



# Commonwealth of Virginia

**Walter J. Kucharski, Auditor**

**Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218**

June 30, 2008

The Honorable Colleen K. Killilea  
Chief Judge  
County of King William General District Court  
5201 Monticello Ave. Suite 2  
Williamsburg, VA 23188

The Honorable Colleen K. Killilea  
Magistrate Supervising Authority  
Ninth Judicial District Judicial District  
5201 Monticello Ave. Suite 2  
Williamsburg, VA 23188

Audit Period: April 1, 2007 through March 31, 2008  
Court System: County of King William  
Judicial District: Ninth Judicial District

We have audited the cash receipts and disbursements of the Clerk of the General District Court and the associated magistrates for this locality. Our primary objectives for both the Court and the Magistrates were to test the accuracy of financial transactions recorded on the applicable financial management system; evaluate internal controls; and test its compliance with significant state laws, regulations, and policies.

## Management's Responsibility

Court management has responsibility for establishing and maintaining internal controls and complying with applicable laws and regulations. Internal control is a process designed to provide reasonable, but not absolute, assurance regarding the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. Deficiencies in internal controls could possibly lead to the loss of revenues or assets, or otherwise compromise fiscal accountability.

## Financial Matters

We noted no instances of improper recording and reporting of financial transactions in the Court's financial management system.

## Internal Controls

We noted no matters involving internal control and its operation necessary to bring to management's attention.

## Compliance

The results of our tests of compliance with applicable laws and regulations disclosed no instances of noncompliance that are required to be reported.

We acknowledge the cooperation extended to us by the Court and the Magistrates during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK:kmk

cc: The Honorable Michael E. McGuinty, Judge  
Joyce S. Mitchell, Clerk  
William J. Poggione, Chief Magistrate  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia

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Joyce S. Mitchell  
Clerk of the Court  
County of King William  
P.O. Box 5  
King William, VA 23086

William J. Poggione, Chief Magistrate  
Ninth Judicial District Judicial District  
P.O. Box 181  
Yorktown, VA 23690

The Honorable Michael E. McGuinty, Judge  
County of King William General District Court  
P.O. Box 316  
Yorktown, VA 23690

Paul F. DeLosh, Director of Judicial Services  
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1 Report File  
1 Working Papers