



Martha S. Mavredes, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

November 9, 2018

The Honorable Gordon F. Saunders  
Chief Judge  
City of Staunton General District Court  
150 S. Main St., #2  
Lexington, VA 24450

Audit Period: July 1, 2017 through June 30, 2018  
Court System: City of Staunton  
Judicial District: Twenty-fifth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:rh

cc: The Honorable William Cleaveland, Judge  
The Honorable Rupen R. Shah, Judge  
Amanda M. Knighting, Clerk  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia