

COUNTY OF MIDDLESEX, VIRGINIA
REPORT ON COUNTY TREASURER'S
TURNOVER AUDIT
AT DECEMBER 31, 2019

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ROBINSON, FARMER, COX ASSOCIATES, PLLC

Certified Public Accountants

Independent Accountants' Report

**To the Honorable Members of the Board of Supervisors
County of Middlesex, Virginia**

We have examined the accompanying Schedule of the Treasurer's Assets and Liabilities of Betty S. Bray, Treasurer of the County of Middlesex, Virginia at December 31, 2019. We have also examined the accompanying Treasurer's Turnover Receipts of Assets. The County's treasurer is responsible for the schedule and receipts in accordance with the criteria set forth in §58.1-3136 of the Code of Virginia. Our responsibility is to express an opinion on the Schedule of the Treasurer's Assets and Liabilities and the Treasurer's Turnover Receipts of Assets based on our examination. We did not examine the Turnover Receipts of Unremitted Commonwealth Collections or the Turnover Receipt of Uncollected State Taxes from Outgoing Treasurer to Incoming Treasurer. These schedules were examined by other accountants whose report has been furnished to us, and our opinion, insofar as it relates to the amounts shown on these schedules, is based solely on the report of other accountants.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the *Specifications for Audits of Counties, Cities, and Towns* issued by the Auditor of Public Accounts. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Schedule of Treasurer's Assets and Liabilities and Turnover Receipts of Assets is in accordance with the criteria, in all material aspects. An examination involves performing procedures to obtain evidence about the treasurer's schedule and turnover receipts of assets. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of the treasurers' schedule and turnover receipts of assets, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Section 58.1-3136 of the Code of Virginia requires a turnover audit whenever a treasurer leaves office. The accompanying treasurer's schedule of turnover receipts of assets were prepared to turn over the assets reported on the schedules to Kathy S. Thrift, who was elected treasurer effective January 1, 2020.

In our opinion, based on our examination and the report of other auditors, the schedules referred to above present, in all material respects, the assets of Betty S. Bray, Treasurer of the County of Middlesex, Virginia turned over to the incoming treasurer at December 31, 2019, in accordance with the criteria set forth in §58.1-3136 of the Code of Virginia.

This report is intended solely for the information and use of the Board of Supervisors, management and the Auditor of Public Accounts and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink, appearing to read 'R. F. Cox', followed by a long horizontal line.

Richmond, Virginia
April 7, 2020

COUNTY OF MIDDLESEX, VIRGINIA

Schedule of the Treasurer's Assets and Liabilities
At December 31, 2019

Assets held by the Treasurer:

Cash on hand \$ 200.00

NSF Checks 11,122.22

Cash in banks:

BB&T:

General Checking 12,001,105.87

Chesapeake Bank:

Checking 2,624.14

Savings 215,104.19

C&F Bank:

Checking 10.07

Sona Bank:

Checking 11.00

First Liberties Financial:

Certificate of Deposit 150,511.97

Investments:

LGIP 17,587.50

Total assets \$ 12,398,276.96

Liabilities of the Treasurer:

Balance of County Funds \$ 12,398,276.96

Total liabilities \$ 12,398,276.96

The accompanying notes are an integral part of this schedule.

COUNTY OF MIDDLESEX, VIRGINIA

Notes to Treasurer's Schedules
At December 31, 2019

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Section 58.1-3136 of the Code of Virginia requires a turnover audit whenever a treasurer leaves office. The purpose of the turnover audit is to determine the outgoing treasurer's accountability and to turn over the assets to the incoming treasurer. The accompanying schedules and turnover statements were prepared to demonstrate the outgoing treasurer's accountability and to turn over the assets to the incoming treasurer. Accordingly, the schedules are not intended to present the financial position or results of operations in accordance with generally accepted accounting principles.

A. Schedule of the Treasurer's Assets and Liabilities

The Schedule of the Treasurer's Assets and Liabilities represents a summary of cash, other assets, and liability balances held by the treasurer at the turnover date.

B. Turnover Receipts of Assets

The Turnover Receipts of Assets directly following these notes represent the detailed accounting of assets turned over to the incoming treasurer. The incoming treasurer's signature on these receipts represents her assumption of the legal liability for the custody of such assets.

NOTE 2—DISCHARGE FROM LIABILITY:

In accordance with section 58.1-3145 of the Code of Virginia, the outgoing treasurer is required to file certificates with the circuit court showing the final settlement of her account as treasurer to secure final discharge from liability.

Supplemental Statements

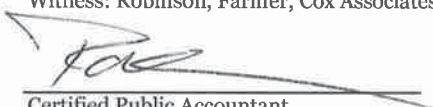
County of Middlesex, Virginia
Turnover Receipt of Cash and Cash Items on Hand
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019

Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

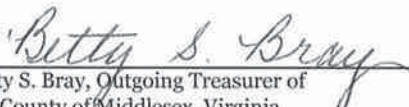
We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

	<u>Amount</u>
Cash on hand (currency and coin)	\$ <u>200.00</u>

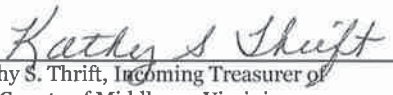
Witness: Robinson, Farmer, Cox Associates



Certified Public Accountant



Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia



Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

**County of Middlesex, Virginia
Turnover Receipt of Deposits
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019**

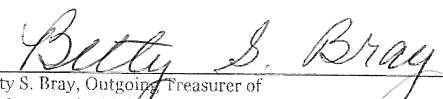
Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

Name of Bank and Bank Account	Balance Per Bank	Deposits In Transit	Outstanding Checks	Balance Per Audit
BB&T Checking	9,712,124.97	535,237.46	456,650.34	\$ 9,790,712.09
BB&T Airport	1,239.20	-	-	1,239.20
BB&T Money Market Savings	2,121,786.88	-	-	2,121,786.88
BB&T School Food	121,297.50	118,845.43	194,628.12	45,514.81
BB&T Special Welfare	12,277.92	-	3,480.98	8,796.94
BB&T Sheriff's Forfeiture	157.94	-	-	157.94
BB&T Comm Atty Forfeiture	6,838.68	-	-	6,838.68
BB&T Sheriffs Fed. Forfeiture	585.60	-	-	585.60
BB&T Tax Payment Acct	1.82	-	-	1.82
BB&T Va Building Code Official	7,094.47	-	-	7,094.47
BB&T Rapid Re-Housing	18,803.44	-	426.00	18,377.44
Chesapeake Bank EDA	2,624.14	-	-	2,624.14
Chesapeake Bank IDA/NOW	215,104.19	-	-	215,104.19
Citizens & Farmers Tax Payment Acct	2,910.91	-	2,900.84	10.07
SonaBank Tax Payment Acct	248.28	-	237.28	11.00
First Liberties Financial Certificate of Deposit	150,511.97	-	-	150,511.97
Total	\$ 12,373,607.91	\$ 654,082.89	\$ 658,323.56	\$ 12,369,367.24

Witness: Robinson, Farmer, Cox Associates


Certified Public Accountant


Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia


Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

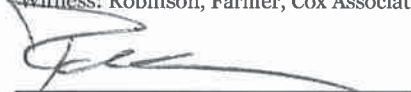
County of Middlesex, Virginia
Turnover Receipt of NSF Checks
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019

Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

	<u>Amount</u>
NSF checks on hand	\$ <u>11,122.22</u>

Witness: Robinson, Farmer, Cox Associates



Certified Public Accountant



Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia



Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

County of Middlesex, Virginia
Turnover Receipt of Investments
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019

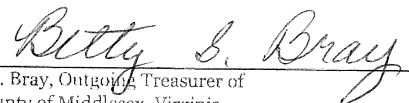
Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

<u>Name of Bank and Bank Account</u>	<u>Balance Per Bank</u>	<u>Net Adjustments</u>	<u>Balance Per Ledger</u>
Local Government Investment Pool (LGIP)	\$ <u>17,587.50</u>	\$ <u>-</u>	\$ <u>17,587.50</u>

Witness: Robinson, Farmer, Cox Associates


 Certified Public Accountant


 Betty S. Bray, Outgoing Treasurer of
 the County of Middlesex, Virginia


 Kathy S. Thrift, Incoming Treasurer of
 the County of Middlesex, Virginia

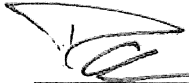
County of Middlesex, Virginia
Turnover Receipt of Dog Tags
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019

Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

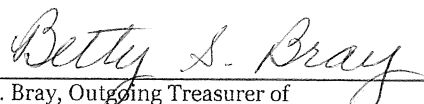
We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

Class of Tag	Tag Numbers		Quantity On Hand
	Beginning	Ending	
Individual Dog	102791	103599	809
Kennel (20)	520	549	30
Kennel (30)	239	279	41
Kennel (50)	311	319	9

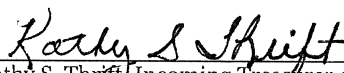
Witness: Robinson, Farmer, Cox Associates



Certified Public Accountant



Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia



Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

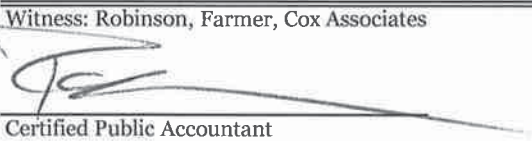
County of Middlesex, Virginia
Turnover Receipt of Real Estate Taxes
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019

Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

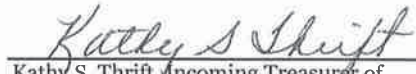
We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

<u>Year</u>	<u>Uncollected</u>
2019	\$ 519,646.66
2018	202,737.10
2017	103,992.32
2016	78,121.76
2015	59,352.79
2014	38,861.41
2013	7,364.08
2012	2,757.64
2011	1,820.36
2010	1,220.06
2009	2,239.66
2008	44.84
2007	28.93
2006	27.56
2005	85.30
2004	80.29
2003	46.62
2002	2,479.49
2001	4,265.96
2000	8,195.07
 Total uncollected real estate taxes	 \$ <u>1,033,367.90</u>

Witness: Robinson, Farmer, Cox Associates


Certified Public Accountant


Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia


Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

**County of Middlesex, Virginia
Turnover Receipt of Personal Property Taxes
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019**

Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

<u>Year</u>		<u>Uncollected</u>
2019	\$	603,190.84
2018		184,156.20
2017		85,337.16
2016		65,980.43
2015		55,598.05
Total uncollected personal property taxes	\$	<u>994,262.68</u>

Witness: Robinson, Farmer, Cox Associates


Certified Public Accountant


Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia


Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

County of Middlesex, Virginia
Turnover Receipt of Public Service Corporation Taxes
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019

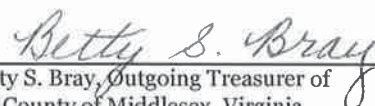
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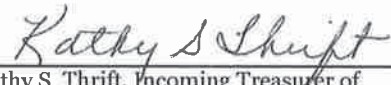
We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

<u>Year</u>		<u>Uncollected</u>
2019	\$	8,673.45
2016		304.85
Total uncollected public service corporation taxes	\$	<u>8,978.30</u>

Witness: Robinson, Farmer, Cox Associates


Certified Public Accountant


Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia


Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

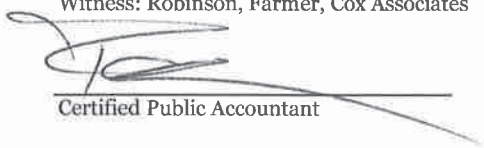
County of Middlesex, Virginia
Turnover Receipt of Unused Receipts
From Outgoing Treasurer to Incoming Treasurer
At December 31, 2019

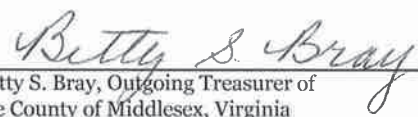
Received of Betty S. Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by, Kathy S. Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

<u>Type of Receipt</u>	<u>Receipt Numbers</u>		<u>Quantity On Hand</u>
	<u>Beginning</u>	<u>Ending</u>	
General	761917	762000	84
Total			84

Witness: Robinson, Farmer, Cox Associates


Certified Public Accountant


Betty S. Bray, Outgoing Treasurer of
the County of Middlesex, Virginia


Kathy S. Thrift, Incoming Treasurer of
the County of Middlesex, Virginia

COUNTY OF MIDDLESEX, VIRGINIA
TURNOVER RECEIPT OF UNREMITTED COMMONWEALTH COLLECTIONS
FROM OUTGOING TREASURER TO INCOMING TREASURER
At December 31, 2019

Received of Betty Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by Kathy Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

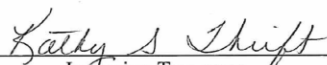
We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

<u>Commonwealth Current Credit Account</u>	<u>Balance</u>
Estimated State Income Taxes	\$18,563.00
State Income Taxes	0.00
Penalty	0.00
Interest	0.00
Share of fees of sheriff and deputies	0.00
Commonwealth Attorney's Excess Collection Program Fees	0.00
Total Commonwealth Current Credit Account	\$ <u>18,563.00</u>

Signed and Witnessed:



Witness (Auditor)



Incoming Treasurer

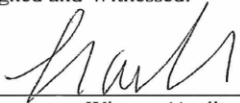
COUNTY OF MIDDLESEX, VIRGINIA
TURNOVER RECEIPT OF UNCOLLECTED STATE TAXES
FROM OUTGOING TREASURER TO INCOMING TREASURER
At December 31, 2019

Received of Betty Bray, Outgoing Treasurer of the County of Middlesex, Virginia, by Kathy Thrift, Incoming Treasurer of the County of Middlesex, Virginia, the item or items as hereinafter described and/or listed at the close of business December 31, 2019.

We, having separately checked this receipt, do hereby certify as to the correctness of same and do hereby accept the credit and the charge on account as evidenced by affixing our signatures hereto.

<u>Year</u>	<u>Base Tax</u>
2018 State Income Taxes	\$6,215.29
Total (Exclusive of penalty on past due items)	\$ <u>6,215.29</u>

Signed and Witnessed:



Witness (Auditor)



Incoming Treasurer