



# Commonwealth of Virginia

**Walter J. Kucharski, Auditor**

**Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218**

March 31, 2004

The Honorable Joseph S. Tate  
Chief Judge  
City of Bristol General District Court  
497 Cumberland Street  
Bristol, VA 24201-4393

As part of our audit of the Virginia District Court System, we have audited the cash receipts and disbursements of the City of Bristol General District Court for the period October 1, 2002 through September 30, 2003.

Our primary objectives were to test the accuracy of financial transactions recorded on the Court's financial management system; evaluate the Court's internal controls; and test its compliance with significant state laws, regulations, and policies. However, our audit was more limited than would be necessary to provide assurance on the internal controls or on overall compliance with applicable laws, regulations, and policies.

The results of our tests found the Court properly stated, in all material respects, the amounts recorded and reported in the financial management system; no material weaknesses in the internal controls; and no instances of noncompliance with applicable laws, regulations, and policies.

We acknowledge the cooperation extended to us by the Court during this engagement.

A handwritten signature in black ink, appearing to read "Walter J. Kucharski".

AUDITOR OF PUBLIC ACCOUNTS

WJK:cam

cc: The Honorable Isaac St Clair Freeman,  
Judith A. Osborne, Clerk  
Don Lucido, Director of Technical Assistance  
Supreme Court of Virginia