implemented the results of a pay, classifications and benefits study conducted in 2008. In addition, the Authority conducted a study of eligible curbside recyclers in 2009 in an effort to ultimately increase participation and usage of the program by residents. The Authority, in partnership with the Curbside Value Partnership (a national non-profit firm dedicated to increasing recycling rates at the curb through promotion and outreach), implemented and executed a campaign in FY 2012 in an effort to increase recycling participation rates and volumes in the curbside recycling program. In FY 2013 the Authority completed the phase-in of the VRS employee contribution of 5%, which resulted in pay increases of 5%. Three full-time employees retired from the Authority in calendar year 2013. General operating expenses, including salaries, benefits and professional fees have remained relatively constant in relation to program costs over the last ten years. A rebate from the sale of recyclables of \$669,367 was received in FY 2015 as a result of an early renewal of the residential recycling contract provided to our 255,000 households and was distributed to participating localities.



#### Nonoperating Revenues – Last Ten Fiscal Years

Fiscal Year		ts and orships		nterest ncome	Miscel	llaneous	Nono	otal perating enues
2015	\$	10,000	\$	21,812	\$	_	\$	31,812
2014	•	10,000	·	4,702	·	300	·	15,002
2013		10,000		6,075		545		16,620
2012		27,500		14,370		-		41,870
2011		10,000		28,415		11,300		49,715
2010		13,800		20,225		-		34,025
2009		17,448		31,996		3874		53,318
2008		8,390		108,252		816		117,458
2007		20,700		143,675		-		164,375
2006		2,936		113,293		-		116,229

#### Notes:

The Authority implemented another payment option for vendors, which has resulted in earning a rebate on the payment to vendors via a purchasing card. The Authority was selected for a partnership with Curbside Value Partnership (CVP) to promote curbside recycling. This campaign was launched in the fall of 2011 and Tidewater Fiber Corporation contributed \$20,000 toward the campaign. The Authority also received a sponsorship from Sonoco Recycling for the 2012 Curbside Recycling Calendar in the amount of \$7,500. The Authority received a sponsorship from Dominion Resources for the 2011 Curbside Recycling Calendar. The Authority also received funds from fourteen sponsors for the CVWMA's 20<sup>th</sup> Anniversary event in 2011.

The Authority conducted a two year pilot study in fiscal years 2008 and 2009 to determine the amount of recyclable material generated in schools through a grant from the US Environmental Protection Agency. The Authority has relied somewhat on investment and interest income, the fluctuation of which is a factor of the economy.

### Curbside Recycling and Municipal Solid Waste Rates Last Ten Fiscal Years

#### <u>Curbside Recycling – Rates per household per month</u>

		Bi-Weekly			
	Bi-Weekly	Collection	Weekly	Public	Customer
	<b>Collection</b>	w/ cart	<b>Collection</b>	<b>Information</b>	<u>Service</u>
2015	\$1.800	\$ 1.470-2.420	\$ -	\$ .063	\$ .067
2014	1.800	2.420	-	.063	.066
2013	1.815	2.872	2.872	.062	.065
2012	1.767	-	2.797	.060	.063
2011	1.721	-	2.723	.060	.061
2010	1.682	-	2.662	.080	.060
2009	1.479	-	2.332	.086	.070
2008	1.422	-	2.242	.083	.067
2007	1.383	-	2.181	.080	.065
2006	1.338	-	2.109	.078	.063

#### Notes:

The curbside recycling program collection rates vary based on the participating jurisdictions level of service desired. In 2015, the City of Hopewell added curbside recycling to its menu of services. In Fiscal Year 2013, both Ashland and Colonial Heights converted from a weekly collection program to biweekly with 95-gallon carts and the City of Richmond began conversion from bins to carts with 6,000 homes in 2015. Therefore, no jurisdiction is providing weekly collection anymore. The current contract became effective July 1, 2009 and an early renewal was negotiated effective May 1, 2014 resulting in reduced per household fees and rebate on each ton collected at the curb from one vendor. A fee is charged participating localities for public education and the CVWMA uses those funds to promote the program regionally. A separate fee is charged for customer service provided by the Authority. The public relations rate was reduced in FY 2011 to 6 cents/household per month during the budget process.

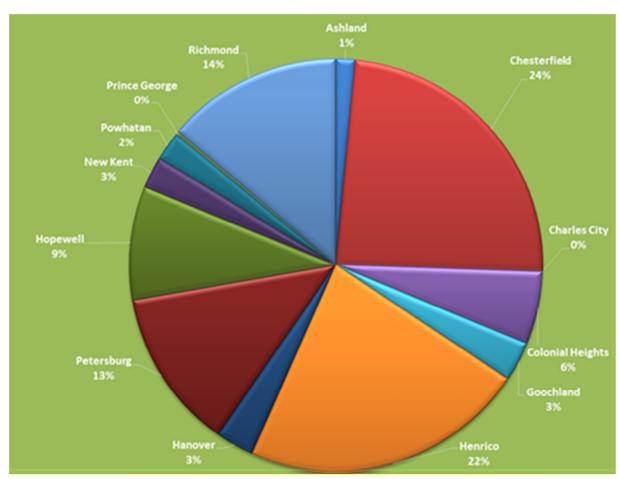
	Municipal Solid Waste Collection per household Per month	Tipping Fees Range Dollars <u>Per Ton</u>
2015	\$5.02 - \$10.35	\$16.00 - \$22.50
2014	\$5.02 - \$15.40	\$16.00 - \$22.50
2013	\$5.02 - \$15.19	\$28.05 - \$38.30
2012	\$9.51 - \$14.93	\$29.34 - \$37.66
2011	\$9.18 - \$14.41	\$29.25 - \$36.30
2010	\$9.00 - \$14.13	\$27.76 - \$35.59
2009	\$9.00 - \$14.13	\$27.76 - \$35.59
2008	\$8.64 - \$15.27	\$26.64 - \$34.16
2007	\$6.12 - \$10.611	\$24.89 - \$31.92
2006	\$5.87 - \$10.183	\$24.89 - \$27.34

The current municipal solid waste contracts include the Cities of Colonial Heights, Hopewell and Petersburg and the Town of Ashland. The rates include collection and disposal except in the City of Petersburg where disposal is free based on a host agreement between the City and the privately owned landfill. In fiscal year 2010, rates remained the same due to a deflation in the economy.

The Authority also has contracts for waste disposal from area convenience centers. The tipping fees (per ton disposal fees) were reduced in fiscal year 2014 with the procurement of new contracts for Chesterfield, Goochland. New Kent and Powhatan.

#### Revenue by Locality - Current Year and Nine Years Ago

Locality	2015 Operating Revenues	2015 Percent of Revenue	Locality	2006 Operating Revenues	2006 Percent of Revenue
<b>County of Chesterfield</b>	\$ 2,884,903	23.2%	County of Chesterfield	\$ 3,034,886	27.4%
County of Henrico	2,677,652	22.3%	County of Henrico	1,757,638	15.8%
City of Richmond	1,652,241	13.8%	City of Richmond	1,502,105	13.5%
City of Petersburg	1,514,083	12.6%	City of Colonial Heights	1,077,973	9.7%
City of Hopewell	1,062,306	8.9%	City of Hopewell	896,283	8.1%
City of Colonial Heights	679,484	5.7%	City of Petersburg	757,607	6.8%
County of Goochland	449,006	3.5%	County of Goochland	489,509	4.4%
County of Hanover	362,405	3.0%	County of New Kent	484,741	4.4%
County of New Kent	304,021	2.5%	County of Powhatan	457,469	4.1%
County of Powhatan	281,417	2.3%	County of Prince George	248,384	2.2%
Town of Ashland	183,482	1.5%	Town of Ashland	226,199	2.0%
<b>County of Prince George</b>	22,488	0.2%	County of Hanover	153,053	1.4%
County of Charles City	3,483	0.0%	County of Charles City	3,360	0.0%
Totals	\$12,811,156	100.0%	Sub-totals	\$ 11,089,207	100.0%



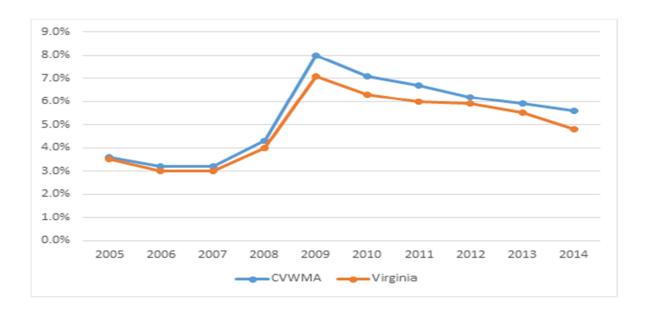
#### **Demographic and Economic Statistics – Last Ten Calendar Years**

Calendar		Personal	Per Capita Personal	<u>Unemployment Rate</u>			
<u>Year</u>	<b>Population</b>	<u>Income</u>	<u>Income</u>	<u>CVWMA</u>	<u>Virginia</u>		
2014	\$1,151,077	Not Available	Not Available	5.6%	4.8%		
2013	1,142,254	\$54,848,899	\$46,730	5.9%	5.5%		
2012	1,132,928	53,122,366	45,339	6.2%	5.9%		
2011	1,112,543	49,246,121	43,468	6.7%	6.0%		
2010	1,110,843	47,833,944	41,370	7.1%	6.3%		
2009	1,085,076	46,894,089	40,927	8.0%	7.1%		
2008	1,070,522	47,917,871	41,510	4.3%	4.0%		
2007	1,061,818	44,839,275	39,329	3.2%	3.0%		
2006	1,044,658	42,324,089	37,110	3.2%	3.0%		
2005	1,033,800	41,898,041	35,364	3.6%	3.5%		

Source of Data: Weldon Cooper Center for Public Service, University of Virginia, Bureau of Economic Analysis, and Virginia Employment Commission.

The data above represents the Central Virginia Waste Management Authority Service Area which includes the Cities of Colonial Heights, Hopewell, Petersburg and Richmond; the Town of Ashland; and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and Prince George.

#### **Unemployment Rate Comparison**



#### **Central Virginia Principal Employers**

#### **Current Year and Nine Years Ago**

Employer **	Calendar Year 2014*	Calendar Year 2005*
Capital One Bank Virginia Commonwealth University Henrico County School Board Chesterfield County School Board MCV Hospital/VCU Medical Center HCA Virginia Health System Bon Secours Health Systems US Department of Defense Wal-Mart Integrity Staffing Solutions Richmond City Public Schools Philip Morris U.S.A., Inc.	Rank 1 2 3 4 5 6 7 8 9 10 -	Rank 3 4 2 1 7 6 - 9 5 - 10 8
Philip Morris U.S.A., Inc.	-	8

<sup>\*</sup> Final Quarter data for most recent calendar year (2014 and 2005).

Source of Data: Virginia Employment Commission

<sup>\*\*</sup> The Virginia Employment Commission does not disclose the actual number of employees, due to the Confidential Information Protection and Statistical Efficiency Act - Title V of Public Law 107-347. All employers have over 1,000 individuals employed.

#### **Material Collected – Last Ten Fiscal Years**

Fiscal Year	Tons Recycled*	Tons of Municipal Solid Waste	Cubic Yards of Yard Waste	Gallons of Paint Collected	Gallons of Used Oil Collected	Tons of Batteries Recycled	Propane Tanks Recycled	Tons of Tires Recycled	Tons of Electronics Recycled	Tons of Textiles
2015	45,049	65,059	180,092	10,560	112,143	35.2	1,408	724	185	1,033
2014	40,007	65,095	269,604	9,075	105,713	29.5	1,082	766	405	814
2013	42,943	61,923	234,460	8,745	114,804	30.4	1,105	787	410	548
2012	41,936	72,272	363,219	12,045	112,230	42.2	1,141	736	406	423
2011	41,886	72,434	255,388	12,155	116,805	19.1	1,597	778	365	333
2010	42,824	74,646	257,925	12,485	131,025	33.5	974	882	320	290
2009	43,750	75,154	419,465	13,475	49,660	56.8	1,789	652	398	177
2008	42,580	120,287	343,540	13,255	45,795	99.2	2,029	756	173	56
2007	40,807	124,628	653,420	9,900	46,065	127.3	1,896	673	45	-
2006	39,639	107,525	277,751	9,490	45,660	143.8	2,285	713	40	-

<sup>\*</sup> Includes paper, metals, plastic and glass.

Source of Data: CVWMA Operations Department

#### Number of Customers by Type – Last Ten Fiscal Years

#### **Curbside Recycling**

Fiscal			Colonial							
Year	Ashland	Chesterfield	Heights	Goochland	Hanover	Henrico	Hopewell	Petersburg	Richmond	Total
2015	1,465	97,600	6,635	1,238	2,837	84,909	8,649	11,199	61,487	276,019
2014	1,465	97,585	6,701	1,238	2,837	84,909	-	11,203	61,487	267,425
2013	1,465	97,585	6,701	1,238	2,837	84,528	-	10,998	61,428	266,780
2012	1,465	97,566	6,360	1,146	2,837	84,361	_	-	61,159	254,894
2011	1,465	95,744	6,335	957	2,760	83,760	_	-	60,826	251,847
2010	1,465	94,347	6,308	1,232	2,728	82,720	_	-	60,508	249,308
2009	1,465	93,767	6,279	1,207	1,031	82,031	_	_	60,179	245,959
2008	1,465	91,983	6,246	1,166	_	80,584	_	-	61,306	242,750
2007	1,465	91,017	6,216	1,099	_	79,026	-	_	61,007	239,830
2006	1,465	88,492	6,200	1,066	_	77,703	_	_	64,291	239,217

#### **Municipal Solid Waste Collection**

Fiscal Year	Ashland	Colonial Heights	Hopewell	Petersburg	Total
2015	1,465	6,635	8,647	11,199	27,946
2014	1,465	6,701	8,644	11,203	28,013
2013	1,465	6,701	8,644	10,998	27,808
2012	1,465	6,250	8,644	11,810	28,169
2011	1,465	6,337	8,644	11,810	28,256
2010	1,465	6,488	8,768	11,811	28,532
2009	1,465	6,500	8,768	12,041	28,774
2008	1,465	6,498	8,768	12,041	28,772
2007	1,465	6,494	8,768	12,032	28,759
2006	1,465	6,446	8,156	11,905	27,972

#### Notes:

Each member locality has the option to choose from a menu of programs that best meet their needs. The above represents the jurisdictions that participate or have participated in the curbside recycling and municipal solid waste programs. The other Authority programs are available to all residents of the jurisdiction(s) that participate in those programs.

The County of Goochland decided to stop offering curbside recycling to its residents effective July 1, 2010, but reinstated some subdivisions on October 7, 2010.

The County of Hanover decided to stop offering curbside recycling to its residents effective July 1, 2002, but reinstated some subdivisions on July 1, 2008.

The City of Petersburg joined the municipal solid waste collection program July 1, 2002 and the curbside recycling program in March 2013.

The City of Hopewell implemented curbside recycling in July 2014.

Source of Data: CVWMA Operations Department

#### Number of Employees by Function – Last Ten Fiscal Years

	Full-time Equivalent Employees as of June 30,									
	<u>2015</u>	<u>2014</u>	<u>2013</u>	2012	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Program Management and Operations	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Public Information and Education	2.0	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Finance and Administration	2.5	3.0	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5
Call Center Operations	3.5	3.0	<u>3.5</u>	3.5	3.5	4.0	4.0	4.0	4.0	<u>4.0</u>
Total Employees	10.5	10.0	11.0	11.0	11.0	11.5	11.5	11.5	11.5	11.5

CVWMA provides recycling and solid waste management programs to its member localities through the use of contracts with the private sector.

Source of Data: CVWMA Administrative Office

# Compliance Section



## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Audit Committee and Board of Directors Central Virginia Waste Management Authority Richmond, Virginia

We have audited, in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *Specifications for Audits of Authorities*, *Boards, and Commissions* issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of each major fund of the Central Virginia Waste Management Authority (the "Authority"), as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated October 29, 2015.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as Item 15-1.

#### **Response to Findings**

The Authority's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The Authority's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CERTIFIED PUBLIC ACCOUNTANTS

Brown, Edwards & Company, S. S. P.

Harrisonburg, Virginia October 29, 2015

#### CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY SUMMARY OF COMPLIANCE MATTERS June 30, 2015

As more fully described in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*, we performed tests of the Authority's compliance with certain provisions of laws, regulations, contracts, and grants shown below:

#### **STATE COMPLIANCE MATTERS**

Code of Virginia:

Cash and Investment Laws
Debt Provisions
Local Retirement Systems
Procurement Laws
Uniform Disposition of Unclaimed Property Act

#### CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY SCHEDULE OF FINDINGS AND RESPONSES Year Ended June 30, 2015

#### A. FINDINGS AND QUESTIONED COSTS - COMMONWEALTH OF VIRGINIA

#### 15-1: Legality of Investments

#### Condition:

During our review of investments, we noted one instance of funds invested in a corporate bond that was not rated at least "AA" by Standard and Poor's and was also not rated at least "Aa" by Moody's.

#### Recommendation:

All investments in corporate notes and bonds must be rated at least "AA" by Standard and Poor's and "Aa" by Moody's as required by State statute.

#### Management's Response:

The auditee concurs with this recommendation and has liquidated the investment.