



Staci A. Henshaw, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

February 12, 2024

The Honorable Elizabeth Kellas Burton  
Chief Judge  
City of Winchester Juvenile and Domestic Relations District Court

Audit Period: July 01, 2022, through June 30, 2023  
Court System: City of Winchester  
Judicial District: Twenty-sixth

We are performing a statewide audit of the Juvenile and Domestic Relations District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

The Clerk has taken corrective action to remediate the internal control finding that we reported in the previous audit.

We acknowledge the cooperation extended to us by the Clerk and the Clerk's staff during this engagement.

Staci A. Henshaw  
AUDITOR OF PUBLIC ACCOUNTS

LJH

cc: Lisa M. Eaton, Clerk  
The Honorable James Drown, Judge  
The Honorable Kimberly Athey, Judge  
The Honorable Nancie Williams, Judge  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia