



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

July 24, 2020

The Honorable David M. Hicks
Chief Judge
Richmond - John Marshall Criminal -Traffic General District Court

Audit Period: July 1, 2018 through June 30, 2019
Court System: City of Richmond - John Marshall Criminal -Traffic General District Court
Judicial District: Thirteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

Martha Mavredes
AUDITOR OF PUBLIC ACCOUNTS

MSM: rh

cc: The Honorable Lawrence B. Cann III, Judge
The Honorable Claire G. Cardwell, Judge
The Honorable Jacqueline S. McClenney, Judge
The Honorable Tracy W. J. Thorne-Begland
Rebecca Schmidt, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia