



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

## *Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

May 25, 2018

The Honorable Michael Joseph Cassidy  
Chief Judge  
City of Fairfax General District Court  
4110 Chain Bridge Road  
Fairfax, VA 22030

Audit Period: July 1, 2016 through June 30, 2017  
Court System: City of Fairfax  
Judicial District: Nineteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and his staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable William J. Minor Jr., Judge  
The Honorable Mitchell I. Mutnick, Judge  
The Honorable Mark C. Simmons, Judge  
Kevin W. Bailey, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia