



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

## *Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

January 3, 2018

The Honorable Tracy W. J. Thorne-Begland  
Chief Judge  
City of Richmond – John Marshall Criminal-Traffic General District Court  
400 North 9th Street, Room 209  
Richmond, VA 23219

Audit Period: July 1, 2016 through June 30, 2017  
Court System: City of Richmond – John Marshall Criminal-Traffic  
Judicial District: Thirteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable Claire G. Cardwell, Judge  
The Honorable Lawrence B. Cann, Judge  
The Honorable Jacqueline S. McClenney, Judge  
Rebecca A. Schmidt, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia